

TOWN OF WILLISTON, VERMONT
AUDIT REPORT AND FINANCIAL STATEMENTS

JUNE 30, 2019

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FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



INDEPENDENT AUDITOR'S REPORT

To the Selectboard
Town of Williston, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Williston, Vermont, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Williston, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 3-10, and the pension related schedules on Schedule 7 on page 60 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 18, 2020 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Respectfully submitted,



FOTHERGILL SEGALE & VALLEY, CPAs
Montpelier, Vermont
Vermont Public Accountancy License #110

January 18, 2020

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

Our discussion and analysis of the Town of Williston, Vermont's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2019. Please read it in conjunction with the Town's financial statements that begin with Exhibit A. This report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives.

Financial Highlights

- The Town's net position (total assets less total liabilities) increased by \$1,802,323 as a result of this year's operations. Net position of our business-type activities (Water, Sewer, and Stormwater department operations) increased by \$663,345. Net position of our governmental activities increased by \$1,138,978.
- The cost of all of the Town's programs was \$15,004,969 this year, compared with \$14,016,144 last year.
- The General Fund reported a decrease in fund balance this year of \$299,718, which was \$575,092 better than the budgeted use of fund balance of \$874,810.
- The fund balance for the General Fund was \$3,416,398 as of June 30, 2019, compared with a fund balance of \$3,716,116 as of June 30, 2018.
- The Water Fund's net position increased by \$91,234, or 1.03%, to \$8,986,850. The Sewer Fund's net position increased by \$76,674, or 0.51%, to \$15,059,835. The Meadowridge Sewer Fund decreased its net position by \$15,458, or 3.18%, to \$470,202. The Stormwater Fund increased its net position by \$510,895, or 35.85%, to \$1,935,858.

Using This Annual Report

This annual report consists of a series of financial statements. The first group includes the **Statement of Net Position and the Statement of Activities** (Exhibits A and B), which provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. The second group includes the **Fund Financial Statements**, which start on Exhibit C. For governmental activities, the Fund financial statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds.

Reporting the Town as a Whole — Statement of Net Position and the Statement of Activities

The financial statements of the Town as a whole are reflected on Exhibit A and B. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off economically as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets (net of accumulated depreciation) and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in them. You can think of the Town's net position – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. You

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

will need to consider other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads and infrastructure systems to assess the overall health of the Town. In the Statement of Net Position and the Statement of Activities, we divide the Town into two kinds of activities:

- **Governmental activities** – Most of the Town's basic services are reported here, including the police, fire, public works, parks/recreation and general administration. Property taxes, fees, and state and federal grants finance most of these activities.
- **Business-type activities** – The Town charges a fee to customers to help it cover all or most of the cost of certain services it provides. The Town's water, sewer, and stormwater system operations are reported here.

Reporting the Town's Most Significant Funds — Fund Financial Statements

The fund financial statements begin with Exhibit C and provide detailed information about the most significant funds – not the Town as a whole. Some funds are required to be established by State law and by bond covenants. However, the Town establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The two major governmental funds for the Town are the General Fund, which contains most of the town operations (excluding proprietary funds) and the Community Development Fund. All proprietary funds are also major funds. The Town's governmental and proprietary funds use different accounting approaches.

- **Governmental funds** – Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using a measurement focus based on *current financial resources*, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between **governmental activities** (reported in the Statement of Net Position and the Statement of Activities) and **governmental funds** on the bottom of Exhibit D and Exhibit E.
- **Proprietary funds** – The Town's Water, Meadowridge Sewer, Sewer Fund, and Stormwater Fund are all treated as enterprise funds (i.e. business-type activities); within the proprietary fund category. When the Town charges customers for the services it provides (whether to outside customers or to other funds of the Town) these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. Since they use the same accounting basis, the Town's enterprise fund statements in Exhibits G-I are the same as the business-type activities we report in the government-wide statements. Exhibits G-I provide more detail and additional information, such as cash flows.

The Town as Agent

The Town is the trustee, or fiduciary, for various activities (engineering, escrow and funds of private groups). All of the Town's fiduciary activities are reported in a separate Statement of Fiduciary Net Position on Exhibit J. We exclude these activities from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

The Town as a Whole

The Town's combined net position for the governmental and business-type activities increased by \$1,802,323 from a year ago – increasing from \$56,953,796 to \$58,756,119. Our analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the Town's governmental and business-type activities. Recall that "net position" is equal to the difference between total assets (after accumulated depreciation) plus deferred outflows and total liabilities.

Table 1 - Net Position

	Governmental Activities 2019	Governmental Activities 2018	Business-type Activities 2019	Business-type Activities 2018
Current and other assets	\$ 9,695,533	\$ 10,480,285	\$ 9,873,797	\$ 9,026,056
Capital assets, net	32,299,654	30,362,323	18,735,385	18,758,392
Total assets	<u>41,995,187</u>	<u>40,842,608</u>	<u>28,609,182</u>	<u>27,784,448</u>
Deferred outflows, pension	701,080	706,613	70,780	89,122
Long term liabilities	9,040,519	9,383,618	1,971,795	1,954,236
Other liabilities	1,289,348	947,249	249,059	123,128
Total liabilities	<u>10,329,867</u>	<u>10,330,867</u>	<u>2,220,854</u>	<u>2,077,364</u>
Deferred inflows, pension	63,026	53,958	6,363	6,806
Net position:				
Invested in capital assets, net of debt	24,995,890	22,826,440	16,923,456	16,974,814
Restricted	3,765,173	4,044,967	2,632,016	2,596,285
Unrestricted	3,542,311	4,292,989	6,897,273	6,218,301
Total net position	<u>\$ 32,303,374</u>	<u>\$ 31,164,396</u>	<u>\$ 26,452,745</u>	<u>\$ 25,789,400</u>
	Total Primary Government 2019	Total Primary Government 2018		
Current and other assets	\$ 19,569,330	\$ 19,506,341		
Capital assets, net	51,035,039	49,120,715		
Total assets	<u>70,604,369</u>	<u>68,627,056</u>		
Deferred outflows, pension	771,860	795,735		
Long term liabilities	11,012,314	11,337,854		
Other liabilities	1,538,407	1,070,377		
Total liabilities	<u>12,550,721</u>	<u>12,408,231</u>		
Deferred inflows, pension	69,389	60,764		
Net position:				
Invested in capital assets, net of debt	41,919,346	39,801,254		
Restricted	6,397,189	6,641,252		
Unrestricted	10,439,584	10,511,290		
Total net position	<u>\$ 58,756,119</u>	<u>\$ 56,953,796</u>		

Net position of the Town's governmental activities increased by \$1,138,978, or approximately 3.65%, (\$32,303,374 compared to \$31,164,396) in fiscal year 2019. The amount invested in capital assets, net of related debt increased by \$2,169,450 due to capital acquisition. Restricted

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

net position decreased by \$279,794 and unrestricted net position decreased by \$750,678. See our explanations later in this report under differences in actual compared to budget.

The net position of our business-type activities (the Water, Meadowridge Sewer, Sewer, and Stormwater departments) increased by \$663,345, (\$26,452,745 compared to \$25,789,400) in fiscal year 2019. The Town can only use this net position to finance the continuing operations of the Water, Sewer, Meadowridge Sewer, and Stormwater departments.

Table 2 - Change in Net Position

	Governmental Activities 2019	Business-type Activities 2019	Total Primary Government 2019	Governmental Activities 2018	Business-type Activities 2018	Total Primary Government 2018
REVENUES						
Program revenues:						
Charges for services	\$ 1,612,309	\$ 3,841,583	\$ 5,453,892	\$ 1,569,370	\$ 3,898,637	\$ 5,468,007
Operating grants and contributions	536,441	135,967	672,408	457,659	73,857	531,516
Capital grants and contributions	1,069,000	222,057	1,291,057	39,150	0	39,150
General revenues:						
Property taxes	5,538,108	0	5,538,108	5,400,868	0	5,400,868
Sales and meals tax	3,254,053	0	3,254,053	3,132,196	0	3,132,196
Investment earnings	148,573	79,169	227,742	54,339	81,815	136,154
Gain on sale/trade of assets	28,814	0	28,814	(19,592)	14,971	(4,621)
Host fees and other general revenue	341,218	0	341,218	325,556	0	325,556
Total revenues	12,528,516	4,278,776	16,807,292	10,959,546	4,069,280	15,028,826
PROGRAM EXPENSES						
General government	1,784,213	0	1,784,213	1,719,915	0	1,719,915
Public safety	4,955,430	0	4,955,430	4,427,988	0	4,427,988
Public works	2,940,231	0	2,940,231	2,817,744	0	2,817,744
Cemetery	32,875	0	32,875	40,400	0	40,400
Culture and recreation	1,402,350	0	1,402,350	1,371,249	0	1,371,249
Interest on long-term debt	274,439	0	274,439	290,182	0	290,182
Water	0	1,205,991	1,205,991	0	1,165,828	1,165,828
Meadowridge sewer	0	16,510	16,510	0	16,874	16,874
Sewer	0	1,802,747	1,802,747	0	1,780,369	1,780,369
Stormwater	0	590,183	590,183	0	385,595	385,595
Total program expenses	11,389,538	3,615,431	15,004,969	10,667,478	3,348,666	14,016,144
CHANGE IN NET POSITION	\$ 1,138,978	\$ 663,345	\$ 1,802,323	\$ 292,068	\$ 720,614	\$ 1,012,682

The increase in Capital grants and contributions was due to a one time donation of land in 2019. The increase in public safety expenses was mainly due to increases in staffing, benefits and overtime with open positions in the policy department.

Table 3 presents the cost of each of the Town's largest programs – general government, public safety, public works, culture and recreation, cemetery, and interest on long term debt – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

	Total Cost of Services 2019	Net Cost of Services 2019	Total Cost of Services 2018	Net Cost of Services 2018
General government	\$ 1,784,213	\$1,291,018	\$ 1,719,915	\$1,232,220
Public safety	4,955,430	4,356,127	4,427,988	3,876,106
Public works	2,940,231	1,752,469	2,817,744	2,244,101
Culture and recreation	1,402,350	473,010	1,371,249	931,415
Cemetery	32,875	24,725	40,400	27,275
Interest on long term-debt	274,439	274,439	290,182	290,182
Totals	<u>\$ 11,389,538</u>	<u>\$8,171,788</u>	<u>\$ 10,667,478</u>	<u>\$8,601,299</u>

Reporting on the Town's Individual Funds – Fund Financial Statements

As the Town completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$6,784,947, which is \$994,415 below last year's total of \$7,779,362. The General Fund decreased by \$299,718 and the other governmental funds decreased by \$694,697. The major reasons for the decrease in other governmental funds are:

- The Conservation Fund Balance decreased by \$340,154 due to a capital acquisition.
- The Host Town Fund Balance decreased by \$34,089. Host Town revenues have decreased over recent years.
- The Public Works Building Fund Balance decreased by \$521,224 due to a transfer to the General Fund for the purchase of a fire truck and solar tracker.
- The Equipment Replacement Fund Balance decreased by \$41,781 due to increased capital outlays.

General Fund Budgetary Highlights

During the year the Town Selectboard members review actual to budget monthly comparisons in order to monitor financial activity. Exhibit F compares actual results for fiscal year 2019 to the approved budget for the General Fund. Revenues were less than expenditures and transfers by \$299,718 which was \$575,092 better than the budgeted deficit of \$874,810. The most significant variances were as follows:

	Variance Favorable/ (Unfavorable)
REVENUES	
Sales and meals taxes	\$ 384,053
Planning and zoning	83,780
Miscellaneous	94,298
EXPENDITURES	
Planning and zoning	61,700
Capital expenditures	(1,219,677)
OTHER FINANCING SOURCES	
Bond proceeds	228,800
Transfer from Public Works Building Fund	521,224

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

Sales and meals taxes continue to exceed budget due to the strength of the current restaurant business and retail establishments. Planning and zoning revenue exceeded budget due to commercial and residential development. Miscellaneous revenue exceeded budget due mainly to the higher than expected investment interest. Planning and zoning expenses were less than budget due to staff turnover and limited building maintenance expenses. Capital expenditures were higher than expended due to purchasing new assets including a fire truck, solar trackers and ambulance. A transfer from Public Works Fund was made to cover a portion of the fire truck and solar trackers. Bond proceeds were more than budgeted due to the Town issuing a bond through Union Bank for a new ambulance.

Water, Sewer, Meadowridge Sewer, and Stormwater Highlights

Exhibit H shows actual results for the Water, Meadowridge Sewer, Sewer Fund, and Stormwater Fund for fiscal year 2019. Operating revenues exceeded operating expenses (not including depreciation) by \$185,533 in the Water Fund, revenues exceeded expenses (not including depreciation and amortization) by \$18,038 in the Sewer Fund, and revenues exceeded expenses (not including depreciation) by \$269,523 in the Stormwater Fund. Please note that the Sewer Fund includes the Sewer Capital Fund, Sewer Capacity Fund, and Sewer Construction Fund. The Water Fund includes the Water Capital Fund. When the expense for depreciation is included, the Water Fund had an operating loss of \$28,583, the Meadowridge Sewer Fund had an operating loss of \$10,212, the Sewer Fund had an operating loss of \$337,211, and the Stormwater Fund had an operating profit of \$264,145.

In the Water Fund, Hook on fees and other revenue were \$73,345 over budget due to new housing and commercial construction. Water line maintenance costs were over budget by \$11,690 due to hydrant maintenance. In addition to regular revenues and expenses, \$214,116 was charged to the fund for depreciation of existing lines and equipment.

In FY12, the Town started a new utility, the Meadowridge Sewer Fund, which was begun to provide sewer service for the Meadowridge development. The Town borrowed money through the State of Vermont Revolving Loan fund to pay for the infrastructure to bring the Meadowridge flow to the Town's sewer lines. The Meadowridge homeowners pay the debt on that loan. This fund saw an increase in fund balance because the entire amount due from the homeowners was recorded as revenue in 2013. In subsequent years this will decrease as the homeowners pay down this receivable. For 2019, this activity created a reduction in net position of \$15,458. In the Sewer Fund, user fees were over budget by \$27,337. Hook on fees and allocation revenue exceeded budget by \$37,404 due to new housing and commercial construction. Total regular expenses remained within budget for the fiscal year. In addition to regular revenues and expenses, \$355,249 was charged to the fund for depreciation of existing lines and equipment and amortization of capacity rights.

In FY16, the Stormwater Fund was transferred from the General Fund to a Proprietary Fund. The purpose of the Town's stormwater program is to maintain a system that collects and treats stormwater in order to protect public and private property and improve the water quality of the streams and rivers running through Williston. Intergovernmental revenues were over budget by \$333,024 due to the receipt of grants. Maintenance wages and benefits were under budget by \$76,657 because a large portion were allocated to grant projects. The fund had a net position of \$1,935,858 at the end of the year.

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

Capital Assets and Debt Administration

Capital Assets

At June 30, 2019, the Town had \$51,035,039 invested in a broad range of capital assets, including police and fire equipment, buildings, park facilities, and water and sewer lines (See Table 4 below). This amount represents a net increase (including additions and deductions) of \$1,914,324, compared to last year.

