

  
**TOWN OF WILLISTON**  
**Planning Commission Minutes**  
*April 1, 2014 - 7:00 P.M.*

**Williston Planning Conference Room**

MEMBERS PRESENT: Jake Mathon, Kevin Batson, Tom Walsh, Planning Commission Members; Ken Belliveau and Matt Boulanger planning staff

1) **CALL TO ORDER**

Jake Mathon called the meeting to order at 7:10 PM.

2) **DISCUSSION OF BYLAW CHANGES RELATED TO CHAPTER 24- OUTDOOR LIGHTING**

Ken Belliveau reviewed information collected by staff related to outdoor lighting ordinances in other jurisdictions. Kevin Batson asked about some of the landscape lighting standards allowing uplighting. Belliveau said that staff was not looking to allow uplighting. Belliveau explained the use in the example ordinances of a footcandle maximum on the walls of buildings as well as requirements that wall lighting only be used to accent architectural features, rather than lighting a wall area uniformly.

Belliveau raised the issue of the timing of light operation. The consensus of the group was mostly to focus

3) **CHANGES TO THE BYLAW RELATED TO chapter 25- Signs**

Matt Boulanger reviewed changes he had made to the draft revised chapter following the meeting on March 4. Boulanger reviewed the possible amortization language for internally-illuminated signs as well as other draft language that would simply require the elimination of internal illumination when a sign is changed.

The group discussed the brightness of sign lighting, which is not well-regulated in Williston. Belliveau said that he would look into lighting maximums for signs.

4) **ATT WIRELESS TELECOMMUNICATIONS PERMIT AMENDMENT, 600 LINCOLN ROAD, CERTIFICATE OF PUBLIC GOOD**

Ken Belliveau distributed copies of the proposed changes to the existing facility at 600 Lincoln Road. It was the consensus of the members in attendance not to comment on the proposal.

5) **MINUTES OF THE MARCH 4 AND MARCH 18 2014 MEETINGS:**

No action was taken on the minutes due to the lack of a quorum.

The meeting adjourned at 8:05 PM.