

TOWN OF WILLISTON
Planning Commission
Minutes of May 19, 2020 – 7:00 P.M.
Location: Zoom Meeting ID 158-006-871 on zoom.us/join or 1-646-558-8656

Planning Commission Present: Chapin Kaynor (chair), Cate Lamar, Meghan Cope, G. Miller, Ron Bomer, Jill Pardini, Shayla Livingston; **Absent:** n/a; **Staff:** Matt Boulanger, Emily Heymann; **Public:** none

1) CALL TO ORDER

Chapin Kaynor called the meeting to order at 7:03 PM.

2) PUBLIC COMMENT

There was no public comment.

3) [MINUTES OF MAY 5, 2020](#)

On a motion made by G Miller and seconded by Meghan Cope the minutes were approved unanimously with minor amendments.

4) COMPREHENSIVE PLAN PUBLIC HEARING – ENERGY PLAN

- a. [Working Edits dated 05-12-2020](#)
- b. [G Miller Proposed Changes Email Thread](#)
- c. [Click here for the hearing draft, and maps](#)

The hearing was reopened at 7:16 pm.

The group agreed on the introduction language. The group reviewed and made minor grammatical changes to pathways 2.9, 5.5, and 5.6. Emily Heymann gave an overview of the previous changes made to the Preferred Sites language and the siting policies. The recent ruling on a [solar farm in Bennington, VT](#) was mentioned. The group reviewed and made minor changes to the siting policies. The group reviewed the Wind Map.

The group discussed the transmittal memo. Emily Heymann and Matt Boulanger gave an overview of the purpose and content of a transmittal memo. G Miller and Chapin Kaynor volunteered to work on the first draft. Planning staff will follow up with the template and draft budget implications document.

The hearing was closed at 7:48 PM.

On a motion made by Ron Bomer and seconded by Shayla Livingston, the Planning Commission voted unanimously to transmit the Energy Plan to the Selectboard.

5) COMPREHENSIVE PLAN PUBLIC HEARING – PUBLIC HEALTH

- a. Town Plan Public Health Edits 05-11-2020

The hearing was reopened at 7:49 pm. The group briefly review the edits and made minor changes to improve clarity overall. The hearing was closed at 8:00 pm.

On a motion made by G Miller and seconded by Ron Bomer, the Planning Commission voted unanimously to transmit the Public Health amendments to the Selectboard.

6) [A LOCAL LEADER'S TOOLKIT: A STRONG TOWNS RESPONSE TO THE PANDEMIC](#)

Free Webinar on Tuesday, May 19 at 12 pm. Pre-registration required.

Emily Heymann gave a brief overview of the webinar. The group discussed briefly. During the meeting she emailed the Toolkit e-book to the Planning Commission members.

Before wrapping up, Matt Boulanger gave an update on the current status of the Planning & Zoning Office. Staff are alternating working from home and in the office. The office recently started file research again by appointment only.

Meghan Cope reminded the group about Green Up Day. Staff screenshared the online sign up map.

7) ADJOURN

The meeting adjourned at 8:32 pm.

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