Table 4 - Capital Assets at Year-End (Net of Accumulated Depreciation)

	Governmental Activities <u>2019</u>	Business-type Activities <u>2019</u>	Totals <u>2019</u>	Governmental Activities <u>2018</u>	Business-type Activities <u>2018</u>	Totals <u>2018</u>
Land	\$ 5,218,172	\$ 383,099	\$ 5,601,271	\$ 3,545,438	\$ 383,099	\$ 3,928,537
Construction in progress	377,585	310,382	687,967	101,871	30,663	132,534
Buildings and improvements	10,917,969	0	10,917,969	11,176,991	0	11,176,991
Vehicles and equipment	4,274,506	475,373	4,749,879	3,251,641	521,113	3,772,754
Infrastructure and Distribution Lines	11,511,422	17,566,531	29,077,953	12,286,382	17,823,517	30,109,899
Totals	<u>\$32,299,654</u>	<u>\$18,735,385</u>	<u>\$51,035,039</u>	<u>\$30,362,323</u>	<u>\$18,758,392</u>	<u>\$49,120,715</u>

This year's additions were:

Governmental Activities:	
Land	\$ 1,672,734
Construction in progress	275,714
Building and improvements	44,013
Infrastructure	34,123
Vehicles and equipment	1,745,004
Subtotal	<u>3,771,588</u>
Business-Type Activities:	
Construction in progress	279,719
Equipment and vehicles	7,557
Infrastructure and distribution lines	210,403
Subtotal	<u>497,679</u>
Total	<u>\$ 4,269,267</u>

Capital projects in the Town's FY 2020 budget for Governmental Funds include replacement of the fire station boilers, repairs to the historical school house, planning for Muddy Brook culvert replacement, park improvements and upgrades and savings for various vehicles and equipment.

Capital projects planned in FY 2020 within the Business-type activity group include continuing hydrant replacements, pump station upgrades, additional sewer capital and stormwater loans to neighborhoods.

TOWN OF WILLISTON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

Debt Administration

At June 30, 2019, the Town had \$9,115,693 in bonds, notes, and capital leases outstanding versus \$9,593,576 on June 30, 2018 – a decrease of \$477,883 – as shown in Table 5.

Table 5 - Changes in Long-Term Debt

	Governmental Bonds, Notes, and Capital Leases	Business-type Bonds, Notes, and Capital Leases	Total Bonds, Notes, and Capital Leases
Balance - June 30, 2018	\$ 7,809,998	\$ 1,783,578	\$ 9,593,576
Debt proceeds	228,800	151,100	379,900
Principal payments	(735,034)	(122,749)	(857,783)
Balance - June 30, 2019	<u>\$ 7,303,764</u>	<u>\$ 1,811,929</u>	<u>\$ 9,115,693</u>

During fiscal year 2019, the Town made principal payments of \$857,783 on bonds and received \$379,900 in bond proceeds. Of the total bond proceeds, \$228,800 was received in the General Fund for the purchase of a new ambulance and \$151,100 was received in the Water Town Fund for North Water Tower water lines.

Economic Factors and Next Year's Budgets and Rates

The Town's elected and appointed officials considered many factors when setting the fiscal year 2020 budget, tax rates and fees that will be charged for the business-type activities. At Town Meeting in March the voters approved a budget of \$11,494,565. During the 2020 budget process, the Selectboard reviewed the 2019 budget performance and the Town's General Fund Balance. The Town's General Fund balance at June 30, 2019 was \$3,416,398. This is above the Town's upper guidelines which call for a fund balance between 10% and 20% of the operating budget. It was determined that a budgeted use of \$909,260 for fiscal year 2020 would be appropriate, thus leaving \$5,438,658 to be raised by municipal taxes. Based on the Grand List value at 7/1/2019, the tax rate approved to raise these tax dollars increased to \$0.2695. The Selectboard also voted to increase the water rate to \$5.03 per thousand gallons and the sewer rate at \$7.02 per thousand gallons for 2020.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Office at Town of Williston, 7900 Williston Road, Williston, Vermont.

TOWN OF WILLISTON, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2019

EXHIBIT A

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and Investments	\$ 6,327,107	\$ 6,174,023	\$ 12,501,130
Receivables (Net of Allowance for Uncollectibles)	1,451,194	919,584	2,370,778
Loans Receivable - Current	0	62,151	62,151
Loans Receivable - Long term	1,395,900	985,520	2,381,420
Prepaid Expenses	115,540	0	115,540
Internal Balances	405,792	(405,792)	0
Due from Agency Funds	0	32,191	32,191
Prepaid Capacity Rights	0	2,106,120	2,106,120
Capital Assets			
Land	5,218,172	383,099	5,601,271
Construction in Progress	377,585	310,382	687,967
Other Capital Assets, (Net of Accumulated Depreciation)	26,703,897	18,041,904	44,745,801
Total Assets	41,995,187	28,609,182	70,604,369
DEFERRED OUTFLOWS OF RESOURCES			
Pension Related	701,080	70,780	771,860
Total Assets Plus Deferred Outflows of Resources	42,696,267	28,679,962	71,376,229
LIABILITIES			
Accounts Payable	886,380	0	886,380
Accrued Payroll and Benefits Payable	141,760	0	141,760
Due to Agency Funds	3,315	0	3,315
Accrued Interest Payable	33,620	20,552	54,172
Unearned Revenue	224,273	228,507	452,780
Noncurrent Liabilities:			
Net Pension Liability	1,495,336	150,966	1,646,302
Accrued Vacation	241,419	8,900	250,319
Bonds, Notes, and Capital Leases			
Due within One Year	770,270	124,406	894,676
Due in more than One Year	6,533,494	1,687,523	8,221,017
Total Liabilities	10,329,867	2,220,854	12,550,721
DEFERRED INFLOWS OF RESOURCES			
Pension Related	63,026	6,363	69,389
Total Liabilities Plus Deferred Inflows of Resources	10,392,893	2,227,217	12,620,110
NET POSITION			
Invested in Capital Assets, Net of Related Debt	24,995,890	16,923,456	41,919,346
Restricted for:			
Capital Projects	1,659,752	2,632,016	4,291,768
Permanent Fund - Non Expendable	109,363	0	109,363
Community Development	1,395,900	0	1,395,900
Other	600,158	0	600,158
Unrestricted	3,542,311	6,897,273	10,439,584
Total Net Position	\$ 32,303,374	\$ 26,452,745	\$ 58,756,119

TOWN OF WILLISTON, VERMONT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT B

	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
FUNCTIONS/PROGRAMS							
Primary Government:							
Governmental Activities							
General Government	\$ 1,784,213	\$ 440,943	\$ 52,252	\$ 0	\$ (1,291,018)	\$ 0	\$ (1,291,018)
Public Safety	4,955,430	417,031	182,272	0	(4,356,127)	0	(4,356,127)
Public Works	2,940,231	249,205	269,557	669,000	(1,752,469)	0	(1,752,469)
Culture and Recreation	1,402,350	499,480	29,860	400,000	(473,010)	0	(473,010)
Cemetery	32,875	5,650	2,500	0	(24,725)	0	(24,725)
Interest on Long-Term Debt	274,439	0	0	0	(274,439)	0	(274,439)
Total Governmental Activities	<u>11,389,538</u>	<u>1,612,309</u>	<u>536,441</u>	<u>1,069,000</u>	<u>(8,171,788)</u>	<u>0</u>	<u>(8,171,788)</u>
Business-Type Activities							
Water	1,205,991	1,286,740	0	0	0	80,749	80,749
Meadowridge Sewer	16,510	0	0	0	0	(16,510)	(16,510)
Sewer	1,802,747	1,836,482	0	0	0	33,735	33,735
Stormwater	590,183	718,361	135,967	222,057	0	486,202	486,202
Total Business-Type Activities	<u>3,615,431</u>	<u>3,841,583</u>	<u>135,967</u>	<u>222,057</u>	<u>0</u>	<u>584,176</u>	<u>584,176</u>
Total Primary Government	<u>\$ 15,004,969</u>	<u>\$ 5,453,892</u>	<u>\$ 672,408</u>	<u>\$ 1,291,057</u>	<u>(8,171,788)</u>	<u>584,176</u>	<u>(7,587,612)</u>
General Revenues:							
Property Taxes					5,326,464	0	5,326,464
Payment in Lieu of Taxes					132,170	0	132,170
Interest and Penalties on Delinquent Taxes					79,474	0	79,474
Sales and Meals Tax					3,254,053	0	3,254,053
Unrestricted Investment Earnings					148,573	79,169	227,742
Town Host Fees					338,485	0	338,485
Gain on Sale of Assets					28,814	0	28,814
Other Income					2,733	0	2,733
Total General Revenues					<u>9,310,766</u>	<u>79,169</u>	<u>9,389,935</u>
CHANGE IN NET POSITION					1,138,978	663,345	1,802,323
NET POSITION - JULY 1, 2018					<u>31,164,396</u>	<u>25,789,400</u>	<u>56,953,796</u>
NET POSITION - JUNE 30, 2019					<u>\$ 32,303,374</u>	<u>\$ 26,452,745</u>	<u>\$ 58,756,119</u>

TOWN OF WILLISTON, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
AND RECONCILIATION TO STATEMENT OF NET POSITION
JUNE 30, 2019

EXHIBIT C

	General Fund	Community Development Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and Investments	\$ 3,252,662	\$ 0	\$ 3,074,445	\$ 6,327,107
Receivables	1,386,228	0	64,966	1,451,194
Loans Receivable	0	1,395,900	0	1,395,900
Prepaid Expenses	113,827	0	1,713	115,540
Due From Other Funds	118,424	0	367,532	485,956
Total Assets	\$ 4,871,141	\$ 1,395,900	\$ 3,508,656	\$ 9,775,697
LIABILITIES				
Accounts Payable	\$ 886,380	\$ 0	\$ 0	\$ 886,380
Accrued Payroll and Benefits Payable	141,760	0	0	141,760
Unearned Revenue	164,330	0	59,943	224,273
Due to Agency Funds	3,315	0	0	3,315
Due to Other Funds	0	0	80,164	80,164
Total Liabilities	1,195,785	0	140,107	1,335,892
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - community development	0	1,395,900	0	1,395,900
Unavailable revenue - taxes	258,958	0	0	258,958
Total Deferred Inflows of Resources	258,958	1,395,900	0	1,654,858
FUND BALANCES				
Nonspendable - prepaids	113,827	0	0	113,827
Nonspendable, restricted - Cemetery	0	0	109,363	109,363
Restricted	0	0	2,259,910	2,259,910
Committed	0	0	612,683	612,683
Assigned	924,260	0	386,593	1,310,853
Unassigned				
General Fund	2,378,311	0	0	2,378,311
Total Fund Balances	3,416,398	0	3,368,549	6,784,947
Total Liabilities, Deferred Inflows, and Fund Balances	\$ 4,871,141	\$ 1,395,900	\$ 3,508,656	

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	32,299,654
Net pension liability and deferred outflows related to the pension plan are not due and payable in the current period and therefore are not reported as liabilities and assets in the funds.	(857,282)
Other assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	1,654,858
Long-term and accrued liabilities are not due or payable in the current period and, therefore, are not reported in the funds.	(7,578,803)
Net position of governmental activities	\$ 32,303,374

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT D

	General Fund	Community Development Fund	Other Governmental Funds	Total Governmental Funds
REVENUES				
Property Taxes	\$ 5,431,641	\$ 0	\$ 0	\$ 5,431,641
PILOT	132,170	0	0	132,170
Interest and Penalties				
on Property Taxes	79,474	0	0	79,474
Sales and Meals Taxes	3,254,053	0	0	3,254,053
Investment Interest	117,243	0	31,330	148,573
Licenses, Permits and Fees	453,265	0	583,014	1,036,279
Intergovernmental Revenues	211,771	0	680,393	892,164
Charges for Services	908,865	0	5,650	914,515
Donations	0	0	25,805	25,805
Other Revenues	2,733	0	40,157	42,890
Total Revenues	<u>10,591,215</u>	<u>0</u>	<u>1,366,349</u>	<u>11,957,564</u>
EXPENDITURES				
Current:				
General Government	1,676,072	0	19,945	1,696,017
Public Safety	4,104,869	0	186,517	4,291,386
Public Works	1,808,250	0	39,652	1,847,902
Culture and Recreation	1,257,941	0	35,856	1,293,797
Cemetery	0	0	32,875	32,875
Debt Service:				
Principal	735,034	0	0	735,034
Interest	262,972	0	15,708	278,680
Capital Outlay	1,415,677	0	1,589,411	3,005,088
Total Expenditures	<u>11,260,815</u>	<u>0</u>	<u>1,919,964</u>	<u>13,180,779</u>
EXCESS REVENUES (EXPENDITURES)	<u>(669,600)</u>	<u>0</u>	<u>(553,615)</u>	<u>(1,223,215)</u>
OTHER FINANCING SOURCES (USES)				
Bond Proceeds	228,800	0	0	228,800
Transfers In	521,224	0	747,642	1,268,866
Transfers Out	(380,142)	0	(888,724)	(1,268,866)
Total Other Financing Sources/(Uses)	<u>369,882</u>	<u>0</u>	<u>(141,082)</u>	<u>228,800</u>
NET CHANGE IN FUND BALANCES	(299,718)	0	(694,697)	(994,415)
FUND BALANCES - JULY 1, 2018	<u>3,716,116</u>	<u>0</u>	<u>4,063,246</u>	<u>7,779,362</u>
FUND BALANCES - JUNE 30, 2019	<u>\$ 3,416,398</u>	<u>\$ 0</u>	<u>\$ 3,368,549</u>	<u>\$ 6,784,947</u>

TOWN OF WILLISTON, VERMONT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGE IN FUND BALANCES OF THE GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT E

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total governmental funds (Exhibit D) \$ (994,415)

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays (\$3,005,088) exceeds depreciation expense (\$1,775,386) in the period. 1,229,702

The net effect of various transactions involving capital assets (i.e., sales, trade-ins, donations). 676,129

Tax revenues reported in the funds from prior year deferred outflows are not reported as revenues in the statement of activities. (105,177)

Repayment of bonds, notes, and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 735,034

Proceeds from bonds, notes, and capital leases is an other financing source in the governmental funds, but the proceeds increases long-term liabilities in the statement of net position. (228,800)

Governmental funds report pension contributions as expenditures. However in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as pension expense. (207,618)

In the statement of activities, accrued compensated absences are measured by the amounts incurred during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, compensated absences earned exceeded the amounts used by \$29,882. 29,882

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The decreased interest reported in the statement of activities is because accrued interest on bonds and notes payable decreased by \$4,241. 4,241

