

**TOWN OF WILLISTON
SELECTBOARD
MINUTES OF MEETING
March 17, 2020**

DRAFT

MEMBERS PRESENT: Terry Macaig (Chair); Joy Limoge, Ted Kenney, Gordon St. Hilaire, Jeff Fehrs.
ADMINISTRATION: Rick McGuire, Town Manager; Erik Wells, Assistant Town Manager; Shirley Goodell-Lackey, Finance Director; Matt Boulanger, Planning Director.
OTHERS PRESENT: Pete Watson, Julia Nesbit, Scott Moody (Channel 17).
REMOTE ATTENDEES: Bob Otty, David Yandell, Terry Marron, Evan Morrison, Rachel Leslie, Shane Rogers

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order

Rick McGuire opened the meeting at 7 PM and facilitated the election of the Selectboard Chair. Mr. McGuire shared interesting points of information about Williston. The re-election of Jeff Fehrs (22 years of service on the Selectboard) and Joy Limoge (four years of service on the Selectboard) was recognized.

2. Election of Officers/Certificate of Election

Chair

MOTION by Joy Limoge, SECOND by Ted Kenney, to nominate Terry Macaig as Selectboard Chair. VOTING: unanimous; motion carried.

Terry Macaig is Selectboard Chair and facilitated the meeting.

Vice Chair

MOTION by Ted Kenney, SECOND by Gordon St. Hilaire, to nominate Joy Limoge as Selectboard Vice Chair. VOTING: unanimous; motion carried.

Joy Limoge is Selectboard Vice Chair.

3. Minutes

February 18, 2020

MOTION by Joy Limoge, SECOND by Ted Kenney, to approve the minutes of February 18, 2020 with the following correction(s)/clarification(s):

- **Item 7, Groundwater Control Ordinance, sentence reading: “Jeff Fehrs suggested...” – rewrite the sentence to read: “Jeff Fehrs suggested contacting state officials regarding the Groundwater Trust.”**

VOTING: unanimous (5-0); motion carried.

4. Public Comment – General Issues

There were no comments at this time from the public.

5. Town Clerk Salary

MOTION by Joy Limoge, SECOND by Ted Kenney, to approve a pay rate for the Town Clerk equal to an annual salary of \$53,040 for the period running March 4, 2020 to June 30, 2020 and to pay Sarah Mason a one-time payment of \$600 for serving as acting Town Clerk for the month of February 2020. VOTING: unanimous (5-0); motion carried.

6. Designate for Examining and Allowing Claims (Warrants)

MOTION by Ted Kenney, SECOND by Gordon St. Hilaire, to designate for examining and allowing claims (Joy Limoge and Jeff Fehrs) per the resolution as written. VOTING: unanimous (5-0); motion carried.

7. Selectboard Rules of Transaction and Meeting Schedule

MOTION by Joy Limoge, SECOND by Ted Kenney, to adopt the Selectboard Rules of Transaction and Meeting Schedule, dated March 17, 2020, for the term of the current Selectboard ending March 2021. VOTING: unanimous (5-0); motion carried.

8. Sewer Allocation Ordinance Amendment (Attachment A)

Matt Boulanger, Planning Director, reviewed the sewer allocation usage, committed capacity, and available capacity. There was discussion of sewer capacity controlling growth in the town.

MOTION by Joy Limoge, SECOND by Ted Kenney, to schedule a public hearing to receive comments on the proposed Attachment A of the Sewer Allocation Ordinance for FY2021. VOTING: unanimous (5-0); motion carried.

9. Local Emergency Operations Plan 2020

MOTION by Joy Limoge, SECOND by Ted Kenney, to approve the 2020 Local Emergency Operations Plan. VOTING: unanimous (5-0); motion carried.

10. Public Hearing: Noise Control Ordinance Amendment

The public hearing was opened at 8 PM and the warning was read. Erik Wells reviewed the proposed amendments pertaining to the North Country Sportsmen Club's hours of operation and number of events, and read emails received from residents commenting on the proposed amendments. Via telephone Bob Otty representing the gun club stated the gun club is not opposed to the amendments as proposed. There were public comments via telephone and in person both in support of the proposed amendments and adhering to the ruling by the Vermont Supreme Court and against the proposed amendments and the increase in noise and impact on residents. Suggestion was made to postpone action until after the health crisis ends so people can attend the meeting and comment.

MOTION by Ted Kenney, SECOND by Joy Limoge, to recess the public hearing to the April 21, 2020 Selectboard meeting at 8:00 p.m.. VOTING: unanimous (5-0); motion carried.

11. Noise Control Ordinance Amendment

Postponed to the April 21, 2020 Selectboard meeting.

12. Bond Vote Confirmation

MOTION by Joy Limoge, **SECOND** by Ted Kenney, to approve the resolution validating the Town Meeting 2020 voter approval of Article 7 authorizing bonded indebtedness of \$900,000 toward replacement of the Muddy Brook culvert.

VOTING: unanimous (5-0); motion carried.

13. Signing Authority Resolution

Erik Wells explained the signing authority that needs to be granted by the Selectboard to the Town Treasurer, Assistant Treasurer, Peoples United Bank, Vermont Municipal Bond Bank and Community Bank.

MOTION By Joy Limoge, **SECOND** by Ted Kenney, to adopt the signing authority resolution as presented. **VOTING: unanimous (5-0); motion carried.**

14. Water Tank Project; Use of Remaining Proceeds

MOTION by Joy Limoge, **SECOND** by Ted Kenney, to adopt the resolution as presented to apply the excess 2012 water tower bond proceeds toward the next principal payment on the water tower. **VOTING: unanimous (5-0); motion carried.**

15. Liquor License Applications Renewals

MOTION by Joy Limoge, **SECOND** by Ted Kenney, to approve the liquor license applications for the year beginning May 1, 2020 and ending April 30, 2021 as listed on the applications list, dated March 17, 2020. **VOTING: unanimous (5-0); motion carried.**

MOTION by Joy Limoge, **SECOND** by Ted Kenney, to authorize the Town Clerk to sign approved liquor license applications on behalf of the Selectboard. **VOTING: unanimous (5-0); motion carried.**

16. Town Manager's Report

In addition to the written Manager's Report, Rick McGuire and/or Erik Wells noted:

- Finance Report (given by the Finance Director) highlighted the bond issuance for the new fire truck, impact of covid19, departments at budget, under budget, or ahead of budget.
- Town Manager position has been advertised. The recruitment consultant will meet with the Selectboard, department heads, and the public.
- Due to the current health crisis Town Hall is open by appointment only. Departments are following the new rules of operation. The town is setting up a mechanism to provide assistance to residents who need help. To volunteer contact: help@willistonvt.org.

17. Other Business

Catering Permit

MOTION by Joy Limoge, SECOND by Ted Kenney, to approve a catering permit to Occasions Catering for an event at Paquette's on Williston Road (Route 2) on August 22, 2020. VOTING: unanimous (5-0); motion carried.

18. Adjournment

With no further business and without objection the meeting was adjourned at 9:20 PM.

RScty by tape: MERiordan