

**TOWN OF WILLISTON
OLD BRICK CHURCH TRUSTEES
MEETING MINUTES
April 25, 2023**

MEMBERS PRESENT*: Alice Beisiegel, John Butterfield, Sara Fitts-Pratt, and Marge Butterfield
ADMINISTRATION: Bruce Hoar, Director of Public Works, Eric Wells, Town Manager
ABSENT: None
OTHERS PRESENT: None

**There is one vacant position of the OBC Trustees.*

Call to Order

The meeting of the Williston Old Brick Church Board (OBC) Trustees was called to order at 4:00 p.m. on April 25, 2023. The meeting was held at the OBC Basement at 100 Library Lane, Williston, VT 05495.

Introductions

- Introductions were made, as Marge Butterfield and Sarah Fitts-Pratt joined the Board of Trustees since the last meeting.
- John Butterfield assumed the Chairperson role from Alice Beisiegel.

Public Comment

- There was no public comment.

Discussion on Fire Suppression System

- Director of Public Works Bruce Hoar presented information related to the proposed fire suppression system. Bruce distributed copies of the November 6, 2019, Fire Suppression Estimate letter from Nick Artem, PE, Principal of the Heritage Protection Group.
- The Town has budgeted \$15,000 to develop the design of the proposed fire protection system in the 4th quarter of 2023.
- Pending reviews and approvals, a bond vote may be held in 2024 to finance the construction.

Other Business

- **Chimney Repairs:** Bruce reported that the annual fly-over roof inspection indicates that the chimney needs repair. The estimated cost is \$26,000. Repairs may be performed in 2024, or 2025. The chimney is not being used, and is structurally stable, so the repair schedule has some flexibility.
- **Verizon Cell Tower:** Verizon has again approached the Town about installing a cellphone repeater in the bell tower. This issue was first discussed and approved by the Trustees at their September 26, 2018, meeting. However, the project did not proceed at that time. Bruce presented new site drawings, indicating the proposed scope of work. The major change from the initial Verizon concept entails a building addition at the rear corner of the church to house communication equipment. The group reviewed the proposed building addition location after the meeting.
 - The Trustees agreed to take this matter under advisement, and to present their opinion at the May 15th meeting.
- **Tree Planting:** Chapin Kaynor has offered to plant a maple sapling on the right front side of the church. Chapin marked the location with a wooden stake. The group reviewed the location and will present their recommendation at the May 15th meeting.

Next Meeting

- The next Trustees meeting will be held on May 15, 2023, at 4:00 p.m.
- The agenda for this meeting will include:
 - Discussion and recommendation for the proposed Verizon cell repeater.
 - Discussion and recommendation for the proposed maple tree planting.
 - A walk-through of the church.
 - Setting the date for the next Trustees meeting.

Adjournment

There being no further business, the meeting was adjourned at 4:50 p.m.

Respectfully submitted,

John Butterfield
Chairperson - Old Brick Church Trustees