Change in Net Position of Governmental Activities (Exhibit B) \$ 1,138,978

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES					
Property Taxes:	\$ 5,267,185	\$ 0	\$ 5,267,185	\$ 5,431,641	\$ 164,456
Interest and Penalties:	60,500	0	60,500	79,474	18,974
Payment in Lieu of Taxes:	127,500	0	127,500	132,170	4,670
Sales and Meals Taxes:	2,870,000	0	2,870,000	3,254,053	384,053
Town Clerk Fees:					
Recording Legal Documents	90,000	0	90,000	75,053	(14,947)
Copies of Vital Certificates	2,500	0	2,500	1,480	(1,020)
Issuing Licenses - Municipal Portion	62,000	0	62,000	74,864	12,864
Use of Town Copier	13,000	0	13,000	12,167	(833)
Listers' Office Copies	0	0	0	545	545
Vault Time	2,700	0	2,700	1,992	(708)
Miscellaneous	2,000	0	2,000	4,645	2,645
Alcoholic Beverage Licenses	3,850	0	3,850	4,025	175
Dog Licenses & Fines	6,000	0	6,000	6,021	21
Total Town Clerk Fees	182,050	0	182,050	180,792	(1,258)
Planning and Zoning:					
Planning Fees	30,000	0	30,000	30,050	50
Permits	95,000	0	95,000	178,730	83,730
Total Planning and Zoning	125,000	0	125,000	208,780	83,780
Public Safety:					
Insurance Reports	5,000	0	5,000	5,825	825
Court Fines	35,000	0	35,000	19,600	(15,400)
False Alarm Fees	20,000	0	20,000	13,430	(6,570)
Police Fees	3,500	0	3,500	5,120	1,620
Ambulance Fees	382,600	0	382,600	358,487	(24,113)
Fire Fees	3,500	0	3,500	5,964	2,464
Program Fees	1,500	0	1,500	8,605	7,105
Total Public Safety	451,100	0	451,100	417,031	(34,069)
Cultural and Recreational:					
Day Camps	125,000	0	125,000	145,867	20,867
Contracted Camps	42,000	0	42,000	43,603	1,603
Youth and Adult Programs	42,000	0	42,000	50,609	8,609
Special Events	800	0	800	635	(165)
Field Use	7,000	0	7,000	8,884	1,884
Contracted Programs	60,000	0	60,000	43,577	(16,423)
Adult/Senior Programs	3,500	0	3,500	4,002	502
Total Cultural and Recreational	280,300	0	280,300	297,177	16,877

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Highway:					
State Aid	161,770	0	161,770	161,666	(104)
Rental of Highway Property	93,550	0	93,550	92,220	(1,330)
Highway Paving Grants	0	0	0	50,105	50,105
Right of Way Use Fees	14,920	0	14,920	10,974	(3,946)
Stormwater Project	130,000	0	130,000	74,142	(55,858)
Miscellaneous	33,350	0	33,350	50,192	16,842
Total Highway	<u>433,590</u>	<u>0</u>	<u>433,590</u>	<u>439,299</u>	<u>5,709</u>
Miscellaneous:					
Rental of Town Buildings	3,000	0	3,000	4,422	1,422
Reimbursement for Town Services	26,400	0	26,400	26,400	0
Miscellaneous	1,100	0	1,100	2,733	1,633
Investment Interest	26,000	0	26,000	117,243	91,243
Total Miscellaneous	<u>56,500</u>	<u>0</u>	<u>56,500</u>	<u>150,798</u>	<u>94,298</u>
Total Revenues	<u>9,853,725</u>	<u>0</u>	<u>9,853,725</u>	<u>10,591,215</u>	<u>737,490</u>
EXPENDITURES					
Public Safety:					
Police Department					
Patrol Services					
Patrol Salary	807,370	0	807,370	862,069	(54,699)
Overtime	122,540	0	122,540	218,206	(95,666)
Benefits	389,580	0	389,580	405,769	(16,189)
Vehicle Expense	15,000	0	15,000	24,701	(9,701)
Vehicle Fuel	45,000	0	45,000	32,240	12,760
Mileage	400	0	400	175	225
Training and Conferences	15,000	0	15,000	10,970	4,030
Equipment and Uniforms	22,000	0	22,000	26,376	(4,376)
Total Patrol Services	<u>1,416,890</u>	<u>0</u>	<u>1,416,890</u>	<u>1,580,506</u>	<u>(163,616)</u>
Investigation Services					
Investigative Salary	59,600	0	59,600	0	59,600
Overtime	1,000	0	1,000	0	1,000
Benefits	29,370	0	29,370	0	29,370
Chittenden Unit for Special Investigations	17,200	0	17,200	17,171	29
Investigation Expenses	5,000	0	5,000	1,522	3,478
Total Investigation Services	<u>112,170</u>	<u>0</u>	<u>112,170</u>	<u>18,693</u>	<u>93,477</u>
Communications					
Dispatch Salary	123,730	0	123,730	119,661	4,069
Benefits	56,210	0	56,210	54,796	1,414
Computer, Communications	37,420	0	37,420	32,005	5,415
Radio Repair	2,000	0	2,000	1,566	434
Total Communications	<u>219,360</u>	<u>0</u>	<u>219,360</u>	<u>208,028</u>	<u>11,332</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Administration					
Administration Salary	183,800	0	183,800	129,968	53,832
Benefits	85,380	0	85,380	50,683	34,697
Office Supplies	12,500	0	12,500	11,096	1,404
Telephone & Postage	11,500	0	11,500	10,462	1,038
Total Administration	<u>293,180</u>	<u>0</u>	<u>293,180</u>	<u>202,209</u>	<u>90,971</u>
Special Programs					
Community Support Services	15,000	0	15,000	14,760	240
Dog Control & Damage	2,700	0	2,700	5,423	(2,723)
Awards Program	750	0	750	476	274
Public Service Programs	1,000	0	1,000	1,608	(608)
Total Special Programs	<u>19,450</u>	<u>0</u>	<u>19,450</u>	<u>22,267</u>	<u>(2,817)</u>
Building Maintenance					
Office Cleaning	15,250	0	15,250	14,202	1,048
Heating Fuel	5,800	0	5,800	3,611	2,189
Utilities	16,000	0	16,000	15,117	883
Property & Casualty Insurance	63,250	0	63,250	53,130	10,120
Outside Maintenance	16,000	0	16,000	10,640	5,360
Total Building Maintenance	<u>116,300</u>	<u>0</u>	<u>116,300</u>	<u>96,700</u>	<u>19,600</u>
Total Police Department	<u>2,177,350</u>	<u>0</u>	<u>2,177,350</u>	<u>2,128,403</u>	<u>48,947</u>
Fire and Rescue Department					
Administration					
Administration Salary	130,100	2,602	132,702	137,623	(4,921)
Benefits	73,400	0	73,400	67,254	6,146
Subscriptions and Dues	1,600	0	1,600	895	705
Office Supplies	21,330	0	21,330	18,561	2,769
Office Equipment	6,500	0	6,500	10,173	(3,673)
Telephone and Postage	8,120	0	8,120	7,058	1,062
Recruiting/New Hire Physicals	4,230	0	4,230	6,326	(2,096)
Personnel Recognition	1,500	0	1,500	982	518
Total Administration	<u>246,780</u>	<u>2,602</u>	<u>249,382</u>	<u>248,872</u>	<u>510</u>
Wages and Benefits					
Career Firefighter Wages, Including OT	392,900	11,787	404,687	421,910	(17,223)
Benefits, Career	209,425	0	209,425	201,194	8,231
On Call Firefighter Wages	56,785	0	56,785	75,507	(18,722)
Benefits, On Call	11,815	0	11,815	22,605	(10,790)
Wages and Benefits, Rescue					
Career Rescue Wages, Including OT	392,900	11,787	404,687	412,317	(7,630)
Benefits, Career	209,425	0	209,425	191,286	18,139
On Call Rescue Wages	56,785	0	56,785	0	56,785
Benefits, On Call	11,815	0	11,815	0	11,815
Total Wages and Benefits	<u>1,341,850</u>	<u>23,574</u>	<u>1,365,424</u>	<u>1,324,819</u>	<u>40,605</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Equipment and Maintenance					
Vehicle Fuel	22,430	0	22,430	19,479	2,951
Equipment Maintenance	58,050	0	58,050	85,999	(27,949)
Firefighting Equipment	37,400	0	37,400	41,199	(3,799)
Rescue Equipment	12,120	0	12,120	14,939	(2,819)
Total Equipment and Maintenance	130,000	0	130,000	161,616	(31,616)
Operations					
Training and Conferences, Fire	7,650	0	7,650	7,514	136
Training and Conferences, Rescue	11,530	0	11,530	12,420	(890)
Communications	7,860	0	7,860	9,135	(1,275)
Dispatch Services	55,930	0	55,930	57,331	(1,401)
Fire Prevention	2,500	0	2,500	2,484	16
Ambulance Billing Fees	27,040	0	27,040	29,523	(2,483)
Ambulance Agency Assessments	12,220	0	12,220	11,016	1,204
Rescue Medical Supplies	20,670	0	20,670	18,874	1,796
Total Operations	145,400	0	145,400	148,297	(2,897)
Facilities					
Heating Fuel	12,380	0	12,380	10,781	1,599
Utilities	17,000	0	17,000	16,831	169
Property and Casualty Insurance	32,020	0	32,020	32,295	(275)
Station Maintenance	45,660	0	45,660	28,226	17,434
Total Facilities	107,060	0	107,060	88,133	18,927
Total Fire and Rescue Department	1,971,090	26,176	1,997,266	1,971,737	25,529
Emergency Preparedness					
Training	2,100	0	2,100	1,000	1,100
Supplies and Operation	3,000	0	3,000	3,729	(729)
Total Emergency Preparedness	5,100	0	5,100	4,729	371
Total Public Safety	4,153,540	26,176	4,179,716	4,104,869	74,847
Public Works:					
Wages and Benefits					
Summer Maintenance Salary	179,000	3,580	182,580	348,996	(166,416)
Winter Maintenance Salary	178,000	12,460	190,460	0	190,460
Overtime	44,860	897	45,757	44,936	821
Salaries - Administrative	76,610	1,532	78,142	77,642	500
Salary Discretionary	14,000	(18,469)	(4,469)	0	(4,469)
Benefits, Summer	92,990	0	92,990	172,236	(79,246)
Benefits, Winter	101,890	0	101,890	0	101,890
Benefits, Administrative	42,400	0	42,400	41,084	1,316
Uniforms	6,160	0	6,160	5,457	703
Training	2,500	0	2,500	788	1,712
Total Wages and Benefits	738,410	0	738,410	691,139	47,271

