
Memo

Date: November 1, 2016

TO: Selectboard

FROM: Richard McGuire

RE: Manager's Report

The following is a brief report on various issues, agenda items, projects or activities. It is not intended as a comprehensive update of all projects underway.

1. Call to Order
2. Minutes – Minutes for the meeting held on October 18, 2016 are available for review.
3. Public Comment - According to State Statutes, the Board must make time for public comment at each regular meeting. Members of the public may comment on any topic.
4. Board Interviews/Appointments – There are four applicants for the Community Justice Board recommended for approval by the Selectboard. All four have been screened by the Police Department and the Justice Center Director and will be present Tuesday evening for an interview. Ms. Collins is recommended for the one-year slot ending June 30, 2017. For the other positions, there is one slot ending June 30, 2019 and 2 two slots ending June 30, 2017. In addition, we have one applicant for the Cemetery Commission and two slots open. Should the Board wish to appoint the applicants, the following resolutions are suggested:

MOVE to appoint Mr. William Pellechia to the Community Justice Board for a term ending June 30, 2017 or 2019.

MOVE to appoint Mr. Brant Dinkin to the Community Justice Board for a term ending June 30, 2017 or 2019.

MOVE to appoint Ms. Maddie Collins to the Community Justice Board for a term ending June 30, 2017.

MOVE to appoint Ms. Katie Titterton to the Community Justice Board for a term ending June 30, 2017 or 2019

MOVE to appoint Ginger Isham to the Cemetery Commission for a term ending June 30, 2019 or 2021.

5. Library Board of Trustees Annual Report – Representatives from the Williston Library Board of Trustees will be present Tuesday evening to discuss various issues relating to the operation of the Library. **No formal action by the Board is anticipated.**

November 1, 2016

6. Residential Expired Stormwater Permit Policy – Included is a memo dated October 28, 2016, from Richard McGuire and a memo dated October 27, 2016 from James Sherrard. Staff recommends no change to the existing policy. **If the Board concurs, no motion is required. If the Board wants to make a change, it should articulate a process for addressing the many questions this raises.**
7. Stormwater Loan Program – Included is a draft Policy that will be used to implement the Town's stormwater loan program for neighborhoods with expired permits. This version of the Policy provides for a term of twenty years or the design life of the stormwater system, whichever is less. The interest rate is proposed to be the same rate charged by the state Clean Water State Revolving Fund and the loan amount can be up to 100% of the total value of the improvement work. Staff believes this option provides a far better mechanism for the affected neighborhoods than other available alternatives including the state Revolving Fund. Should the Board wish to adopt the policy, the following resolution is suggested:

MOVE to adopt the Stormwater Loan Program Policy dated September 16, 2016.
8. Town Manager's Report
 - a) Future Issues List – Included is a list of pending policy issues.
 - b) Quarterly Report – A copy of the most recent quarterly report was distributed with the last agenda packet.
 - c) Solar Panels – A Lease Agreement and Net Metering Agreement recently authorized by the Selectboard has been signed. Installation work has begun and is anticipated to be completed before the end of this calendar year.
 - d) Regional Dispatch – As you know, a regional study is underway and is expected to be completed by the end of January 2017. Staff including the acting Chief, one dispatcher, Administrative Assistant, one police officer and the Manager, has already met with the consultants selected to do the study. Williston's share of the cost for this study is \$5,000. The firm selected to do the study is Deltawrx, based in California. They specialize in public safety and public safety dispatching consulting and have done numerous studies of this type in other areas of the country.
 - e) Gun Club Interim Agreement – An interim agreement has been signed by both parties which protect the status quo concerning the hours of operation. This agreement is only intended to cover the time period during which the Club's appeal is being heard. A copy of the agreement

November 1, 2016

is included with this report. On a related matter, the Club has filed an appeal with the state Supreme Court.

- f) Stormwater Flow Control Project – The proposed stormwater flow control project which is planned to be constructed behind Town Hall, has recently run into several major obstacles. The first involves concerns raised by the Wetlands section of the Department of Environmental Conservation. The other obstacle is opposition from neighbors. Staff is continuing to work with all parties to resolve concerns but there is always a risk that the project could end up being cancelled. Staff is also currently exploring options in the event the project is canceled. We will keep you up to date as more information becomes available.

9. Other Business

10. Adjournment