

**TOWN OF WILLISTON
SELECTBOARD
MINUTES OF MEETING
January 24, 2017**

APPROVED FEBRUARY 7, 2017

MEMBERS PRESENT: Terry Macaig (Chairman); Jeff Fehrs, Debbie Ingram, Joy Limoge. (Ted Kenney was absent.)
ADMINISTRATION: Rick McGuire, Town Manager; Jennifer Kennelly, Finance Director.
OTHERS PRESENT: Allison and David Cranmer, Linda McElvany, Scott Moody (Channel 17).

1. Call to Order

Chairman Macaig called the meeting to order at 7 PM.

2. Minutes

January 10, 2017 & January 17, 2017

Postponed to the next meeting.

3. Public Comment – General Issues

There were no comments from the public.

4. Audit Report Fiscal Year 2016

Finance Director, Jennifer Kennelly, reported the town had a clean audit. The single audit, which was completed in addition to the regular audit because the Town received in excess of \$500,000 in federal grant money last fiscal year, had no findings or issues of noncompliance. Verbal comments from the auditors were briefly reviewed and will be addressed.

Debbie Ingram asked about the statement saying Williston was determined to be a “high risk auditee”. Staff will investigate what is meant by the comment and report back to the Board.

5. Capital Budget and Program

MOTION by Debbie Ingram, SECOND by Joy Limoge, to adopt the Capital Budget and Program for fiscal years 2018 through 2023 as amended in the budget adjustment summary. VOTING: unanimous (4-0); motion carried.

6. General Fund Budget

MOTION by Debbie Ingram, SECOND by Joy Limoge, to adopt the General Fund Budget for FY2018 in the amount of \$10,613,961. VOTING: unanimous (4-0); motion carried.

7. Water Fund Budget

MOTION by Debbie Ingram, SECOND by Joy Limoge, to adopt the Water Fund Budget for FY2018 in the amount of \$1,146,305. VOTING: unanimous (4-0); motion carried.

8. Sewer Fund Budget

MOTION by Debbie Ingram, SECOND by Joy Limoge, to adopt the Sewer Fund Budget for FY2018 in the amount of \$1,738,070. VOTING: unanimous (4-0); motion carried.

9. Stormwater Fund Budget

MOTION by Debbie Ingram, SECOND by Joy Limoge, to adopt the Stormwater Fund Budget for FY2018 in the amount of \$715,880. VOTING: unanimous (4-0); motion carried.

10. Town Meeting Warning

Rick McGuire reported town meeting will include the official town meeting and school meeting and presentation of the town budget. The school district budget will be a separate meeting on a separate date. There was discussion of holding a forum on stormwater at town meeting with a facilitator to run the forum. Consensus of the Selectboard is to hold the forum. Comment on the facilitator proposals will be forwarded to Rick McGuire.

David Cranmer, resident, urged marketing the forum strongly in order to get people to attend.

MOTION by Debbie Ingram, SECOND by Joy Limoge, to adopt the official warning for town meeting and Australian ballot vote to be held on March 6&7, 2017.

DISCUSSION: Language pertaining to the school district will be removed from the warning. The Selectboard will sign the official copy. There were no further comments.

VOTING: unanimous (4-0); motion carried.

11. Winooski Valley Park District

There was discussion of having the townspeople vote in March 2018 on continuing membership in WVPD which will give the District a year's notice and time to change the funding formula. Presently Williston pays the highest per person cost and receives the least benefit. WVPD Executive Director supports the approach.

David Cranmer, resident, agreed the town should see a benefit for the cost of membership and recommended making a statement with the proposed vote.

Linda McElvany urged the Selectboard not to vote against continuing town membership, but rather to discuss the issue and ideas with WVPD.

Alison Cranmer, resident, questioned why the community and not the Selectboard is making the decision and what the detriment to the town would be to end the membership. The Selectboard could negotiate with WVPD and then have the town take a vote if necessary. Rick McGuire explained the vote to join was town-wide and the vote to terminate membership must be the same.

MOTION by Debbie Ingram, SECOND by Joy Limoge, to put to a town vote by Australian ballot in March 2018 the proposal to withdraw as a member of Winooski Valley Park District if the District does not take affirmative action to change the member funding allocation formula. VOTING: unanimous (4-0); motion carried.

12. Town Manager's Report

Rick McGuire reported:

- Legislative breakfast is February 6, 2017.
- Federated Church tower needs repair again. The clock in the tower is a town clock. Twenty years ago the town contributed \$20,000 to tower repairs at that time. The church will likely be seeking contribution from the town again. Current cost of repairs is \$230,000.

13. Other Business

Catering Permit

MOTION by Debbie Ingram, SECOND by Joy Limoge, to approve a catering permit for Bittersweet Associates d/b/a LaVilla Bistro for a private movie showing at Majestic 10 on January 31, 2017. VOTING: unanimous (4-0); motion carried.

Annual Report Dedication

There is consensus on the dedication.

VLCT Special Business Meeting Delegate

MOTION by Debbie Ingram, SECOND by Joy Limoge, to designate Deborah Beckett as the voting delegate for Williston at the VLCT special business meeting. VOTING: unanimous (4-0); motion carried.

Liquor/Tobacco License Violations

There was agreement a business with a significant violation must address the Selectboard. The Town Manager will use discretion to determine the level of violation and if the Selectboard should be involved.

Loan Agreement for Route 2A Sewer Pipe Project

The town signed an amendment to a loan agreement through the state revolving loan fund to cover unanticipated costs associated with the sewer pipe work on Route 2A.

14. Adjournment

With no further business and without objection the meeting was adjourned at 8:25 PM.