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Outside Services					
Consulting Engineers	2,500	0	2,500	2,836	(336)
Equipment Rental	54,760	0	54,760	78,521	(23,761)
Property & Casualty Insurance	28,240	0	28,240	16,514	11,726
Total Outside Services	<u>85,500</u>	<u>0</u>	<u>85,500</u>	<u>97,871</u>	<u>(12,371)</u>
Operations					
Administrative Office Maintenance	13,730	0	13,730	16,527	(2,797)
Garage Operations	19,400	0	19,400	20,412	(1,012)
Total Operations	<u>33,130</u>	<u>0</u>	<u>33,130</u>	<u>36,939</u>	<u>(3,809)</u>
Materials					
Gravel and Other Materials	4,500	0	4,500	6,991	(2,491)
Chloride	11,040	0	11,040	7,343	3,697
Patch	2,500	0	2,500	5,665	(3,165)
Salt	145,000	0	145,000	131,961	13,039
Sand	11,470	0	11,470	13,514	(2,044)
Total Materials	<u>174,510</u>	<u>0</u>	<u>174,510</u>	<u>165,474</u>	<u>9,036</u>
Maintenance					
Maintenance	51,000	0	51,000	31,642	19,358
Equipment Operation & Repair	20,600	0	20,600	40,350	(19,750)
Vehicle Fuel	35,640	0	35,640	39,593	(3,953)
Retreatment	460,000	0	460,000	478,541	(18,541)
Highway Line Striping	21,000	0	21,000	9,426	11,574
Sidewalks	5,000	0	5,000	811	4,189
Misc. & Tools	5,860	0	5,860	9,820	(3,960)
Street Signs	5,500	0	5,500	5,497	3
Street Lights	41,280	0	41,280	29,416	11,864
Stormwater Fees	133,430	0	133,430	132,376	1,054
New Equipment Purchase	2,000	0	2,000	0	2,000
Highway Landscaping	26,000	0	26,000	25,976	24
Total Maintenance	<u>807,310</u>	<u>0</u>	<u>807,310</u>	<u>803,448</u>	<u>3,862</u>
Buildings & Grounds, Old Brick Church					
Janitor, Brick Church	3,110	0	3,110	2,138	972
Benefits	600	0	600	0	600
Property & Casualty Insurance	6,675	0	6,675	3,867	2,808
Heating Fuel, Brick Church	2,000	0	2,000	1,656	344
Utilities, Brick Church	1,730	0	1,730	1,731	(1)
Maintenance, Brick Church	11,000	0	11,000	3,987	7,013
Total Brick Church	<u>25,115</u>	<u>0</u>	<u>25,115</u>	<u>13,379</u>	<u>11,736</u>
Total Public Works	<u>1,863,975</u>	<u>0</u>	<u>1,863,975</u>	<u>1,808,250</u>	<u>55,725</u>
General Administration:					
Selectboard					
Salaries & Benefits	6,260	0	6,260	6,220	40
Expenses	12,000	0	12,000	13,505	(1,505)
Discretionary Fund	4,500	0	4,500	4,800	(300)
Total Selectboard	<u>22,760</u>	<u>0</u>	<u>22,760</u>	<u>24,525</u>	<u>(1,765)</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Town Manager					
Salary	80,230	0	80,230	82,708	(2,478)
Office Staff Salary	61,030	1,221	62,251	63,700	(1,449)
Benefits	44,230	0	44,230	39,951	4,279
Mileage	700	0	700	1,061	(361)
Training & Conferences	7,800	0	7,800	5,071	2,729
Office Supplies & Equipment	3,000	0	3,000	3,277	(277)
Telephone & Postage	2,860	0	2,860	2,540	320
Property & Casualty Insurance	4,900	0	4,900	4,042	858
Building Maintenance & Utilities	15,900	0	15,900	17,269	(1,369)
Town Report	3,100	0	3,100	1,910	1,190
Accrued Sick & Vacation	10,000	0	10,000	9,988	12
Salary Discretionary	51,750	(43,615)	8,135	9,100	(965)
Other Expenses	0	0	0	822	(822)
Total Town Manager	<u>285,500</u>	<u>(42,394)</u>	<u>243,106</u>	<u>241,439</u>	<u>1,667</u>
Finance					
Wages	96,820	1,936	98,756	91,955	6,801
Benefits	46,380	0	46,380	39,539	6,841
Audit Fees	19,760	0	19,760	16,818	2,942
Total Finance	<u>162,960</u>	<u>1,936</u>	<u>164,896</u>	<u>148,312</u>	<u>16,584</u>
Board of Listers					
Salaries	1,100	0	1,100	897	203
Assistant Assessor	29,230	585	29,815	29,865	(50)
Clerical Salary	17,450	0	17,450	14,857	2,593
Benefits	4,050	0	4,050	3,783	267
Mileage	260	0	260	0	260
Professional Services	1,050	0	1,050	228	822
Contracted Assessor	20,560	0	20,560	20,600	(40)
Service Contracts	5,250	0	5,250	4,326	924
Office Supplies	800	0	800	456	344
Office Equipment	1,350	0	1,350	1,308	42
Telephone and Postage	360	0	360	208	152
Tax Maps	3,500	0	3,500	3,246	254
Total Board of Listers	<u>84,960</u>	<u>585</u>	<u>85,545</u>	<u>79,774</u>	<u>5,771</u>
Technology					
Computer Equipment	3,000	0	3,000	3,054	(54)
Computer Applications	23,500	0	23,500	22,778	722
Total Technology	<u>26,500</u>	<u>0</u>	<u>26,500</u>	<u>25,832</u>	<u>668</u>
Legal					
Legal Services	35,000	0	35,000	21,241	13,759
Total General Administration	<u>617,680</u>	<u>(39,873)</u>	<u>577,807</u>	<u>541,123</u>	<u>36,684</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Planning and Zoning:					
Department Salary	229,000	4,580	233,580	196,785	36,795
Benefits	100,100	0	100,100	79,512	20,588
Building Maintenance	13,730	0	13,730	13,109	621
Property & Casualty Insurance	4,220	0	4,220	3,365	855
Mileage	600	0	600	961	(361)
Training and Conferences	1,800	0	1,800	2,613	(813)
Subscriptions and Dues	1,300	0	1,300	818	482
Professional Services	9,000	0	9,000	4,803	4,197
Miscellaneous Planning Studies	5,000	0	5,000	4,452	548
Advertising	4,500	0	4,500	2,127	2,373
Office Supplies	4,000	0	4,000	3,187	813
Equipment	1,500	0	1,500	1,863	(363)
Printing	2,600	0	2,600	1,666	934
Telephone and Postage	1,800	0	1,800	2,217	(417)
GIS Data Management	6,850	0	6,850	6,556	294
Conservation					
Salary	21,010	0	21,010	22,318	(1,308)
Benefits	8,000	0	8,000	5,857	2,143
Training, Conferences, Dues	700	0	700	3,590	(2,890)
Match for Grants	1,000	0	1,000	1,106	(106)
Office Supplies, Mailing, Ads	400	0	400	232	168
Mileage	400	0	400	629	(229)
Intern	3,000	0	3,000	2,902	98
Trail Maintenance and Repair	16,000	0	16,000	18,722	(2,722)
Total Conservation	<u>50,510</u>	<u>0</u>	<u>50,510</u>	<u>55,356</u>	<u>(4,846)</u>
Total Planning and Zoning	<u>436,510</u>	<u>4,580</u>	<u>441,090</u>	<u>379,390</u>	<u>61,700</u>
Clerk/Treasurer:					
Records, Permits, Licenses, Cash Management					
Salary	54,000	1,080	55,080	61,010	(5,930)
Office Staff	99,800	1,996	101,796	99,567	2,229
Benefits	62,000	0	62,000	59,221	2,779
Mileage	500	0	500	235	265
Training and Conferences	2,300	0	2,300	610	1,690
Equipment Rental and Service Contracts	4,000	0	4,000	3,075	925
Property & Casualty Insurance	4,900	0	4,900	4,038	862
Building Maintenance & Utilities	15,000	0	15,000	17,269	(2,269)
Office Supplies	10,000	0	10,000	7,747	2,253
Office Equipment	4,500	0	4,500	0	4,500
Telephone and Postage	7,800	0	7,800	7,538	262
Total Town Clerk	<u>264,800</u>	<u>3,076</u>	<u>267,876</u>	<u>260,310</u>	<u>7,566</u>
Elections					
Town Meeting Salary	1,000	0	1,000	999	1
General Election Salary	3,150	0	3,150	1,836	1,314
Ballot Printing	5,000	0	5,000	1,598	3,402
Postage	2,200	0	2,200	869	1,331
General Election Expenses	250	0	250	2,331	(2,081)
Town Meeting Expenses	650	0	650	104	546
Total Elections	<u>12,250</u>	<u>0</u>	<u>12,250</u>	<u>7,737</u>	<u>4,513</u>
Total Clerk/Treasurer	<u>277,050</u>	<u>3,076</u>	<u>280,126</u>	<u>268,047</u>	<u>12,079</u>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Outside Services:					
Regional Services					
Chittenden County Regional Planning	22,090	0	22,090	22,095	(5)
Williston Federated Church	25,000	0	25,000	25,000	0
Winooski Valley Park District	32,290	0	32,290	32,292	(2)
Greater Burlington Industrial Corporation	2,000	0	2,000	2,000	0
County Tax	92,000	0	92,000	98,621	(6,621)
Lake Champlain Regional Chamber	0	0	0	550	(550)
Vermont League of Cities and Towns	11,140	0	11,140	11,133	7
Lake Iroquois Association	15,000	0	15,000	(1,807)	16,807
Total Regional Services	<u>199,520</u>	<u>0</u>	<u>199,520</u>	<u>189,884</u>	<u>9,636</u>
Transportation Services					
Bus Service	191,000	0	191,000	191,018	(18)
SSTA Project & CCTA ADA	32,000	0	32,000	33,315	(1,315)
Total Transportation Services	<u>223,000</u>	<u>0</u>	<u>223,000</u>	<u>224,333</u>	<u>(1,333)</u>
Social Services					
Social Service Organizations	28,750	0	28,750	28,750	0
Residents Assistance	1,000	0	1,000	1,650	(650)
Total Social Services	<u>29,750</u>	<u>0</u>	<u>29,750</u>	<u>30,400</u>	<u>(650)</u>
Health					
Department Salary and Mileage	600	0	600	603	(3)
Visiting Nurse Association	30,760	0	30,760	30,760	0
Employee Health and Safety Programs	1,200	0	1,200	1,649	(449)
Total Health	<u>32,560</u>	<u>0</u>	<u>32,560</u>	<u>33,012</u>	<u>(452)</u>
Total Outside Services	<u>484,830</u>	<u>0</u>	<u>484,830</u>	<u>477,629</u>	<u>7,201</u>
Parks and Recreation:					
Recreation Services					
Director's Salary	69,440	1,389	70,829	71,306	(477)
Summer Program Salaries	84,000	0	84,000	73,709	10,291
Seasonal Program Wages	7,500	0	7,500	4,893	2,607
Benefits	35,040	0	35,040	30,876	4,164
Training and Conferences	2,500	0	2,500	2,762	(262)
Property & Casualty Insurance	3,730	0	3,730	1,658	2,072
Marketing	9,700	0	9,700	9,280	420
Office Supplies and Equipment	2,000	0	2,000	647	1,353
Telephone and Postage	1,400	0	1,400	1,057	343
Summer Camp Supplies	36,000	0	36,000	30,672	5,328
Contracted Camps	34,000	0	34,000	38,619	(4,619)
Youth Program Supplies	30,000	0	30,000	26,489	3,511
Contracted Program Expenses	54,000	0	54,000	36,109	17,891
Adult/Senior Program Expenses	12,300	0	12,300	8,250	4,050
School Use Fees	124,960	0	124,960	124,960	0
Special Events	11,000	0	11,000	11,050	(50)
Total Recreational Services	<u>517,570</u>	<u>1,389</u>	<u>518,959</u>	<u>472,337</u>	<u>46,622</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Community Services					
Program Grants	3,590	0	3,590	3,585	5
Clock Winding	600	0	600	600	0
Total Community Services	<u>4,190</u>	<u>0</u>	<u>4,190</u>	<u>4,185</u>	<u>5</u>
Park Maintenance					
Maintenance Salary	14,200	0	14,200	18,070	(3,870)
Park Administration Salary	13,750	0	13,750	14,136	(386)
Benefits	4,050	0	4,050	5,016	(966)
Equipment Rental	3,500	0	3,500	3,329	171
Utilities	5,000	0	5,000	2,821	2,179
Other & New Equipment	3,000	0	3,000	3,276	(276)
Maintenance & Upgrades	30,000	0	30,000	30,521	(521)
Total Park Maintenance	<u>73,500</u>	<u>0</u>	<u>73,500</u>	<u>77,169</u>	<u>(3,669)</u>
Total Parks and Recreation	<u>595,260</u>	<u>1,389</u>	<u>596,649</u>	<u>553,691</u>	<u>42,958</u>
Library:					
Library Collections					
Department Salary	310,740	3,107	313,847	324,348	(10,501)
Benefits	79,670	0	79,670	82,761	(3,091)
Training and Conferences	2,870	0	2,870	2,872	(2)
Travel & Fees	2,300	0	2,300	1,861	439
Books	77,050	0	77,050	77,035	15
Bookmobile	2,350	0	2,350	1,595	755
Office Supplies and Maintenance	8,100	0	8,100	8,891	(791)
Telephone	1,100	0	1,100	937	163
Postage	3,000	0	3,000	1,733	1,267
Total Library Collections	<u>487,180</u>	<u>3,107</u>	<u>490,287</u>	<u>502,033</u>	<u>(11,746)</u>
Building Overhead					
Janitorial Services	9,300	0	9,300	8,713	587
Town Custodial Services	6,740	0	6,740	4,810	1,930
Heating Fuel	3,450	0	3,450	3,525	(75)
Utilities	8,030	0	8,030	7,027	1,003
Maintenance & Repairs	13,220	0	13,220	13,499	(279)
Land Rental	29,750	0	29,750	29,750	0
Property & Casualty Insurance	13,430	0	13,430	10,946	2,484
Total Building Overhead	<u>83,920</u>	<u>0</u>	<u>83,920</u>	<u>78,270</u>	<u>5,650</u>
Special Programs					
Program Wages	49,070	981	50,051	47,139	2,912
Benefits	15,500	0	15,500	12,454	3,046
Program Presenters and Materials	15,000	0	15,000	14,953	47
Total Special Programs	<u>79,570</u>	<u>981</u>	<u>80,551</u>	<u>74,546</u>	<u>6,005</u>
Computer/Reference Services					
Wages	28,220	564	28,784	23,570	5,214
Benefits	14,080	0	14,080	7,018	7,062
System & Equipment Maintenance	19,000	0	19,000	18,813	187
Total Computer/Reference Services	<u>61,300</u>	<u>564</u>	<u>61,864</u>	<u>49,401</u>	<u>12,463</u>
Total Library	<u>711,970</u>	<u>4,652</u>	<u>716,622</u>	<u>704,250</u>	<u>12,372</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE
BUDGET TO ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Open Space Preservation:					
Tax Stabilization	10,300	0	10,300	9,883	417
Debt Service:					
Library Bond - Principal	20,000	0	20,000	20,000	0
Library Bond - Interest	2,410	0	2,410	2,408	2
PW Facility - Principal	240,000	0	240,000	240,000	0
PW Facility - Interest	141,420	0	141,420	141,419	1
Sidewalk Bond - Principal	80,000	0	80,000	80,000	0
Sidewalk Bond - Interest	6,010	0	6,010	6,010	0
Public Safety Bond - Principal	320,000	0	320,000	320,000	0
Public Safety Bond - Interest	99,550	0	99,550	99,551	(1)
Ambulance Lease 2014 - Principal	30,030	0	30,030	30,034	(4)
Ambulance Lease 2014 - Interest	1,650	0	1,650	1,644	6
Fire Engine 2017 - Interest	6,550	0	6,550	9,446	(2,896)
Fire Truck 2009 - Principal	45,000	0	45,000	45,000	0
Fire Truck 2009 - Interest	2,570	0	2,570	2,494	76
Total Debt Service	<u>995,190</u>	<u>0</u>	<u>995,190</u>	<u>998,006</u>	<u>(2,816)</u>
Capital Expenditures:					
Town Green Gazebo	36,000	0	36,000	44,013	(8,013)
Williston Community Park Path	13,000	0	13,000	16,397	(3,397)
Rink & Warming Hut Lights	16,000	0	16,000	10,826	5,174
Retriever	12,000	0	12,000	7,557	4,443
2019 Fire Truck	0	0	0	676,034	(676,034)
2019 Ambulance	0	0	0	228,800	(228,800)
Town Hall Field Solar Trackers	0	0	0	345,691	(345,691)
Williston Community Skate Park Elements	0	0	0	46,577	(46,577)
Fingerprinting Machine	0	0	0	19,825	(19,825)
Other	119,000	0	119,000	19,957	99,043
Total Capital Expenditures	<u>196,000</u>	<u>0</u>	<u>196,000</u>	<u>1,415,677</u>	<u>(1,219,677)</u>
Total Expenditures	<u>10,342,305</u>	<u>0</u>	<u>10,342,305</u>	<u>11,260,815</u>	<u>(918,510)</u>
EXCESS REVENUES (EXPENDITURES)	<u>(488,580)</u>	<u>0</u>	<u>(488,580)</u>	<u>(669,600)</u>	<u>(181,020)</u>
OTHER FINANCING SOURCES (USES)					
Bond Proceeds	0	0	0	228,800	228,800
Transfer from Public Works Building Fund	0	0	0	521,224	521,224
Transfer to Environmental Reserve Fund	(260,000)	0	(260,000)	(260,000)	0
Transfer to Cemetery Fund	(32,420)	0	(32,420)	(26,332)	6,088
Transfer to Equipment Replacement Fund	(93,810)	0	(93,810)	(93,810)	0
Total Other Financing Sources (Uses)	<u>(386,230)</u>	<u>0</u>	<u>(386,230)</u>	<u>369,882</u>	<u>756,112</u>
NET CHANGE IN FUND BALANCE	<u>\$ (874,810)</u>	<u>\$ 0</u>	<u>\$ (874,810)</u>	<u>(299,718)</u>	<u>\$ 575,092</u>
FUND BALANCE - JULY 1, 2018				<u>3,716,116</u>	
FUND BALANCE - JUNE 30, 2019				<u>\$ 3,416,398</u>	

TOWN OF WILLISTON, VERMONT
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2019

EXHIBIT G

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
ASSETS					
Current Assets:					
Cash and Cash Equivalents	\$ 1,542,066	\$ 26,772	\$ 3,592,270	\$ 1,012,915	\$ 6,174,023
Accounts & Interest Receivable	240,714	0	348,832	330,038	919,584
Due From Other Funds	0	1,668	23,764	0	25,432
Due From Agency Fund	0	0	0	32,191	32,191
Loans Receivable - Current Portion	0	24,245	0	37,906	62,151
Total Current Assets	<u>1,782,780</u>	<u>52,685</u>	<u>3,964,866</u>	<u>1,413,050</u>	<u>7,213,381</u>
Noncurrent Assets:					
Loans Receivable - Noncurrent Portion	0	295,906	0	689,614	985,520
Prepaid Capacity Rights, net of amortization	0	0	2,106,120	0	2,106,120
Land	383,099	0	0	0	383,099
Construction in Progress	10,296	0	38,378	261,708	310,382
Equipment and Vehicles	143,434	0	762,087	7,558	913,079
Infrastructure and Lines	12,551,539	500,746	14,332,951	173,040	27,558,276
Accumulated Depreciation	(5,443,137)	(76,592)	(4,890,078)	(19,644)	(10,429,451)
Total Noncurrent Assets	<u>7,645,231</u>	<u>720,060</u>	<u>12,349,458</u>	<u>1,112,276</u>	<u>21,827,025</u>
Total Assets	<u>9,428,011</u>	<u>772,745</u>	<u>16,314,324</u>	<u>2,525,326</u>	<u>29,040,406</u>
DEFERRED OUTFLOWS OF RESOURCES					
Pension related	23,002	0	26,398	21,380	70,780
Total Assets Plus Deferred Outflows of Resources	<u>9,451,013</u>	<u>772,745</u>	<u>16,340,722</u>	<u>2,546,706</u>	<u>29,111,186</u>
LIABILITIES					
Current Liabilities:					
Unearned revenue	0	0	0	228,507	228,507
Due To Other Funds	97,900	0	0	333,324	431,224
Accrued interest	331	1,505	18,716	0	20,552
Long Term Debt, Current	40,000	18,846	65,560	0	124,406
Total Current Liabilities	<u>138,231</u>	<u>20,351</u>	<u>84,276</u>	<u>561,831</u>	<u>804,689</u>
Noncurrent Liabilities:					
Long Term Debt, Noncurrent	271,100	282,192	1,134,231	0	1,687,523
Net Pension Liability	49,060	0	56,303	45,603	150,966
Accrued Vacation	3,704	0	3,704	1,492	8,900
Total Noncurrent liabilities	<u>323,864</u>	<u>282,192</u>	<u>1,194,238</u>	<u>47,095</u>	<u>1,847,389</u>
Total Liabilities	<u>462,095</u>	<u>302,543</u>	<u>1,278,514</u>	<u>608,926</u>	<u>2,652,078</u>
DEFERRED INFLOWS OF RESOURCES					
Pension related	2,068	0	2,373	1,922	6,363
Total Liabilities Plus Deferred Inflows of Resources	<u>464,163</u>	<u>302,543</u>	<u>1,280,887</u>	<u>610,848</u>	<u>2,658,441</u>
NET POSITION					
Investment in Capital Assets, Net of Related Debt Restricted	7,334,131	123,116	9,043,547	422,662	16,923,456
Unrestricted	0	0	2,106,120	525,896	2,632,016
Total Net Position	<u>\$ 8,986,850</u>	<u>\$ 470,202</u>	<u>\$ 15,059,835</u>	<u>\$ 1,935,858</u>	<u>\$ 26,452,745</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF REVENUES, EXPENSES, AND CHANGE
IN NET POSITION - PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2019

