

**TOWN OF WILLISTON  
SELECTBOARD  
MINUTES OF MEETING  
May 17, 2016**

**DRAFT**

**MEMBERS PRESENT:** Terry Macaig (Chairman); Jeff Fehrs, Joy Limoge [arrived 7:08 PM], Ted Kenney, Debbie Ingram.  
**ADMINISTRATION:** Rick McGuire, Town Manager.  
**OTHERS PRESENT:** Tom Moreau, Craig Abrahms, Michael Mauss, Jack Glaser, Scott Moody (Channel 17).

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**1. Call to Order**

Chairman Terry Macaig called the meeting to order at 7 PM.

**2. Minutes**

*May 3, 2016*

**MOTION by Debbie Ingram, SECOND by Jeff Fehrs, to approve the May 3, 2016 minutes with the following correction(s)/clarification(s):**

**Item #7, School Consolidation, 1<sup>st</sup> paragraph, sentence reading: “CSSU has consolidated...” – insert “much of” before “consolidated”, and in the sentence reading: “Jeanne Jansen said the town will likely...” – insert “residents” after “town”, and in the sentence reading: “The consolidation is governance” – insert “about” before “governance” and “or closing” between “consolidating” and “schools;**

**Item #10, Speed Limit Request – change “southerly” to “northerly” entrance to South Road, and note that Debbie Ingram recused herself so the second to the motion was Joy Limoge and the vote was four ayes, one recusal (Debbie Ingram);**

**Item #14, Neagley & Chase v Town of Williston, MOTION – correct the spelling of “SECOND” in each motion and insert “representing PACIF” after “legal counsel” in the motion to go into Executive Session.**

**VOTING: unanimous (4-0)[Joy Limoge not present for vote]; motion carried.**

**3. Public Comment – General Issues**

Jack Glaser, 195 Windridge Road, and Michael Mauss, Old Stage Road, informed the Selectboard that the field on Old Stage Road (owned by Glaser and hayed by Mauss) has significant drainage issues since the town installed the culvert on Old Stage Road. There are now nearly six acres of land no longer capable of being hayed. Mike Mauss said he has hayed the field for the past 40 years and has seen the nature of the area change in the last two years to where the ground is too soft to support farm equipment. The culvert changed the drainage and each year the situation is getting worse and more land is being lost, stated Mr. Mauss.

**4. FY2017 Chittenden Solid Waste District (CSWD) Budget**

Tom Moreau highlighted the following relative to the FY2017 CSWD budget:

- The \$9.6 million proposed budget is an increase of 1.1% (\$104,000) over last year due to increases in staff, health care, salary and wages, and more material being handled at the facilities. Revenues are up 5.5%.
- Rates at the Drop Off Centers will increase to cover the cost of organics, the reduction in the value of scrap metal, and to add money to the reserve for needed work on the facilities.
- Capital Budget is \$1.9 million to cover design and permitting of a Drop Off Center in Burlington on Flynn Avenue, relocation of the Hinesburg Drop Off Center, lease/purchase of a replacement compost screener, and purchase of a roll-off truck. It is unlikely the entire capital budget will be used. The budget is more of a plan.
- Environmental Depot in South Burlington will be revamped to better handle the paint program.

In response to questions from Jeff Fehrs, Mr. Moreau briefly explained how the Material Recovery Facility (MRF) operates (a contractor operates the MRF and is paid an amount per ton and a percentage of revenue from sale of materials) and the reasons for the rate increase at the Drop Off Centers. There was discussion of the drop off fee based on the size of the container regardless of content or weight. Tom Moreau noted if tonnages continue to increase then the fees will have to be increased to cover costs so there is a financial incentive to separate compost and recyclables from trash. It is anticipated the future is mixed waste processing because the technology to this is improving.

Craig Abrahms, Williston representative on the CSWD Board, said the proposed budget is lean, but good. The improvements planned for the Drop Off Center are needed and the rate increase is fair.

