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# Memo

Date: November 19, 2019

TO: Selectboard  
FROM: Richard McGuire  
RE: Manager's Report

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The following is a brief report on various issues, agenda items, projects or activities. It is not intended as a comprehensive update of all projects underway.

1. Call to Order
2. Minutes – Minutes for the meetings held on November 5, 2019 and November 12, 2019 are available for review.
3. Public Comment – According to State Statutes and Selectboard policy, the Board must make time for public comment at each regular meeting. Members of the public may comment on any topic.
4. Board Interviews (Planning Commission) – The Planning Commission has a vacant seat for an unexpired term that runs through June 30, 2020. There are five applicants for the position who are scheduled to interview: James Thornton, Amy Brewer, Thomas Rhoads, Oliver Barkley and Shayla Livingston. Included with the agenda are application materials for each candidate. Earlier this year the Board decided to wait on taking appointment action for an open volunteer position with multiple candidates until later in the meeting.

***Possible action will be considered later in the meeting.***

5. Blue Pilot Stormwater Program – As you may recall, earlier this year the Board discussed a proposal for a pilot program aimed at providing technical assistance and rebates to residents to make improvements related to stormwater management at their homes. After this initial discussion the Board requested further information and financial details regarding how this program would be implemented and where the funds from the Stormwater Utility would be used. Included with the agenda is a memo from Stormwater Coordinator Christine Dougherty that outlines the pilot program proposal and addresses these points. She will be in attendance at the meeting along with Juliana Dixon of Salix Solutions, the consultant who would take on this work should the program be adopted. To establish the Blue Stormwater program pilot the following motion is suggested:

***Move to establish a Blue Stormwater pilot program as presented and authorize the Town Manager to enter into a contract with Salix Solutions to provide professional program services.***

6. Public Hearing Noise Control Ordinance Amendment – A public hearing is scheduled for 8 PM to receive comment on the proposed amendments to the Town's noise control ordinance. These amendments would define the hours of operation for the North Country Sportsmen's Club. Included with the agenda is the public hearing notice with the proposed amendments that have been discussed over the course of a number of months. To close the public hearing the following motion is suggested.

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***MOVE to close the public hearing on proposed amendments to the Town Noise Control Ordinance.***

7. Noise Control Ordinance Amendment – After the close of the public hearing the Board can take action to adopt the noise control ordinance amendments if it is ready to proceed. If the Board is not ready for adoption, and as a result of the public hearing has substantive changes to the proposal then staff will prepare the changes for review. A new public hearing would then be required. Amendments to the ordinance would be in effect 60 days after adoption. To approve the amendments the following motion is suggested:

***MOVE to adopt amendments to the Williston Noise Control Ordinance as presented.***

8. Trader Lane Project Update – Included with the agenda is the memo from Assistant to the Town Manager Erik Wells on the background and status of Trader Lane. This roadway extension would create a grid street connecting Route 2 to Marshall Ave. The extension would begin adjacent to Hannaford's Supermarket and continue north to Route 2. The next step, should the Selectboard wish to further pursue this project, is to form a public/private partnership with both Taft Corner Associates and Vermont Technical College as the additional major parties involved. This partnership would be established using memorandums of understanding (MOUs). These MOUs would outline cost-sharing for the project, a commitment to the intersection alignment at Route 2 and the VTC campus and any other terms required for these partnerships. If there is consensus from the Board to continue this project then staff will prepare draft MOUs with the other stakeholders for review. If the board does not wish to further pursue this project that direction to staff is requested.

***No formal action is required but direction to staff is requested.***

9. Cannabis Legalization Resolution – At its annual retreat, the Board recently heard an update on cannabis legalization from Gwynn Zakov, Municipal Policy Advocate from the Vermont League of Cities & Towns (VLCT) and Planning Director Matt Boulanger. VLCT has raised a number of concerns for municipalities to consider as a result of the current wording in the cannabis legalization bill in the Vermont House. These concerns include measures related to zoning, revenue sharing and local control. Debate on this bill will continue when the second half of the biennium begins this coming January. The VLCT Board recently adopted a resolution stating the concerns with the cannabis legalization bill that municipal legislative bodies are being asked to consider. This resolution is included with the agenda and is entitled "resolution supporting municipal authority in a commercial cannabis system." Action to approve this resolution by municipalities is intended to send a message to legislators that the bill in its current format is a concern for local governments. To adopt the resolution the following motion is suggested:

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***MOVE to adopt the resolution supporting municipal authority in a commercial cannabis system as presented.***

- 10. Appointment (Planning Commission) – Should the Board be ready to make an appointment to the open Planning Commission seat the following motion is suggested:

***MOVE to appoint (James Thornton/Amy Brewer/Thomas Rhoads/Oliver Barkley/Shayla Livingston) to the Planning Commission for an unexpired four-year term through June 30, 2020.***

- 11. Town Manager’s Report

- a) Future Issues - A summary of future issues for consideration by the Selectboard is included.
- b) Opioid Litigation – Included with the agenda is a letter from Vermont Attorney General T.J. Donovan addressing Federal Opioid litigation lawsuits. The Attorney General recommends that Town’s stay in the class action lawsuit, which is the course the Selectboard took last month.
- c) Marshall Avenue Bridge/Culvert – Town staff continue to work with South Burlington and state officials to determine if a temporary fix to the problems jeopardizing the existing temporary bridge. There is a possibility of federal funding to pay for the temporary fix but what that fix is, how much it will cost and when it can be completed is still being evaluated by a team of experts. For a permanent fix, we anticipate seeking voter authorization this coming March in order to borrow close to \$1,000,000 needed to cover Williston’s share of the cost.

- 12. Other Business

- 13. Adjournment

**Please note the current vacancies exist on Town Boards:**

<b>Term Length</b>	<b>Vacancies</b>	<b>Term Expires</b>
3	Historical & Architectural Advisory Committee	6-30-21
4	Planning Commission	6-30-20