EXHIBIT H

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
Operating Revenues:					
User Fees	\$ 1,136,285	\$ 0	\$ 1,419,177	\$ 718,361	\$ 3,273,823
Sale of Meters	17,439	0	0	0	17,439
Intergovernmental	0	0	0	135,967	135,967
Miscellaneous	20,751	0	22,028	0	42,779
Total Operating Revenues	<u>1,174,475</u>	<u>0</u>	<u>1,441,205</u>	<u>854,328</u>	<u>3,470,008</u>
Operating Expenses:					
Wages and Benefits	221,566	0	232,099	220,613	674,278
Repairs and Supplies	34,921	0	37,773	124,359	197,053
Building and Equipment	46,988	0	52,164	45,638	144,790
Insurance	12,406	0	19,002	8,146	39,554
Purchased Water	536,004	0	0	0	536,004
Sewer Treatment	0	0	694,096	0	694,096
Subgrants to neighborhoods	0	0	0	135,967	135,967
Purchase of Meters	32,079	0	0	0	32,079
Plant repairs	75,810	0	371,946	0	447,756
Depreciation	214,116	10,212	290,980	5,378	520,686
Amortization of Capacity Rights	0	0	64,269	0	64,269
Other Expenses	29,168	0	16,087	50,082	95,337
Total Operating Expenses	<u>1,203,058</u>	<u>10,212</u>	<u>1,778,416</u>	<u>590,183</u>	<u>3,581,869</u>
OPERATING INCOME (LOSS)	<u>(28,583)</u>	<u>(10,212)</u>	<u>(337,211)</u>	<u>264,145</u>	<u>(111,861)</u>
Nonoperating Revenues/(Expenses)					
Investment Income	10,485	1,052	42,939	24,693	79,169
Capital Grants	0	0	0	222,057	222,057
Loan interest expense	(2,933)	(6,298)	(24,331)	0	(33,562)
Hook On Fees and Allocation Charges	112,265	0	395,277	0	507,542
Total Nonoperating Revenues/(Expenses)	<u>119,817</u>	<u>(5,246)</u>	<u>413,885</u>	<u>246,750</u>	<u>775,206</u>
CHANGE IN NET POSITION	91,234	(15,458)	76,674	510,895	663,345
NET POSITION - JULY 1, 2018	<u>8,895,616</u>	<u>485,660</u>	<u>14,983,161</u>	<u>1,424,963</u>	<u>25,789,400</u>
NET POSITION - JUNE 30, 2019	<u>\$ 8,986,850</u>	<u>\$ 470,202</u>	<u>\$ 15,059,835</u>	<u>\$ 1,935,858</u>	<u>\$ 26,452,745</u>

TOWN OF WILLISTON, VERMONT
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT I

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
Cash Flows From (To) Operating Activities:					
Receipts from Customers and Users	\$ 1,130,602	\$ 0	\$ 1,360,960	\$ 706,789	\$ 3,198,351
Payments form State of Vermont	0	0	0	69,852	69,852
Payments to Suppliers	(767,376)	0	(1,191,068)	(228,841)	(2,187,285)
Payments to Neighborhoods	0	0	0	(135,967)	(135,967)
Payments for Wages and Benefits	(221,836)	0	(226,753)	(218,580)	(667,169)
Net Cash From (To) Operating Activities	141,390	0	(56,861)	193,253	277,782
Cash Flows From (To) Noncapital Financing Activities:					
Decrease (Increase) in Due To/From Other Funds	189,112	2,716	360,148	381,429	933,405
Cash Flows From (To) Capital and Related Financing Activities:					
Acquisition of Capital Assets	(202,185)	0	(38,378)	(257,116)	(497,679)
Acquisition of Capacity Rights	0	0	(100,000)	0	(100,000)
Proceeds from Long Term Debt	151,100	0	0	0	151,100
Interest Paid on Long Term Debt	(2,974)	(6,390)	(25,282)	0	(34,646)
Principal Paid on Long Term Debt	(40,000)	(18,476)	(64,273)	0	(122,749)
Hook on Fees and Allocation Charges	112,265	0	395,277	0	507,542
Capital Grants Received	0	0	0	262,088	262,088
Loans made to Neighborhoods	0	0	0	(636,464)	(636,464)
Net Cash From (To) Capital and Related Financing Activities	18,206	(24,866)	167,344	(631,492)	(470,808)
Cash Flows From Investing Activities:					
Receipt of Loan Receivable Principal	0	21,024	0	0	21,024
Receipt of Investment Income	10,485	1,052	42,939	24,693	79,169
Net Cash From Investing Activities	10,485	22,076	42,939	24,693	100,193
Net Increase (Decrease) in Cash and Cash Equivalents	359,193	(74)	513,570	(32,117)	840,572
Cash and Cash Equivalents - July 1, 2018	1,182,873	26,846	3,078,700	1,045,032	5,333,451
Cash and Cash Equivalents - June 30, 2019	\$ 1,542,066	\$ 26,772	\$ 3,592,270	\$ 1,012,915	\$ 6,174,023
Adjustments to Reconcile Operating Income to Net Cash From (To) Operating Activities:					
Operating Income (Loss)	\$ (28,583)	\$ (10,212)	\$ (337,211)	\$ 264,145	\$ (111,861)
Depreciation	214,116	10,212	290,980	5,378	520,686
Pension expense	(1,138)	0	4,478	1,270	4,610
Expense construction in progress	0	0	0	0	0
Amortization of Capacity Rights	0	0	64,269	0	64,269
Decrease (Increase) in Accounts Receivable	(43,873)	0	(80,245)	(205,318)	(329,436)
Increase (Decrease) in Unearned Revenue	0	0	0	127,631	127,631
Increase (Decrease) in Accounts Payable and Accrued Vacation	868	0	868	147	1,883
Net Cash From by Operating Activities	\$ 141,390	\$ 0	\$ (56,861)	\$ 193,253	\$ 277,782
Noncash Transactions:					
Capital assets aquired through trade	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

TOWN OF WILLISTON, VERMONT
 STATEMENT OF FIDUCIARY NET POSITION
 JUNE 30, 2019

EXHIBIT J

	Agency Funds
ASSETS	
Cash	\$ 171,174
Accounts Receivable	3,656
Due From General Fund	4,477
Total Assets	\$ 179,307
 LIABILITIES	
Due to General Fund	\$ 1,162
Due to Proprietary Fund	32,191
Deposits Payable	145,954
Total Liabilities	\$ 179,307

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

The Town of Williston, Vermont (the Town) was incorporated in 1763. The Town operates under a Selectboard-Manager form of government and provides the following services as authorized by its charter: general government, public safety, public works, culture and recreation, cemetery and community/economic development. In addition, the Town owns and operates a water and sewer system.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is primarily responsible for establishing GAAP for state and local governments through its pronouncements (including Statements and Interpretations). Business-type activities and proprietary funds of governments are also required to follow the Statements and Interpretations of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The Town has elected to apply FASB Statements and Interpretations issued after that date to its business-type activities and enterprise funds. The more significant accounting policies established in GAAP and used by the Town are discussed below.

Reporting Entity

The Town's basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity are set forth in GASB 14 as amended by GASB 39 and Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards. Based on the criteria, the Town has no component units.

Basic Financial Statements – Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). The government-wide financial statements categorize primary activities as either governmental or business-type. The Town's police and fire protection, parks, library and recreation, public works, and general administrative services are classified as governmental activities. The Town's water, sewer, and stormwater services are classified as business-type activities.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts – invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities for which both restricted and unrestricted resources are available.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's governmental functions and business-type activities (police, fire, public works, etc.). The functions are also supported by general government revenue (property taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, including operating and capital grants. Program revenue must be directly associated with the governmental function (police, public works, community and youth services, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The net costs (by governmental function or business-type activity) are normally covered by general revenue (property taxes, intergovernmental revenue, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

Basic Financial Statements – Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenue and expenditures. The various funds are reported by major fund within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental category or enterprise type. GASB No. 34 and No. 37 set forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category/type or the governmental and enterprise funds combined) for the determination of major funds. The General Fund and the Community Development Fund are shown as major governmental funds. The Sewer, Water, and Stormwater Funds are major proprietary funds. All other funds are nonmajor and are combined in a single column in each of the respective fund financial statements. The following funds are used by the Town:

Governmental Funds

The Town reports on the following major governmental funds:

General Fund is the main operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Community Development Fund is used to account for the Community Development grant and loan programs throughout the Town.

Proprietary Funds

The focus of proprietary funds measurement is upon determination of operating income, changes in net position, financial position, and cash flows. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expense. The generally accepted accounting principles applicable are those similar to businesses in the private sector.

The following is a description of the major enterprise funds of the Town:

Sewer Fund is used to account for the operations of the Sewer Department.

Meadowridge Sewer Fund is used to account for the operation of the sewer utilities at Meadowridge development.

Water Fund is used to account for the operations of the Water Department.

Stormwater Fund is used to account for the operations of the program that collects and treats Stormwater through Williston.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support the Town's programs. The reporting focus is on net position and changes in net position and are reported using accounting principles similar to proprietary funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (private purpose and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide and proprietary fund financial statements are reported using the economic resources measurement focus. This means that all assets and liabilities associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net position). Fund equity (i.e., net total assets) is segregated into investment in capital assets, net of related debt; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Accrual

The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Sales tax collected and held by the State at year-end on behalf of the Town are also recognized as revenue. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Modified Accrual

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined. "Available" means collectible within the current period or within 60 days after year end for property taxes and 120 days for other revenue. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, certain compensated absences, claims and judgments, and certain prepaids which are recognized when due/paid.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

The Accounting Standards Codification concerning Fair Value of Financial Instruments requires disclosures of the fair value of certain financial instruments. Recorded amounts for cash, accounts receivable, accounts payable, and investments approximate fair value.

Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Town considers all short-term investments of ninety (90) days or less to be cash and cash equivalents for the proprietary funds.

Receivables

The Town utilizes the allowance method for uncollectible accounts. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

Internal Balances

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Prepaid Expenses

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses. Reported prepaid expenses of governmental funds in the fund financial statements are offset by nonspendable fund balance which indicates that they do not constitute "available expendable resources" even though they are a component of fund balance.

Prepaid Capacity Rights

Prepaid capacity rights are being amortized over the straight line method over the life of the improvements at the treatment plant which is estimated to be 50 years.

Capital Assets

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements	10 – 99 years
Vehicles and equipment	3 – 20 years
Distribution lines	50 – 99 years
Infrastructure	10 – 50 years

GASB No. 34 requires the Town to report and depreciate new general infrastructure assets effective with the beginning of fiscal year 2004 and is not required to report these assets retroactively. General infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc.

The Town does not capitalize its library books because they are considered a collection.

Compensated Absences

It is the policy of the Town of Williston to permit employees to accumulate earned but unused vacation benefits. Full-time employees may accrue a maximum of 240 hours. The maximum for employees working more than 20 hours but less than full-time is prorated based on the number of hours scheduled to work. The accrual for unused compensated absences is based on current pay rates and recorded in the government-wide and proprietary fund financial statements. The liability for unused compensated absences is not reported in the governmental fund type financial statements. Payments for unused compensated absences are recorded as expenditures in the year they are paid.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net Position

Net position represents the difference between assets plus deferred outflows and liabilities in the statement of net position. Net position is divided into three components:

Invested in capital assets, net of related debt – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.

Restricted net position – consist of assets that are restricted by the Town’s creditors, enabling legislation, by grantors, and by other contributors.

Unrestricted net position – all other net position is reported in this category.

Fund Equity

GASB Statement 54 “Fund Balance Reporting and Governmental Fund Type Definitions” provides fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

Nonspendable fund balances - Indicates the portion of fund equity that cannot be spent due to their form (e.g. inventories and prepaid) or funds that legally or contractually must be maintained intact.

Restricted fund balances - Indicates the portion of fund equity that is mandated for a specific purpose by external parties, constitutional provisions, or enabling legislation (e.g. federal and state grants, bondholders, and trust and trustee accounts).

Committed fund balances - Indicates the portion of fund equity that is set aside for a specific purpose by the Selectboard. Formal action must be taken prior to the end of the fiscal year (e.g. capital projects, compensated absences). The same formal action must be taken to remove or change the limitations placed on the funds.

Assigned fund balances - Indicates the portion of fund equity that is set aside with the intent to be used for a specific purpose by the Selectboard or official that has been given the authority to assign funds (e.g. encumbrances, subsequent budgets). Assigned funds cannot cause a deficit in unassigned fund balance.

Unassigned fund balances - Indicates the portion of fund equity that has not been classified in the previous four categories. All funds in this category are considered spendable resources. This category provides the resources necessary to meet unexpected expenditures and revenue shortfalls.

The Selectboard establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as special incentives). Assigned fund balance is established by the Selectboard through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service or other purposes).

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

When an expenditure is incurred that would qualify for payment with either restricted or unrestricted funds, it will be paid from restricted funds. When an expenditure is incurred that qualifies for payment from either of the three unrestricted fund balance categories, it will be applied first to committed, then assigned, then unassigned.

Long-term Liabilities

Long-term liabilities include notes and bonds payable and other obligations such as compensated absences. Long-term liabilities are reported in the government-wide and proprietary fund financial statements. Governmental fund type financial statements do not include any long-term liabilities as those funds use the current financial resources measurement focus and generally only include current assets and liabilities on their balance sheets.

Pensions

In July of 2014, the Town adopted GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. GASB Statement No. 68 establishes standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expenses/expenditures.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) and additions to/deductions from VMERS's fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Deferred Outflows/Inflows of Resources

The Town reports deferred outflows of resources on its statement of net position. Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until the applicable period. The deferred outflows of resources reported in this year's statement of net position are a deferred outflow of resources for contributions made to the Town's defined benefit pension plans subsequent to the measurement date, differences between expected and actual experience in the pension fund, changes of assumptions, difference between projected and actual investment earnings, changes in proportion and differences between the Town's contributions and proportionate share of contributions. No deferred outflows of resources affect the governmental funds financial statements in the current year.

The Town's statements of net position and its governmental fund balance sheet report a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net position that applies to a future period(s). Deferred inflows of resources are reported in the Town's statement of net position for changes in proportion and differences between the Town's contributions and proportionate share of contributions and for the difference between expected and actual experience. These deferred inflows of resources are attributed to pension expense over a total of 5 years, including the current year. No deferred inflows of resources affect the governmental funds financial statements in the current year.

TOWN OF WILLISTON, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

In its governmental funds, the deferred inflow of resources are for revenues that are not considered available. The Town will not recognize the related property tax revenues until they are available (collected not later than sixty days after the end of the Town's fiscal year) under the modified accrual basis of accounting, nor will they recognize the related community development notes receivable, until available.