**MOTION by Debbie Ingram, SECOND by Ted Kenney, to approve the budget proposed for FY2017 by the Chittenden Solid Waste District. VOTING: unanimous (5-0); motion carried.**

##### **5. CSWD Annual Report**

Tom Moreau reviewed district activities including:

- Update of the Five Year Strategic Plan that includes utilizing new technology and does not include design and permitting for a landfill mainly because 60% of what is thrown away in the trash can be recycled and there are now several private C&D facilities that take construction and demolition material out of the waste stream.
- Storm water permitting for the facilities and land on Redmond Road.
- Glass processing for VTrans programs.
- Hinesburg Sand & Gravel continues to remove sand per the agreement.
- Vermont Gas transmission line installation on Redmond Road.

Craig Abrahms recognized the upcoming retirement of Tom Moreau as CSWD General Manager following 21 years of service and leadership at CSWD. The District expects to

have a signed contract with the new General Manager by June with start of work on August 1<sup>st</sup>.

**6. Host Town Agreement Amendment**

Tom Moreau reviewed the associated costs with deeding to the town the six acres of land originally targeted as the site of the town's new public works garage (\$10,000 paid by CSWD and \$3,500 paid by the town). The land was found to be unbuildable due to soil conditions. CSWD is willing to keep the land and pay the town \$10,000 for the parcel or go forward with deeding the property. Rick McGuire noted an additional option is for the town to have right of first refusal if the land is to be sold. The land has more value than \$10,000.

Following further discussion the consensus of the Selectboard is to keep the land. CSWD will execute deeding the property to the town.

**7. Host Town Agreement (All Cycle Waste)**

Rick McGuire reported All Cycle Waste will own both transfer stations in town so a new agreement is needed to be in place by the end of June. Casella is the parent company to All Cycle Waste. The town receives significant revenue through the host town agreement as well as free trash pickup at town hall and the police station.

Jeff Fehrs asked what percentage of the total host town fees is received from the transfer facilities. Staff will research the matter.

Following discussion the consensus of the Selectboard is to maintain the terms as noted in the current agreements.

**8. Resolution and Certificate for Bond**

Jeff Fehrs recused himself. Rick McGuire explained the resolution is for permanent financing of a portion of the bond vote approved in 2011 for several sewer projects. One of the smaller projects remaining to be done is ready to go out to bid. The town has utilized the state revolving loan program for funding.

**MOTION by Ted Kenney, SECOND by Debbie Ingram, to adopt the Resolution and Certificate for the borrowing of \$135,100 from the Vermont Drinking Water State Revolving Loan Fund.**

**DISCUSSION: Rick McGuire noted the language of the resolution and certificate was drafted by legal counsel including the wording "drinking water", the date of May 15, 2016 in the documents is in error (should be May 17, 2016), and the town only has to borrow what is actually needed for the project.**

**VOTING: unanimous (4-0) [Jeff Fehrs recused]; motion carried.**

Jeff Fehrs returned to the Selectboard.

**9. Town Manager's Report**

Rick McGuire reported:

- Local Options Tax Report shows sales tax revenue is on target to do better than budgeted for the year. Rooms & Meals tax is over as well.
- Funds used from the public works garage financing include \$10,000 for the salt shed settlement and \$400,000 for a fire truck. Remaining balance is slightly less than \$400,000. Use of the funds for solar panels is on hold.
- Appointments to town boards and commissions will be in June. There are numerous applicants for the vacancies.
- Regional dispatch service is under discussion again. The town has been discussing dispatching with the Sheriff's Department in exchange for use of the transmitting equipment which would eliminate "dead areas" in town.
- Financial report shows the town to be under budget mainly due to five positions in the Police Department not being paid currently (four vacancies and one officer out on workers compensation leave).
- Tax collections are a bit behind due to one business with a significant tax bill being behind in payment.

**10. Other Business**

*Catering Permit*

**MOTION by Debbie Ingram, SECOND by Ted Kenney, to approve a catering permit for BEVO for an event at the Isham Farm on May 29, 2016. VOTING: unanimous (5-0); motion carried.**

**11. Adjournment**

With no further business and without objection the meeting was adjourned at 8:36 PM.

*RScty: M.E.Riordan*