



TOWN OF WILLISTON
Planning Commission Minutes
November 18, 2014 - 7:00 P.M.

Williston Town Hall Annex Conference Room

MEMBERS PRESENT: Paul Laska, Meghan Cope, Jake Mathon, Tom Walsh, Shannon Hiltner, Planning Commission members, Ken Belliveau, Matt Boulanger, planning staff

1) CALL TO ORDER

JAKE MATHON called the meeting to order at 7:00 PM.

2) TOWN PLAN UPDATE DISCUSSION

Ken Belliveau distributed a prospective Town Plan update schedule and a document showing the elements that are required in a town plan by state law. Paul Laska mentioned that there didn't seem to be a "bridge" chapter that discussed what had been accomplished over the five years since the prior plan. Belliveau said that although some of that was done in the implementation chapter, the discussion of the town's achievement of goals from the prior plan could be strengthened.

Ken Belliveau said that while population projections were not part of the 2011 Town Plan, some population projections can be included in the 2016 plan. While the state is not projected to grow very much over the next 20 years, Williston and Chittenden County are projected to continue to grow moderately and significantly faster than the state as a whole.

Ken Belliveau spoke about the process of drafting the town plan. In the past, extra meetings were scheduled to develop the plan. Belliveau said that for this plan, his recommendation is to use existing committees and their schedules to work on plan elements and get public input. Belliveau also said that he would like to involve members of other boards including the Conservation Commission and the DRB. Belliveau also said that he would like to do a survey of residents to help get broader input. Belliveau said that he was considering paper and or electronic surveys. Meghan Cope said that she had done parallel electronic and paper surveys and that the results are different. Cope said that her recommendation would be to do an electronic survey with an option to do the same survey on paper.

The group discussed other methods of obtaining public input including task forces, focus groups, participation by other town departments, and online mapping. The group also discussed having a web presence and using social media.

3) NOVEMBER 4, 2014 MINUTES

On a motion made by Shannon Hiltner and seconded by Meghan, the commission members voted 5-0 to approve the minutes of November 4, 2014 with the following changes:

- Fix the extra attendance line with Belliveau and Boulanger

The meeting adjourned at 8:54 PM.