Budgetary Information

Budgets are approved at the annual Town Meeting in March. Any budget changes require voter approval. Budget changes between departments, which do not change the total expenditures, require Selectboard approval. The budget amendments for fiscal year 2019 are reflected in Exhibit F. The Town is not legally required to pass a budget for the Community Development Fund, therefore, it is not presented.

Budgeted Deficit

The Town budgeted a current year deficit of \$874,810 in the General Fund in order to utilize a portion of the previous year's surplus. This amount is reflected as a budgeted deficiency of revenue over expenditures in Exhibit F.

NOTE 2 - DEPOSITS

The Treasurer invests excess cash according to policies established by the Selectboard.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The table below shows the custodial credit risk of the Town's deposits.

Insured by FDIC	\$	1,511,368
Insured by Letter of Credit		4,771,409
Uninsured - collateralized		6,413,296
Total	<u>\$</u>	<u>12,696,073</u>

NOTE 3 - RECEIVABLES

Receivables at June 30, 2019, as reported in the Statement of Net Position, are as follows:

	Governmental Activities	Business-Type Activities	Total
Delinquent Taxes	\$ 256,923	\$ 0	\$ 256,923
Penalties and Interest	85,813	0	85,813
Sales and Rooms Tax	877,636	0	877,636
Host Town Fees	69,155	0	69,155
Accounts Receivable	96,701	0	96,701
Grants	64,966	197,007	261,973
Billed Services	0	722,577	722,577
	<u>\$ 1,451,194</u>	<u>\$ 919,584</u>	<u>\$2,370,778</u>

Management believes that all receivables are collectible, and therefore, no allowance for doubtful accounts has been recorded.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 4 - LOANS RECEIVABLE

Loans Receivable are as follows:

Governmental Activities:

Note Receivable, Maple Tree Housing Limited Partnership, Payable on Demand on or after September, 2031, 0% Interest, Secured by Mortgage.	\$ 730,900
Note Receivable, Gisele Fontaine Family Trust, Due Upon Sale of or Other Conveyance of Property to Other Than a Lineal Descendent of Raymond or Gisele Fontaine, 0% Interest, Secured by Lien on Property.	40,000
Note Receivable, 95 North Avenue Limited Partnership, Due Upon Sale of or Other Conveyance of Property, 0% Interest, Secured by Lien on Property.	625,000
Total Governmental Activities	<u>\$ 1,395,900</u>

Business-Type Activities:

Note Receivable, Meadowridge Sewer Project, 55 Sewer Connection Loans, Quarterly Principal Payments of \$103.61 per Loan Are Required. Final Payments are all due June, 2023.	\$ 320,151
Note Receivable, Southridge Stormwater Project, Semi-Annual Principal Payment and Interest Payments Required, 1.50% Interest Rate. Final Payment is due July, 2027.	53,667
Note Receivable, Golf Links Homeowners' Association Stormwater Project, Semi-Annual Principal and Interest Payments Required, 1.50% Interest Rate. Final Payment is due July, 2038.	39,139
Note Receivable, Heritage Meadow Homeowners' Association Stormwater Project, Semi-Annual Principal and Interest Payments Required, 1.50% Interest Rate. Final Payment is due July, 2038.	33,221
Note Receivable, Meadowridge Community Association Stormwater Phase 1 Project, Semi-Annual Principal and Interest Payments Required, 1.50% Interest Rate. Final Payment is due July, 2038.	327,430
Note Receivable, Old Stage Estates Homeowners' Association Stormwater Project, Semi-Annual Principal and Interest Payments Required, 1.50% Interest Rate. Final Payment is due January, 2039.	180,000
Note Receivable, Meadowridge Community Association Stormwater Phase 2 Project, Semi-Annual Principal and Interest Payments Required, 1.50% Interest Rate. Final payment and balance to be determined upon project completion.	94,063
Total Business-Type Activities	<u>1,047,671</u>
Less: Current Portion	62,151
Long-Term Portion	<u>\$ 985,520</u>

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 5 - PREPAID CAPACITY RIGHTS

The Town has paid the Village of Essex Junction, Vermont \$3,080,140 so that the Village could upgrade its Sewage Treatment Facility and provide additional sewage capacity to the Town. These payments were recorded as prepaid capacity rights and are being amortized over the life of the improvements at the Village treatment plant which is estimated to be 50 years. The Town does not have any ownership of the treatment plant but does receive guaranteed capacity indefinitely.

Prepaid capacity rights activity for the year ended June 30, 2019 was as follows:

Prepaid Capacity Rights, Net of \$909,752	
Accumulated Amortization, July 1, 2018	\$ 2,070,389
Plus: Additional Capacity Rights purchased	100,000
Less: Current Year Amortization of Capacity Rights	(64,269)
Prepaid Capacity Rights, Net, June 30, 2019	<u>\$ 2,106,120</u>

NOTE 6 - CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2019 was as follows:

	Beginning Balance	Increases	Reclassifications/ Decreases	Ending Balance
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 3,545,438	\$ 1,672,734	\$ 0	\$ 5,218,172
Construction in Progress	101,871	275,714	0	377,585
Total Capital Assets, Not Being Depreciated	<u>3,647,309</u>	<u>1,948,448</u>	<u>0</u>	<u>5,595,757</u>
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	14,290,188	44,013	0	14,334,201
Vehicles and Equipment	6,533,812	1,745,004	(539,961)	7,738,855
Infrastructure	20,016,677	34,123	0	20,050,800
Totals	<u>40,840,677</u>	<u>1,823,140</u>	<u>(539,961)</u>	<u>42,123,856</u>
Less Accumulated Depreciation for:				
Buildings and Building Improvements	3,113,197	303,035	0	3,416,232
Vehicles and Equipment	3,282,171	663,268	(481,090)	3,464,349
Infrastructure	7,730,295	809,083	0	8,539,378
Totals	<u>14,125,663</u>	<u>1,775,386</u>	<u>(481,090)</u>	<u>15,419,959</u>
Total Capital Assets, Being Depreciated	<u>26,715,014</u>	<u>47,754</u>	<u>(58,871)</u>	<u>26,703,897</u>
Governmental Activities Capital Assets, Net	<u>\$ 30,362,323</u>	<u>\$ 1,996,202</u>	<u>\$ (58,871)</u>	<u>\$ 32,299,654</u>

Depreciation was charged as follows:

Governmental Activities:	
General Government	\$ 58,320
Public Safety	561,278
Public Works	1,068,391
Culture and Recreation	87,397
Total	<u>\$ 1,775,386</u>

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 6 - CAPITAL ASSETS (Continued)

Business-Type Activities	Beginning Balance	Increases	Ending Balance
Capital Assets, Not Being Depreciated:			
Land	\$ 383,099	\$ 0	\$ 383,099
Construction in Progress	30,663	279,719	310,382
Total Capital Assets, Not Being Depreciated	<u>413,762</u>	<u>279,719</u>	<u>693,481</u>
Capital Assets, Being Depreciated:			
Equipment and Vehicles	905,522	7,557	913,079
Infrastructure and Distribution Lines	27,347,873	210,403	27,558,276
Totals	<u>28,253,395</u>	<u>217,960</u>	<u>28,471,355</u>
Less Accumulated Depreciation for:			
Equipment and Vehicles	384,409	53,297	437,706
Infrastructure and Distribution Lines	9,524,356	467,389	9,991,745
Totals	<u>9,908,765</u>	<u>520,686</u>	<u>10,429,451</u>
Total Capital Assets, Being Depreciated	<u>18,344,630</u>	<u>(302,726)</u>	<u>18,041,904</u>
Business-Type Activities Capital Assets, Net	<u>\$ 18,758,392</u>	<u>\$ (23,007)</u>	<u>\$ 18,735,385</u>

NOTE 7 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The Town has combined some of the cash resources of its governmental and proprietary fund types for accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2019 are as follows:

Due To/From Other Funds:	Receivable Fund	Payable Fund
General Fund	\$ 118,424	\$ 3,315
Conservation Fund	0	2,570
Host Town Fund	91,876	0
Cemetery Fund	0	5,530
Records Restoration Fund	0	270
Grant Fund	117,575	0
Recreation Path Fund	0	14,000
Library Trustees Fund	0	2,018
Recreation Fund	0	14,008
Road Improvement Taft Corners Fund	0	13,363
Public Works Building Fund	132,504	0
Equipment Replacement Fund	25,577	0
Trustees of Public Funds	0	28,405
Water Fund	0	97,900
Meadowridge Sewer Fund	1,668	0
Sewer Fund	23,764	0
Stormwater Fund	32,191	333,324
Agency Funds	4,477	33,353
Total Due To/From Other Funds	<u>548,056</u>	<u>548,056</u>

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 7 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (Continued)

Interfund transfers for the year ended June 30, 2019, were as follows:

<u>Transfer From</u>	<u>Amount</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	\$ 260,000	Environmental Reserve Fund	\$ 260,000	Town Appropriation
General Fund	26,332	Cemetery Fund	26,332	Town Appropriation
General Fund	93,810	Equipment Replacement Fund	93,810	Town Appropriation
Public Works Fund	521,224	General Fund	521,224	Capital Outlay
Host Town Fund	367,500	Equipment Replacement Fund	367,500	Town Appropriation
Total	<u>\$ 1,268,866</u>		<u>\$ 1,268,866</u>	

NOTE 8 - UNAVAILABLE REVENUE / UNEARNED REVENUE

Unavailable revenue consists of delinquent taxes not collected within sixty (60) days after the fiscal year end as these would not be available to liquidate current liabilities. Additionally, it includes community development loan receivables which will not be repaid within six months of year end.

Unearned revenue consists of other receivables not collected by October 31 of the following year as these would not be available to liquidate current liabilities, as well as prepaid taxes and fees and grants have been received but are not yet spent.

NOTE 9 - LONG-TERM LIABILITIES

Long-term liabilities outstanding as of June 30, 2019 were as follows:

Governmental Activities:

Library Roof Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$20,000 through November, 2022. Interest Rate at 2.4%, Interest Paid Semi-Annually at May 15 and November 15.	\$ 80,000
Public Safety Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$165,000 on December 1 through 2025, Various Interest Rates Ranging from 3.00% to 4.58%, Interest Paid Semi-Annually at June 1 and December 1.	1,155,000
Highway Improvements (Sidewalks) Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$80,000 on December 1 through 2025, Various Interest Rates Ranging from 3.0% to 4.58%, Interest Paid Semi-Annually at June 1 and December 1.	560,000
Public Safety Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$70,000 on December 1 through 2026, Various Interest Rates Ranging from 3.835% to 4.665%, Interest Paid Semi-Annually at June 1 and December 1.	520,000

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 9 - LONG-TERM LIABILITIES (Continued)

Public Safety Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$90,000 on December 1 through 2027, Various Interest Rates Ranging from 3.865% to 4.665%, Interest Paid Semi-annually at June 1 and December 1.	\$ 810,000
Fire Truck Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$50,000 through December, 2017, then \$45,000 Due through December, 2020, Various Interest Rates Averaging 3.07%, Interest Paid Semi-Annually at June 1 and December 1.	45,000
Public Works Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$240,000 through November, 2033, Various Interest Rates Ranging from 0.44% to 4.644%, Interest Paid Semi-Annually at May 15 and November 15.	3,600,000
Ambulance Lease Payable, TD Equipment Finance, Annual Principal and Interest Combined Payments of \$31,677, from June, 2014 through June, 2020, Interest Rate of 2.7%.	30,849
Fire Truck Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$39,159 through November, 2028, Various Interest Rates Ranging from 2.19% to 3.39%, Interest Paid Semi-Annually at May 1 and November 1.	274,115
Ambulance Bond Payable, Union Bank, Annual Principal and Interest Combined Payments of \$36,000, through September, 2025, Interest Rate of 3.1%.	228,800
Total Governmental Activities	<u>\$7,303,764</u>
 <i>Business-type Activities:</i>	
State Revolving Loan Fund, Sewer Pumps, Annual Principal and Interest combined payments of \$16,179, from May 2014 through May 2033, Interest Rate of 0%, Administrative Rate of 2%.	\$ 195,864
State Revolving Loan Fund, Industrial Ave., Total Available \$832,000, Annual Principal and Interest combined payments of \$46,677, from July, 2015 through July, 2034, Interest Rate of 0%, Admin Rate of 2%.	599,763
State Revolving Loan Fund, Meadowridge, Annual Principal and Interest combined payments of \$24,866, from April, 2014, through April, 2033, Interest Rate of 0%, Admin Rate of 2%.	301,038
State Revolving Loan Fund, Gallop Hill Pump Station, Annual Principal and Interest combined payments of \$10,826, from November, 2016, through November, 2035, Interest Rate of 0%, Admin Rate of 2%.	149,006

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 9 - LONG-TERM LIABILITIES (Continued)

State Revolving Loan Fund, Pump Station, Annual Principal and Interest combined payments of \$16,274, from November, 2018, through November, 2035, Interest Rate of 0%, Admin Rate of 2%.	255,158
Vermont Municipal Bond Bank, Water Tower Land, Annual Principal Payments of \$40,000 on November 15 through November 2022, Interest Rate at 2.4%, Interest due November 15 and May 15 Anually.	160,000
Vermont Municipal Bond Bank, Water Lines, Annual Principal and Interest Combined Payments of \$10,159 through July 2039, Interest Rate of 3%	<u>151,100</u>
Total Business-type Activities	<u><u>\$1,811,929</u></u>

Total interest paid during the year was \$278,680 in the governmental activities, and \$33,562 in the business-type activities. Changes in all long-term liabilities during the year were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities:					
General Obligation Bonds and Leases	\$7,809,998	\$228,800	\$(735,034)	\$7,303,764	\$ 770,270
Accrued Compensated Absences	271,301	44,391	(74,273)	241,419	0
Total Governmental Activities	<u>\$8,081,299</u>	<u>\$273,191</u>	<u>\$(809,307)</u>	<u>\$7,545,183</u>	<u>\$ 770,270</u>
Business-type Activities:					
General Obligation Bond and Notes	\$1,783,578	\$151,100	\$(122,749)	\$1,811,929	\$ 124,406
Accrued Compensated Absences	6,401	2,499	0	8,900	0
Total Business-type Activities	<u>\$1,789,979</u>	<u>\$153,599</u>	<u>\$(122,749)</u>	<u>\$1,820,829</u>	<u>\$ 124,406</u>

Compensated absences are paid by the applicable fund where the employee is charged.

