
Memo

Date: January 24, 2017

TO: Selectboard

FROM: Richard McGuire

RE: Manager's Report

The following is a brief report on various issues, agenda items, projects or activities. It is not intended as a comprehensive update of all projects underway.

1. Call to Order
2. Minutes – Minutes for the meeting held on January 10, 2017 are available for review but the minutes for January 17, 2017 are not.
3. Public Comment - According to State Statutes, the Board must make time for public comment at each regular meeting. Members of the public may comment on any topic.
4. Audit Report – Fiscal Year 2016 – The Audit Report for last fiscal year has finally arrived. Jennifer Kennelly, Finance Director has prepared a memo dated January 18, 2017 summarizing the report. She will be present Monday evening to answer questions. **Copies of the complete Audit Report are included with the agenda packets.**
5. Capital Budget and Program - Please remember to bring copies of the proposed Capital Budget and Program previously distributed. An up to date summary is included for your review.

MOVE to adopt the capital budget and program for fiscal years 2018 through 2023 as amended by the budget adjustment summary.

6. General Fund Budget – Please bring your copy of the budget book that was previously distributed. Included with the agenda packet is a one-page summary of the general fund budget.

MOVE to adopt the general fund budget for fiscal year 2018 in the amount of \$10,613,961.

7. Water Fund Budget – Please remember to bring your copy of the Water budget that was previously distributed. The following resolution is suggested:

MOVE to adopt the water budget for fiscal year 2018 in the amount of \$1,146,305.

8. Sewer Fund Budget – Please remember to bring your copy of the Sewer budget that was previously distributed. The following resolution is suggested:

MOVE to adopt the sewer budget for fiscal year 2018 in the amount of \$1,738,070.

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9. Stormwater Fund Budget – Please remember to bring your copy of the Stormwater budget previously distributed. The following resolution is suggested:

MOVE to adopt the stormwater budget for fiscal year 2018 in the amount of \$715,880.

10. Town Meeting Warning – Included is the latest version of the warning. No petitions were received by the January 19th deadline. A motion to adopt the warning is in order if the draft is acceptable.

MOVE to adopt the Official Warning for Town Meeting and Australian ballot vote to be held on March 6 and March 7, 2017.

11. Winooski Valley Park District Membership – Last meeting the Selectboard were presented with several options concerning this issue. Staff has recommended an option involving putting the issue to a vote at Town Meeting in March 2018 if the District does not take affirmative action to change the funding distribution formula. If the Board concurs, the following motion is suggested:

MOVE to put to a Town vote by Australian ballot in March 2018, the proposal to withdraw as a member of the Winooski Valley Park District if the District does not take affirmative action to change the member funding allocation formula.

12. Town Manager’s Report

- a) Legislative Breakfast – This year’s installment of our annual legislative breakfast has been set for Monday, February 1st. Please mark your calendars. A moderator from the Selectboard will be needed.
- b) Quarterly Report – The Quarterly Report for January 2017 was distributed at the Board’s last meeting. Staff is prepared to answer question.

13. Other Business

14. Adjournment

Please note the current vacancies exist on Town Boards:

Term Length	Vacancies	Term Expires
3 yrs.	Recreation Committee	2017
3 yrs.	Green Mountain Transit Alternate (formerly CCTA)	2017
2 yrs.	Chittenden Solid Waste District Alternate	2017
NA	Social Organizations Committee	No expiration