

**TOWN OF WILLISTON
SELECTBOARD
MINUTES OF MEETING
January 10, 2017**

APPROVED FEBRUARY 7, 2017

MEMBERS PRESENT: Debbie Ingram, Ted Kenney, Joy Limoge. (Terry Macaig and Jeff Fehrs were absent.)
ADMINISTRATION: Rick McGuire, Town Manager; Jennifer Kennelly, Finance Director; Bruce Hoar, Public Works Director.
OTHERS PRESENT: Jess Wisloski (*Williston Observer*), Scott Moody (Channel 17).

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order

In the absence of Chairman Macaig and Vice Chairman Fehrs, Debbie Ingram called the meeting to order at 7 PM. Well wishes were extended to Terry Macaig for a speedy recovery from his recent health issue.

2. Minutes

December 29, 2016

MOTION by Ted Kenney, SECOND by Joy Limoge, to approve the minutes of December 29, 2016 as written. VOTING: 2 ayes, one abstention (Debbie Ingram); motion carried.

January 3, 2017

Postponed to the next meeting.

3. Public Comment – General Issues

There were no comments from the public.

4. Budget Review: FY2018

Public Works Director, Bruce Hoar, highlighted the following:

Water Fund

- Proposed water rate increase is 3.3% from \$4.55 to \$4.70/1,000 gallons.
- The budget includes \$6,500 for hydrant maintenance/replacement and \$112,775 added to the Water Fund balance.
- VTrans will be removing the concrete under Route 2 from Shaw's to South Burlington town line. The town has a water line under the road and is setting aside up to \$20,000 for repairs if necessary.
- Water Capital Budget includes money for the new water tank, upgrade of the meter reading system, pickup truck replacement per the replacement schedule, backhoe replacement (Water, Sewer, Highway will share the cost), and fencing around the Oak Hill water pump station.

Sewer Fund

- No increase in sewer rates is proposed. Sewer Fund balance is being used to keep the rates steady.
- Revenues are up because the number of users has increased.
- Sewer Capital Budget includes pump station upgrade (\$175,000 set aside), additional capacity (second year of five-year capacity purchase), and a new roof on the River Cover pump station.

Storm Water Fund

- User receipts have decreased over the past two years due to changes in the fee structure.
- No change in the ERU rate is proposed.
- Storm Water fund balance will be used for a series of projects and the loan program.
- Capital projects include Allen Brook Flood Restoration Project, set aside for storm water loans to neighborhoods, and Town Watershed Improvement Program.

Highway

- Paving line item shows a \$10,000 increase to continue improving the PCI (pavement condition index).
- The budget includes an additional employee and an additional truck.
- The operating budget overall shows a \$30,000.
- Capital items include Trader Lane grid street, set aside for transportation improvements, sidewalk impact fees to pay back the bond, plow truck set aside, new truck purchase, set aside for large equipment replacement fund and highway pickup truck replacement fund, sidewalk snowplow purchase, hotbox for hot asphalt, and a mower for town buildings.

There was brief discussion of the flashing light pedestrian crosswalks. The Selectboard will meet on January 17, 2017 to discuss the budget.

5. Town Manager's Report

Rick McGuire reported:

- Legislative breakfast hosted by Williston is February 6, 2017.
- A list of people in town government who passed away in 2016 is being compiled.
- Dedication of the town report needs to be done.
- Deadline is January 19, 2017 for petitions for items on the town meeting warning.
- Selectboard petitions are due the end of January.

6. Other Business

None.

7. Adjournment

With no further business and without objection the meeting was adjourned at 7:56 PM.

RScty: M.E.Riordan