Debt service requirements to maturity are as follows:

June 30	Governmental Activities			Business-type Activities		
	Principal	Interest	Total	Principal	Interest	Total
2020	\$ 770,270	\$ 278,692	\$1,048,962	\$ 124,406	\$ 32,330	\$ 156,736
2021	689,969	257,281	947,250	131,719	34,515	166,234
2022	690,908	230,772	921,680	133,610	31,963	165,573
2023	731,021	202,880	933,901	135,539	29,373	164,912
2024	712,009	173,985	885,994	97,509	27,072	124,581
2025-2029	2,509,580	484,859	2,994,439	518,581	104,329	622,910
2030-2034	1,200,007	137,987	1,337,994	533,362	48,497	581,859
2035-2039	0	0	0	127,380	9,363	136,743
2040	0	0	0	9,823	296	10,119
Total	<u>\$7,303,764</u>	<u>\$1,766,456</u>	<u>\$9,070,220</u>	<u>\$1,811,929</u>	<u>\$ 317,738</u>	<u>\$2,129,667</u>

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 10 - COMMITTED AND ASSIGNED FUND BALANCES AND DESIGNATED NET POSITION

The committed and assigned fund balances in the Governmental Funds of the Town as of June 30, 2019 consisted of the following:

Committed:	
Committed by Selectboard for future projects	<u>\$ 612,683</u>
Assigned:	
General Fund - Assigned to Reduce Property Taxes in Fiscal year 2019	\$ 909,260
General Fund - Assigned for Affordable Housing	15,000
Assigned for Conservation Expenditures	3,316
Assigned for Future Projects	363,740
Assigned for Library Use	19,537
Total Assigned Fund Balance	<u>\$ 1,310,853</u>

The designated net position in the Proprietary Funds of the Town as of June 30, 2019 consisted of the following:

Water Fund:	
Designated for Water Capital Projects	\$ 292,538
Designated for Water Fund Expenditures	<u>1,360,181</u>
Total Water Fund	<u>1,652,719</u>
Sewer Fund:	
Designated for Sewer Capital Projects	709,190
Designated for Sewer Fund Expenditures	<u>3,200,978</u>
Total Sewer Fund	<u>3,910,168</u>
Meadowridge Fund:	
Designated for Meadowridge Fund Expenditures	<u>347,086</u>
Stormwater Fund:	
Designated for Stormwater Expenditures	<u>987,300</u>
Total Designated Net Position	<u>\$ 6,897,273</u>

TOWN OF WILLISTON, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2019

NOTE 11 - RESTRICTED FUND BALANCES AND NET POSITION

The restricted fund balances and net position of the Town as of June 30, 2019 consisted of the following:

<i>Governmental Activities:</i>	<u>Fund Balance</u>	<u>Net Position</u>
Restricted by State Statute - Impact Fees	\$ 1,286,254	\$ 1,286,254
Restricted by State Statute - Records Restoration	104,894	104,894
Restricted by State – Reappraisal	296,330	296,330
Restricted by Bond Agreement	364,518	364,518
Restricted by Grant Agreements	126,845	126,845
Restricted by Donors and Bequests	20,342	20,342
Restricted by Developer Fee Agreements	38,106	38,106
Restricted by Trust Agreements	131,984	131,984
Restricted by Community Development Loan/Grant Agreement	0	1,395,900
Total Governmental Activities	<u>\$ 2,369,273</u>	<u>\$ 3,765,173</u>
<i>Business-Type Activities:</i>		
Restricted by Agreement with Village of Essex Junction, Vermont – Capacity Rights	\$ 2,106,120	\$ 2,106,120
Restricted in Escrow for Stormwater	32,191	32,191
Restricted by Stormwater Activity	493,705	493,705
Total Business-Type Activities	<u>\$ 2,632,016</u>	<u>\$ 2,632,016</u>

NOTE 12 - PENSION PLANS

All eligible employees of the Town are enrolled for coverage by the Vermont Municipal Employees' Retirement System (VMERS) immediately upon employment. VMERS has a defined benefit plan and a defined contribution plan that the Town participates in as follows:

VMERS Defined Contribution Plan

The State of Vermont authorized VMERS to establish a new defined contribution (DC) plan available to members on July 1, 2000. The DC plan is a tax-sheltered money purchase plan under IRC 401(a). The plan includes a 5% employee contribution and a 5.125% employer contribution. 100% vesting occurs after one year of municipal service.

Of the Town's total payroll of \$4,864,585, \$439,626 was covered under the VMERS defined contribution plan. The total contributions to this plan by the employer were \$22,531 and by the employees were \$21,981.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 12 - PENSION PLANS (Continued)

VMERS Defined Benefit Plan

Plan description. The Town contributes to the Vermont Municipal Employees' Retirement System (VMERS) which is a cost sharing multiple employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for school districts and other municipal employees that work on a regular basis and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. During the year ended June 30, 2018, the retirement system consisted of 402 participating employers.

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A Chapter 125.

The general administration and responsibility for formulating administrative policy and procedures of the retirement system for its members and their beneficiaries is vested in the Board of Trustees, consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives – one elected by the governing bodies of participating employers of the system and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service.

Summary of System Provisions

Membership is open to all full time employees of participating municipalities. The municipality elects coverage under Groups A, B, C, or D. The Town has Group B and Group C members.

Creditable service is service as a member plus purchased service.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 12 - PENSION PLANS (Continued)

Benefits provided and contributions

	Group A	Group B	Group C	Group D
Avg Final Compensation (AFC)	Average annual compensation during highest 5 consecutive years	Average annual compensation during highest 3 consecutive years	Average annual compensation during highest 3 consecutive years	Average annual compensation during highest 2 consecutive years
Service Retirement Allowance				
Eligibility	Earlier of age 65 with 5 years of service or age 55 with 35 years of service	Earlier of age 62 with 5 years of service or age 55 with 30 years of service	Age 55 with 5 years of service	Age 55 with 5 years of service
Amount	1.4% of AFC times service	1.7% of AFC times service as Group B member plus percentage earned as a Group A member times AFC	2.5% of AFC times service as Group C member plus percentage earned as a Group A or B member times AFC	2.5% of AFC times service as Group D member plus percentage earned as a Group A, B, or C member times AFC
Maximum Benefit	60% of AFC, including portion of allowance provided by member contributions		50% of AFC, including portion of allowance provided by member contributions	
Early Retirement Allowance				
Eligibility	Age 55 with 5 years of service		n/a	Age 50 with 20 years of service
Amount	Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes Normal Retirement Age		n/a	Normal allowance based on service and AFC at early retirement, without reduction
Vested Retirement Allowance				
Eligibility	5 years of service	5 years of service	5 years of service	5 years of service
Amount	Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the CPI, subject to the limits on "Post-Retirement Adjustments" described below.			
Disability Retirement Allowance				
Eligibility	5 years of service and disability as determined by Retirement Board			
Amount	Immediate allowance based on AFC and service to date of disability; children's benefit of 10% of AFC payable to up to three minor children (or children up to age 23 if enrolled in full-time studies) of a disabled Group D member.			
Death Benefit				
Eligibility	After 5 years of service	After 5 years of service	After 5 years of service	After 5 years of service
Amount	Reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor's benefit under disability annuity computed as of the date of death.			70% of the unreduced accrued benefit plus children's benefit
Optional Benefit and Death after Retirement				
	Lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contributions guarantee.			Lifetime allowance or 70% contingent annuitant option with no reduction
Refund of Contribution	Upon termination, if the member so elects or if no other benefit is payable, the member's accumulated contributions are refunded.			
Post-Retirement Adjustments				
	Allowance in payment for at least one year, increased on each January 1 by one-half of the percentage increase in CPI but not more than the following percentage:			
	2%	3%	3%	3%
Member Contributions	2.5% for fiscal year ended 6/30/18. 2.625% eff. 7/1/18	4.875% for fiscal year ended 6/30/18. 5.0% eff. 7/1/18	10% for fiscal year ended 6/30/18. 10.125% eff. 7/1/18	11.35% for fiscal year ended 6/30/18. 11.475% eff. 7/1/18
Employer Contributions	4.0% for fiscal year ended 6/30/18. 4.125% eff. 7/1/18	5.5% for fiscal year ended 6/30/18. 5.625% eff. 7/1/18	7.25% for fiscal year ended 6/30/18. 7.375% eff. 7/1/18	9.85% for fiscal year ended 6/30/18. 9.975% eff. 7/1/18
Retirement Stipend	\$25 per month payable at the option of the Board of Retirees			

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 12 - PENSION PLANS (Continued)

For the year ended June 30, 2019, the Town's contributions to the Plan were \$250,926.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions. At June 30, 2019, the Town reported a liability of \$1,646,302 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2018, the Town's proportion was 1.1703 percent, which was a decrease of 0.0402 percent from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the Town recognized pension expense of \$463,151. At June 30, 2019, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 142,998	\$ 26,325
Changes of assumptions	182,308	0
Net difference between projected and actual earnings on Plan investments	190,799	0
Changes in proportion and differences between Town contributions and proportionate share of contributions	4,829	43,064
Member contributions subsequent to the measurement date	250,926	0
Total	\$ 771,860	\$ 69,389

The \$250,926 of deferred outflows of resources resulting from the Town's contributions subsequent to the measurement date will be recognized as the net pension expense in the year ending June 30, 2020. Other amounts reported as deferred outflows of resources net of deferred inflows of resources (\$451,545) will be recognized in pension expense as follows:

Year ending June 30,	Amount
2019	\$ 301,532
2020	100,434
2021	16,174
2022	33,405
2023	0
Thereafter	0

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 12 - PENSION PLANS (Continued)

Actuarial Assumptions

The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Investment rate of return – 7.5%, net of pension plan investment expenses, including inflation.

Salary increase – 5% per year.

Mortality:

Death in Active Service:

Groups A, B, C – 98% of RP-2006 blended 60% Blue Collar Employee, 40% Healthy Employee with generational improvement.

Group D – RP-2006 Blue Collar Annuitant Table with generational improvement.

Healthy Post-retirement:

Groups A, B, C – 98% of RP-2014 blended 60% Blue Collar Annuitant, 40% Healthy Annuitant with generational improvement.

Group D – 100% of RP-2014 Healthy Annuitant Table with generational improvement.

Disabled Post-retirement:

All groups - RP-2006 Disabled Mortality Table with generational improvement.

Spouse's age – females three years younger than males.

Cost of Living Adjustments – Assumed to occur on January 1 following one year of retirement at the rate of 1.15% per annum for Group A members and 1.3% per annum for Groups B, C and D members (beginning at Normal Retirement eligibility age for members who elect reduced early retirement, at age 62 for members of Groups A, B, and D who receive a disability retirement benefit, and at age 55 for members of Group C who receive a disability retirement benefit). The January 1, 2019 COLA is assumed to be 1.3% for all age groups.

Actuarial Cost Method – Entry Age Actuarial Cost Method. Entry Age is the age at date of employment or, if date is unknown, current age minus years of service. Normal Cost and Actuarial Accrued Liability are calculated on an individual basis and are allocated by salary, with Normal Cost determined using the plan of benefits applicable to each participant.

Actuarial Value of Assets – A smoothing method is used, under which the value of assets for actuarial purposes equals market value less a five-year phase-in of the differences between actual and assumed investment return. The value of assets for actuarial purposes may not differ from market value of assets by more than 20%.

Inflation – 2.5%

TOWN OF WILLISTON, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2019

NOTE 12 - PENSION PLANS (Continued)

Long-term expected rate of return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2018, is summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
US Equity	18.00%	6.10%
Non-US Equity	16.00%	7.45%
Global Equity	9.00%	6.74%
Real Estate	8.00%	5.11%
Private Markets	15.00%	7.60%
Hedge Funds	8.00%	3.86%
Fixed Income	26.00%	2.25%

Discount Rate – The discount rate used to measure the total pension liability was 7.5%. In accordance with paragraph 29 of GASB 68, professional judgement was applied to determine that the System's projected fiduciary net position exceeds projected benefit payments for current active and inactive members for all years. The analysis was based on the expectation that employers will continue to contribute at the rates set by the Board, which exceed the actuarially determined contribution, which is comprised on an employer normal cost payment and a payment to reduce the unfunded liability to zero by June 30, 2038. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the net pension liability, calculated using the discount rate of 7.5%, as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower (6.5%) or one percent higher (8.5%) than the current rate:

1% Decrease (6.5%)	Discount Rate (7.5%)	1% Increase (8.5%)
\$ 2,788,463	\$ 1,646,301	\$ 717,408

Plan Fiduciary Net Position. Detailed information about the Plan's fiduciary net position is available in the State of Vermont's Comprehensive Annual Financial Report (CAFR). The CAFR can be viewed on the State's Department of Finance and Management website.

TOWN OF WILLISTON, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2019

NOTE 13 - PROPERTY TAXES

The Town is responsible for assessing and collecting its own property taxes as well as education taxes for the State of Vermont. The tax rate is set by the Board based on the voter approved budget, the estimated Grand List and the State education property tax liability. Taxes are due in three equal installments by the fifteenth of August, November and February. All late payments are subject to a 1% interest charge per month for the first 3 months and 1.5% per month thereafter. All unpaid taxes after February 15th are subject to a 1% penalty. The tax rate for fiscal year 2019 was:

	<u>Residential</u>	<u>Non-Residential</u>
Town	\$0.2665	\$0.2665
Education	1.4266	1.5468
	<u>\$1.6931</u>	<u>\$1.8133</u>

NOTE 14 - CURRENT USE

The State of Vermont operates a Current Use Program and enters into tax abatement agreements directly with landowners. Enrolled landowners are required to manage their land in accordance with an approved plan, and the land is subject to a lien to recover taxes abated if the land is ever developed. In exchange, the landowners receive a reduction in assessed value on their property tax bills, which results in a reduction of property tax revenue to the Town. For fiscal year 2019, the amount of Town property taxes foregone as a result of the Current Use Program was approximately \$205,955. In accordance with 32 V.S.A § 3760, the State of Vermont limits the total loss of revenue to zero by providing the Town with a Hold Harmless payment in the following year that is equivalent to the taxes previously foregone.

NOTE 15 - SALES AND MEALS TAX REVENUE

The Town levies a local option sales tax of 1% on goods and meals purchased in the Town of Williston. Of the local tax reported to the State of Vermont, 70% of the tax reported is paid to the Town on a quarterly basis. The State also charges an administration and collection fee.

During fiscal year 2019, \$4,775,924 of the local option sales and meals taxes were reported to the State of Vermont. \$1,521,871 is the State of Vermont's share and \$3,254,053 was paid to the Town.

NOTE 16 - LIBRARY ENDOWMENT FUND

On August 31, 1994, the Dorothy Alling Memorial Library created an endowment at the Vermont Community Foundation. In doing so, the ownership of the funds passed to the Vermont Community Foundation with the stipulation that the Foundation pay to the Library an amount, determined on an annual basis, to be not less than 5% of the value of the funds as of the end of the previous year. Payments are made at least semiannually. The endowment is not reflected on the balance sheet of the Town. The balance of the Endowment Fund at June 30, 2019 is \$83,077.

TOWN OF WILLISTON, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 17 - RISK MANAGEMENT

The Town of Williston, Vermont is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town of Williston, Vermont maintains insurance coverage through the Vermont League of Cities and Town's Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town of Williston, Vermont. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days' notice. Fund under writing and rate setting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

The Town of Williston, Vermont is also a member of the Vermont League of Cities and Town's Unemployment Insurance Trust. The Unemployment Trust is a nonprofit corporation formed to provide unemployment coverage for Vermont municipalities and is owned by the participating members. The agreement does not permit the Unemployment Trust to make additional assessments to its members.

NOTE 18 - SUPERFUND SITE

The Commerce Street plume, within the Town of Williston, has been identified by the Environmental Protection Agency (EPA) as a Superfund site. The EPA is in the process of identifying potential responsible parties. It is unknown if the Town will be considered a responsible party. However, any related liability has been determined to be immaterial.

NOTE 19 - CONCENTRATION OF EXPENSES

The Town purchased a major portion of its water from the Champlain Water District (CWD) for the year ended June 30, 2019. The Town incurred \$536,004 in expenses to CWD.

The Town purchased all of its sewage treatment from the Village of Essex Junction, Vermont for the year ended June 30, 2019. The Town incurred \$694,096 in treatment expenses to the Village of Essex Junction, Vermont.

NOTE 20 - CONTINGENT LIABILITIES

The Town is a participating member in the Chittenden Solid Waste District (CSWD) and Champlain Water District (CWD). The Town could be subject to a portion of the two District's debt if either District experiences financial problems.

