

**TOWN OF WILLISTON
SELECTBOARD
MINUTES OF MEETING
February 1, 2022**

DRAFT

***Hybrid meeting held by teleconference and in-person.**

MEMBERS PRESENT: Terry Macaig (Chair); Ted Kenney, Jeff Fehrs, Greta D'Agostino, Gordon St. Hilaire.

ADMINISTRATION: Erik Wells, Town Manager; Shirley Goodell-Lackey, Finance Director; Bruce Hoar, Public Works Director; Matt Boulanger, Planning Director.

OTHERS PRESENT: Participants in the meeting included Nathan Andrews, Joan Pentkowski, Charlotte Gray, Daryl Luce, Kevin Hine, Dan Keith, Kim Caldwell, Karin Tierney, Scott Moody (Channel 17).

1. Call to Order

Chair Terry Macaig called the meeting to order at 6:30 PM.

2. Executive Session – legal matters

MOTION by Ted Kenney, SECOND by Greta D'Agostino, to find that premature public knowledge regarding contractual agreements, attorney/client communications, and a labor relations agreement would clearly place the town at a substantial disadvantage, and further, under provisions of 1VSA313(a)(1)(A)&(B)&(F) to enter Executive Session to discuss a contractual agreement, attorney/client communications, and a labor relations agreement and to invite the Public Works Director, Bruce Hoar, the Town Attorney, David Rugh, the Finance Director, Shirley Goodell-Lackey, and the Town Manager, Erik Wells, to attend. VOTING: unanimous (4-0)[Gordon St. Hilaire not present for vote]; motion carried.

Executive Session convened at 6:32 PM. The regular meeting resumed following the conclusion of Executive Session at 7:10 PM.

Gordon St. Hilaire joined the meeting following executive session.

ACTION FOLLOWING EXECUTIVE SESSION

MOTION by Greta D'Agostino, SECOND by Ted Kenney, to approve the memorandum of understanding with Williston Professional Firefighters IAFF Local 4611 regarding weekend call staff coverage and authorize the Town Manager to sign the agreement on behalf of the town. VOTING: 4 ayes, one abstention (Gordon St. Hilaire); motion carried.

3. Minutes

January 11, 2022

MOTION by Ted Kenney, SECOND by Greta D’Agostino, to approve the 1/11/22 minutes as presented. VOTING: unanimous (5-0); motion carried.

January 18, 2022

MOTION by Ted Kenney, SECOND by Gordon St. Hilaire, to approve the 1/18/22 minutes with the addition in Item #6 (mask mandate extension) that comment was also received in support of extending the mandate. VOTING: unanimous (5-0); motion carried.

4. Public Comment – General Issues

None.

5. Highway Mileage Certificate/Acceptance of Road

MOTION by Ted Kenney, SECOND by Gordon St. Hilaire, to accept 0.103 miles of road segment described in the memo from Public Works Director, Bruce Hoar, dated 1/10/22, as Class 3 town highway, and to authorize the Town Manager to sign any necessary documentation. VOTING: unanimous (5-0); motion carried.

MOTION by Ted Kenney, SECOND by Gordon St. Hilaire, to approve the 2022 Certificate of Highway Mileage. VOTING: unanimous (5-0); motion carried.

6. EPA Update: Commerce Street Superfund Site

The Selectboard received an update on changes to the remedies portion of the 2015 Record of Decision for the superfund site on Commerce Street currently receiving public comment. These changes are relative to soil (remedy implemented), vapor intrusion (remedy implemented), and groundwater (remedy designed, but replaced with use of bioaugmentation).

7. Interviews for town volunteer board(s)

Development Review Board

The Selectboard interviewed Nathan Andrews and Joan Pentkowski for a position on the DRB. Both candidates reviewed their experience and interest in serving the town.

8. Market Compensation Assessment & Pay Levels Study

Karin Tierney with Hickok & Boardman reviewed the results of a compensation assessment study and recommendations. The Selectboard will consider action at a future meeting on a pay levels structure amendment suggested by the consultant.

9. Temporary Event Ordinance (rewrite of Public Festivals)

MOTION by Ted Kenney, SECOND by Greta D’Agostino, to schedule a public hearing on the Temporary Event Ordinance with any changes to the draft ordinance suggested by the Town Attorney. VOTING: unanimous (5-0); motion carried.

10. Form Based Code Discussion

Matt Boulanger, Planning Director, reviewed his memo from 1/4/22 on form based code in the Taft Corner area and reported the Planning Commission has embarked on the public hearing process for the code. There was discussion of the form based code official map and regulating plan for the Taft Corner area.

11. Energy Planner Position in FY22

Erik Wells reported the position is included in the FY23 budget, and provided the budget is passed by the voters hiring for the position could occur in FY 22. The impact of the position in the current fiscal year would be approximately \$15,000. ARPA funds can be used. Staff will have a finalized job description at the next meeting.

12. Appointment(s)

DRB

MOTION by Jeff Fehrs, SECOND by Ted Kenney, to appoint Nate Andrews to the DRB for an unexpired three-year term through June 30, 2023. VOTING: unanimous (5-0); motion carried.

13. Town Manager's Report

In addition to the written Manager's Report, Erik Wells noted the following:

- The Energy Committee is fully appointed and will begin holding meetings.
- Allen Brook bridge replacement project will begin.
- The annual town meeting preview is posted on the town's website.

14. Other Business

Annual Report Dedication

Following discussion, the Selectboard agreed the dedication of the annual report should once again be to the community for persevering through COVID.

15. Adjournment

With no further business and without objection the meeting was adjourned at 9:07 PM.

RScty by tape: MERiordan