

**TOWN OF WILLISTON
SELECTBOARD
MINUTES OF MEETING
January 4, 2012**

DRAFT

MEMBERS PRESENT: Terry Macaig (Chairman); Jeff Fehrs, Chris Roy, Jay Michaud, Debbie Ingram.
ADMINISTRATION: Rick McGuire, Town Manager; Susan Lamb, Finance Director; Bruce Hoar, Public Works Director; Kevin Finnegan, Recreation Director.
OTHERS PRESENT: Dean Williams, Barbara Ross, Dave Messier, Luke Baynes (Williston Observer).

1. Call to Order

Chairman Terry Macaig called the meeting being held at the Whitney Hill Community Room to order at 7 PM.

2. Minutes

December 13, 2011

MOTION by Debbie Ingram, SECOND by Jay Michaud, to approve the December 13, 2011 minutes with the following correction(s)/clarification(s):

Page 3, Other Business - delete “(perhaps 3% to 5%)”.

VOTING: unanimous (5-0); motion carried.

December 19, 2011

MOTION by Debbie Ingram, SECOND by Chris Roy, to approve the December 19, 2011 minutes with the following correction(s)/clarification(s):

Page 1, Planning Budget, last bullet, text in parentheses – replace “input from the public” with “input from the Green Initiative”.

VOTING: unanimous (5-0); motion carried.

3. Public Comment – General Issues

Terry Macaig announced he and Rick McGuire recently attended the 20th anniversary and luncheon at Whitney Hill.

There were no comments from the public.

4. Budget Review Fiscal Year 2013

Recreation and Parks

Kevin Finnegan, Recreation Director, reviewed the FY2013 Recreation and Parks budget and highlighted the following:

- The operating budget is essentially flat. Adjustments that were made in the budget were for anticipated trends and changes.
- The budget includes funding for the town band and the request to add \$700 (increase from \$1,200 to \$1,900) to cover instrument repairs and purchase of new music to continue to attract players.

- The budget also includes reinstating the After School Activity Coordinator position for 10 hours per week, paying \$10-\$12/hour, to work during the school year in the school on after school recreation programs.
- The capital budget includes continued rehabilitation of Rossignol Park, a proposal to accrue funds for the new community park behind Allen Brook School (two multi-use fields have been built to date) and eventual replacement of fencing for the baseball field at the community park.

Public Works

Bruce Hoar, Public Works Director, reviewed the FY2013 Public Works budget and highlighted the following:

- The operating budget includes a 3% increase for salt and an increase for vehicle fuel.
- The town is using a liquid salt mixture with some trucks. Less of the liquid mixture is needed to get the same result than by using dry salt. The liquid mixture works quicker and at lower temperatures.
- Retreatment of roads if done as recommended by the Pavement Management Study, will cost one penny on the tax rate (this amount is not included in the budget). Roads should be repaved every 10-15 years which is not occurring in Williston. The cost of asphalt has increased faster than the town's budget.
- Uniforms for workers are allocated as a percentage of the budget (40% winter, 40% summer, and 20% storm water).
- The number of streetlights in town has been reduced by one third and the town is in the process of changing to LED lights which will further reduce costs.
- The capital budget includes energy efficiency updates in town buildings, work on the relocation of the public works facility to a new building on Redmond Road (combining highway, water and sewer), work on the grid street to be known as Trader Lane to connect to Route 2 (by Texas Roadhouse), improvement of the Mountainview Road/North Williston Road intersection, minor transportation facility improvements such as the rapid flash beacon crosswalk on Old Stage Road, culvert replacement as indicated, repair of Avenue C and Avenue D, storm water master plan and storm water funding study, preliminary planning work on a possible park-and-ride behind town hall, and vehicle replacement per the schedule.

5. Town Manager's Report

Rick McGuire reported on the following:

- The Selectboard's signature is needed for bond refinancing which will save the town money.
- The next Selectboard meeting is January 9th at town hall to hear budget presentations from the cemetery commission, water and sewer departments, Winooski Valley Park District, and Chittenden County Transportation Authority. The Selectboard will deliberate on the budgets at the meeting on January 17th and finalize the budgets at the meeting on January 23rd.
- Lisa Sheltra was promoted from Engineering Technician to Assistant Public Works Director.

- Staff recommended that the Common Level of Appraisal (CLA) as determined by the state should be appealed and a letter of appeal was signed by Mr. Macaig and submitted.

MOTION by Chris Roy, SECOND by Debbie Ingram, to ratify the filing of the appeal dated December 28, 2011 and signed by Williston Selectboard Chairman Macaig. VOTING: unanimous (5-0); motion carried.

- SSTA bus service users have agreed to try to make other arrangements on occasion to help reduce costs to the town.
- A \$1,200 contribution from Christ Memorial Church was received as a token of appreciation for fire and police services from the town.
- At this time the legislative breakfast is scheduled on January 30, 2012 at 7AM.

6. Other Business

Terry Macaig announced he is in the process of writing the Selectboard annual report.

7. Adjournment and/or Executive Session

With no further business before the Selectboard the meeting was adjourned at 8:50 PM.

RScty: M.E.Riordan