

**TOWN OF WILLISTON**  
**Mobility Projects Group**  
**Minutes**  
**September 24, 2020 - 6:00 P.M.**  
**Remote via Zoom ID: 158-006-871**

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IN ATTENDANCE

Committee Members: Dave Westman, Chapin Kaynor, Stuart Meyer, Kevin Thorp, Becky Tharp, Amy Brewer

CCRPC Staff: Taylor Newton, Eleni Churchill

Williston Planning Staff: Matt Boulanger, Melinda Scott, Emily Heymann

- 1) 6:00 PM WELCOME
- 2) CCRPC INTRODUCTIONS – Matt introduced CCRPC staff to the Committee members
- 3) PROJECT TIMELINE REVIEW: Matt gave an overview of the project timeline. The Official Map subgroup submitted a draft map to staff, who then made preliminary edits and passed the map along to Pam Brangan at CCRPC to develop into a professional looking draft. The purpose of tonight’s meeting is to review CCRPC’s draft map and make recommendations on revisions. The group will also review and discuss the proposed public input survey.
- 4) REVIEW AND DISCUSS DRAFT DOCUMENTS – Matt stated the group would have an opportunity to see and comment on the map and draft survey that CCRPC has produced.
  - Official Map – The group discussed the draft map and made recommendations, including:
    - Idea of a rec path encircling the Growth Center
    - Order of legend – existing facilities should be first in order, proposed last in order
    - Safety issues on Oak Hill road were discussed, and Eleni suggested that CCRPC could conduct a safety audit and make recommendations for low cost improvements
    - East-west trail south of the interstate should be extended east to join with the VAST trail
    - Need for sidewalk from Beaudry Lane to Growth Center – DPW has been working on this
    - Connection from Finney Crossing across the Allen Brook to Brennan Woods was conceived during the approval process for Brennan Woods and an easement was obtained by the Town of Williston
  - Draft Document Accompanying Map
    - Clarify the difference between Tier 1 and Tier 2 facilities. Tier 1 have been scoped, Tier 2 have not.
    - Definitions between infrastructure types – Stuart suggested the language could be made more compact and perhaps presented in table format
  - Survey
    - Kevin asked if the survey could include questions focused on recreation and not just transportation
    - Chapin would like a question related to “last mile” transportation issues
    - Dave suggested that Question #8 be broken up into different zones on the map
    - Add a question – how often do you use bike/ped lanes and paths?
    - Add a question(s) related to how people’s transportation needs have changed due to COVID and whether this will be a lasting change

- 5) NEXT STEPS – Williston planning staff will work with CCRPC on refining the Draft Official Map and survey. The survey will be posted on social media and town website, followed by incorporating feedback into the map.
- 6) 7:30 ADJOURNMENT - Meeting was adjourned

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**For further information, please call the Planning & Zoning offices at 878-6704 or visit the offices in the Town Hall Annex at 7878 Williston Road.**

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