The Town participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 2019 have not yet been reviewed by the grantor agencies. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

TOWN OF WILLISTON, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2019

NOTE 21 - COMMITMENTS

The Town is involved in many projects which have contracts in place that will affect the financial statements of future periods. The contracts are as follows:

<u>Project name</u>	<u>Funding Source</u>	<u>Estimated Total Cost</u>	<u>% Completed at 6/30/19</u>
Blair Park Recreation Path	Grant/Sidewalk Bond	\$ 282,200	15%
Sewer Capacity Purchase	Sewer Revenue	400,000	50%
Meadowridge HOA Loan	Stormwater Fund	331,000	28%
Lamplite Acres Project	Stormwater Fund	375,000	70%

NOTE 22 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

For the year ended June 30, 2019 expenditures exceeded appropriations in the General Fund by \$918,510. The excess expenditures were funded by bond proceeds, a transfer from the Public Works Building Fund, and excess revenues.

NOTE 23 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 18, 2020, the date which the financial statements were available for issue. Management is not aware of anything which needs to be disclosed.

TOWN OF WILLISTON, VERMONT
 COMBINING AND INDIVIDUAL BALANCE SHEETS - ALL NONMAJOR FUNDS
 JUNE 30, 2019

SCHEDULE 1

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Trustees of Public Funds Fund	Total
ASSETS				
Cash	\$ 772,331	\$2,141,725	\$ 160,389	\$3,074,445
Receivables	64,966	0	0	64,966
Prepaid Expenses	1,713	0	0	1,713
Due from Other Funds	209,451	158,081	0	367,532
Total Assets	<u>\$1,048,461</u>	<u>\$2,299,806</u>	<u>\$ 160,389</u>	<u>\$3,508,656</u>
LIABILITIES				
Unearned Revenue	\$ 59,943	\$ 0	\$ 0	\$ 59,943
Due to Other Funds	24,388	27,371	28,405	80,164
Total Liabilities	<u>84,331</u>	<u>27,371</u>	<u>28,405</u>	<u>140,107</u>
FUND BALANCES				
Nonspendable - Cemetery	0	0	109,363	109,363
Restricted	577,537	1,659,752	22,621	2,259,910
Committed	0	612,683	0	612,683
Assigned	386,593	0	0	386,593
Total Fund Balances	<u>964,130</u>	<u>2,272,435</u>	<u>131,984</u>	<u>3,368,549</u>
Total Liabilities and Fund Balances	<u>\$1,048,461</u>	<u>\$2,299,806</u>	<u>\$ 160,389</u>	<u>\$3,508,656</u>

TOWN OF WILLISTON, VERMONT SCHEDULE 2
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES, AND
 CHANGE IN FUND BALANCES - ALL NONMAJOR FUNDS
 FOR THE YEAR ENDED JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Trustees of Public Funds Fund	Total
REVENUES				
Investment Interest	\$ 7,846	\$ 22,593	\$ 891	\$ 31,330
Licenses, Permits and Fees	359,034	223,980	0	583,014
Intergovernmental Revenues	680,393	0	0	680,393
Charge for Services	5,650	0	0	5,650
Other Revenue	18,472	21,685	0	40,157
Donations	23,305	0	2,500	25,805
Total Revenues	<u>1,094,700</u>	<u>268,258</u>	<u>3,391</u>	<u>1,366,349</u>
EXPENDITURES				
Current Expenditures:				
General Government	19,945	0	0	19,945
Public Safety	186,517	0	0	186,517
Public Works	0	39,652	0	39,652
Culture and Recreation	35,856	0	0	35,856
Cemetery	32,875	0	0	32,875
Debt Service Interest	0	15,708	0	15,708
Capital Outlay	1,050,031	539,380	0	1,589,411
Total Expenditures	<u>1,325,224</u>	<u>594,740</u>	<u>0</u>	<u>1,919,964</u>
EXCESS REVENUES (EXPENDITURES)	<u>(230,524)</u>	<u>(326,482)</u>	<u>3,391</u>	<u>(553,615)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	286,332	461,310	0	747,642
Transfers out	(367,500)	(521,224)	0	(888,724)
Total Other Financing Sources (Uses)	<u>(81,168)</u>	<u>(59,914)</u>	<u>0</u>	<u>(141,082)</u>
NET CHANGE IN FUND BALANCES	(311,692)	(386,396)	3,391	(694,697)
FUND BALANCES - JULY 1, 2018	<u>1,275,822</u>	<u>2,658,831</u>	<u>128,593</u>	<u>4,063,246</u>
FUND BALANCES - JUNE 30, 2019	<u>\$964,130</u>	<u>\$2,272,435</u>	<u>\$ 131,984</u>	<u>\$3,368,549</u>

TOWN OF WILLISTON, VERMONT
 COMBINING AND INDIVIDUAL BALANCE SHEETS - SPECIAL REVENUE FUNDS
 JUNE 30, 2019

SCHEDULE 3

	Conservation Fund	Host Town Fund	Cemetery Fund	Reappraisal Fund	Recreation Path Fund	Agriculture Mitigation Fund	Records Restoration Fund	Grant Fund	Library Trustees Fund	Total
ASSETS										
Cash	\$ 5,886	\$ 271,864	\$ 28,406	\$ 296,330	\$ 41,231	\$ 1,895	\$ 105,164	\$ 0	\$ 21,555	\$ 772,331
Receivables	0	0	0	0	0	0	0	64,966	0	64,966
Prepaid Expenses	0	0	0	0	0	0	0	1,713	0	1,713
Due From Other Funds	0	91,876	0	0	0	0	0	117,575	0	209,451
Total Assets	\$ 5,886	\$ 363,740	\$ 28,406	\$ 296,330	\$ 41,231	\$ 1,895	\$ 105,164	\$ 184,254	\$ 21,555	\$ 1,048,461
LIABILITIES										
Unearned Revenue	\$ 0	\$ 0	\$ 2,534	\$ 0	\$ 0	\$ 0	\$ 0	\$ 57,409	\$ 0	\$ 59,943
Due To Other Funds	2,570	0	5,530	0	14,000	0	270	0	2,018	24,388
Total Liabilities	2,570	0	8,064	0	14,000	0	270	57,409	2,018	84,331
FUND BALANCES										
Restricted	0	0	20,342	296,330	27,231	1,895	104,894	126,845	0	577,537
Assigned	3,316	363,740	0	0	0	0	0	0	19,537	386,593
Total Fund Balances	3,316	363,740	20,342	296,330	27,231	1,895	104,894	126,845	19,537	964,130
Total Liabilities and Fund Balances	\$ 5,886	\$ 363,740	\$ 28,406	\$ 296,330	\$ 41,231	\$ 1,895	\$ 105,164	\$ 184,254	\$ 21,555	\$ 1,048,461

TOWN OF WILLISTON, VERMONT
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCES -
 SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 4

	Conservation Fund	Host Town Fund	Cemetery Fund	Reappraisal Fund	Recreation Path Fund	Agriculture Mitigation Fund	Records Restoration Fund	Grant Fund	Library Trustees Fund	Total
REVENUES										
Investment Interest	\$ 2,416	\$ 1,832	\$ 2	\$ 2,537	\$ 287	\$ 13	\$ 719	\$ 0	\$ 40	\$ 7,846
Licenses, Permits and Fees	0	338,485	0	0	0	0	20,549	0	0	359,034
Intergovernmental Revenues	400,000	0	0	35,777	0	0	0	244,616	0	680,393
Charge for Services	0	0	5,650	0	0	0	0	0	0	5,650
Other Revenue	0	0	0	0	0	0	0	18,472	0	18,472
Donations	0	0	0	0	0	0	0	19,208	4,097	23,305
Total Revenues	402,416	340,317	5,652	38,314	287	13	21,268	282,296	4,137	1,094,700
EXPENDITURES										
Current:										
General Government	\$ 0	\$ 0	\$ 0	\$ 310	\$ 0	\$ 0	\$ 12,754	\$ 3,778	\$ 3,103	\$ 19,945
Public Safety	0	0	0	0	0	0	0	186,517	0	186,517
Culture and Recreation	2,570	0	0	0	0	0	0	33,286	0	35,856
Cemetery	0	0	32,875	0	0	0	0	0	0	32,875
Capital Outlay	1,000,000	6,906	0	0	14,000	0	0	29,125	0	1,050,031
Total Expenditures	1,002,570	6,906	32,875	310	14,000	0	12,754	252,706	3,103	1,325,224
EXCESS REVENUES (EXPENDITURES)	(600,154)	333,411	(27,223)	38,004	(13,713)	13	8,514	29,590	1,034	(230,524)
OTHER FINANCING SOURCES (USES)										
Transfers In	260,000	0	26,332	0	0	0	0	0	0	286,332
Transfers Out	0	(367,500)	0	0	0	0	0	0	0	(367,500)
Total Other Financing Sources (Uses)	260,000	(367,500)	26,332	0	0	0	0	0	0	(81,168)
NET CHANGE IN FUND BALANCES	(340,154)	(34,089)	(891)	38,004	(13,713)	13	8,514	29,590	1,034	(311,692)
FUND BALANCES - JULY 1, 2018	343,470	397,829	21,233	258,326	40,944	1,882	96,380	97,255	18,503	1,275,822
FUND BALANCES - JUNE 30, 2019	\$ 3,316	\$ 363,740	\$ 20,342	\$ 296,330	\$ 27,231	\$ 1,895	\$ 104,894	\$126,845	\$ 19,537	\$ 964,130

TOWN OF WILLISTON, VERMONT
 COMBINING AND INDIVIDUAL BALANCE SHEETS - CAPITAL PROJECTS FUNDS
 JUNE 30, 2019

SCHEDULE 5

	Bridge Fund	Recreation Fund	Road Improvement Fund	Road Improvement Taft Corners Fund	Sidewalk Project Fund	Public Works Building Fund	Equipment Replacement Fund	Total
ASSETS								
Cash	\$ 12,536	\$ 607,829	\$ 8,980	\$ 705,796	\$ 232,014	\$ 0	\$ 574,570	\$ 2,141,725
Due From Other Funds	0	0	0	0	0	132,504	25,577	158,081
Total Assets	<u>\$ 12,536</u>	<u>\$ 607,829</u>	<u>\$ 8,980</u>	<u>\$ 705,796</u>	<u>\$ 232,014</u>	<u>\$ 132,504</u>	<u>\$ 600,147</u>	<u>\$ 2,299,806</u>
LIABILITIES								
Due To Other Funds	<u>\$ 0</u>	<u>\$ 14,008</u>	<u>\$ 0</u>	<u>\$ 13,363</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 27,371</u>
FUND BALANCES								
Restricted	0	593,821	8,980	692,433	232,014	132,504	0	1,659,752
Committed	12,536	0	0	0	0	0	600,147	612,683
Total Fund Balances	<u>12,536</u>	<u>593,821</u>	<u>8,980</u>	<u>692,433</u>	<u>232,014</u>	<u>132,504</u>	<u>600,147</u>	<u>2,272,435</u>
Total Liabilities and Fund Balances	<u>\$ 12,536</u>	<u>\$ 607,829</u>	<u>\$ 8,980</u>	<u>\$ 705,796</u>	<u>\$ 232,014</u>	<u>\$ 132,504</u>	<u>\$ 600,147</u>	<u>\$ 2,299,806</u>

TOWN OF WILLISTON, VERMONT SCHEDULE 6
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCES - CAPITAL PROJECTS
 FUNDS
 FOR THE YEAR ENDED JUNE 30, 2019

	Bridge Fund	Recreation Fund	Road Improvement Fund	Road Improvement Taft Corners Fund	Sidewalk Project Fund	Public Works Building Fund	Equipment Replacement Fund	Total
REVENUES								
Investment Interest	\$ 87	\$ 2,952	\$ 50	\$ 4,349	\$ 1,551	\$ 0	\$ 13,604	\$ 22,593
Licenses, Permits and Fees	0	202,303	0	21,677	0	0	0	223,980
Other Revenue	0	0	0	0	0	0	21,685	21,685
Total Revenues	<u>87</u>	<u>205,255</u>	<u>50</u>	<u>26,026</u>	<u>1,551</u>	<u>0</u>	<u>35,289</u>	<u>268,258</u>
EXPENDITURES								
Current:								
Public Works	0	0	10,000	8,572	0	0	21,080	39,652
Debt Service Interest	0	15,708	0	0	0	0	0	15,708
Capital Outlay	0	0	0	22,080	0	0	517,300	539,380
Total Expenditures	<u>0</u>	<u>15,708</u>	<u>10,000</u>	<u>30,652</u>	<u>0</u>	<u>0</u>	<u>538,380</u>	<u>594,740</u>
EXCESS REVENUES (EXPENDITURES)	<u>87</u>	<u>189,547</u>	<u>(9,950)</u>	<u>(4,626)</u>	<u>1,551</u>	<u>0</u>	<u>(503,091)</u>	<u>(326,482)</u>
OTHER FINANCING SOURCES (USES)								
Transfers In	0	0	0	0	0	0	461,310	461,310
Transfers Out	0	0	0	0	0	(521,224)	0	(521,224)
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(521,224)</u>	<u>461,310</u>	<u>(59,914)</u>
NET CHANGE IN FUND BALANCES	87	189,547	(9,950)	(4,626)	1,551	(521,224)	(41,781)	(386,396)
FUND BALANCES - JULY 1, 2018	<u>12,449</u>	<u>404,274</u>	<u>18,930</u>	<u>697,059</u>	<u>230,463</u>	<u>653,728</u>	<u>641,928</u>	<u>2,658,831</u>
FUND BALANCES - JUNE 30, 2019	<u>\$12,536</u>	<u>\$ 593,821</u>	<u>\$ 8,980</u>	<u>\$ 692,433</u>	<u>\$232,014</u>	<u>\$ 132,504</u>	<u>\$ 600,147</u>	<u>\$2,272,435</u>

TOWN OF WILLISTON, VERMONT
 SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE
 NET PENSION LIABILITY
 VERMONT EMPLOYEES MUNICIPAL RETIREMENT PLAN
 As of Measurement Date June 30,

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Town's proportion of the net pension liability (asset)	1.1703%	1.2105%	1.2585%
Town's proportionate share of the net pension liability (asset)	\$1,646,301	\$1,466,576	\$1,619,667
Town's covered-employee payroll	\$3,548,935	\$3,421,694	\$3,330,264
Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	46.39%	42.86%	48.63%
Plan fiduciary net position as a percentage of the total pension liability	82.60%	83.64%	80.95%

TOWN OF WILLISTON, VERMONT
 SCHEDULE OF TOWN CONTRIBUTIONS
 VERMONT EMPLOYEES MUNICIPAL RETIREMENT PLAN
 Years Ended June 30,

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 250,924	\$ 204,983	\$ 197,683	\$ 191,276	\$ 174,595
Contributions in relation to the contractually required contribution	<u>(250,924)</u>	<u>(204,983)</u>	<u>(197,683)</u>	<u>(191,276)</u>	<u>(174,595)</u>
Contribution deficiency (excess)	<u>\$ 0</u>				
Town's covered-employee payroll	\$4,109,664	\$3,548,935	\$3,421,694	\$3,330,264	\$3,139,805
Contributions as a percentage of covered-employee payroll	6.106%	5.776%	5.777%	5.744%	5.561%

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Selectboard
Town of Williston, Vermont

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Town of Williston, Vermont, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated January 18, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be

material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



FOTHERGILL SEGALE & VALLEY, CPAs
Montpelier, Vermont
Vermont Public Accountancy License #110

January 18, 2020