
Memo

DATE: August 21, 2020

TO: Selectboard
FROM: Erik Wells, Town Manager
RE: MANAGER'S REPORT

The following is a brief report on various issues, agenda items, projects or activities. It is not intended as a comprehensive update of all projects underway.

1. Call to Order
2. Public Comment – According to State Statutes and Selectboard policy, the Board must make time for public comment at each regular meeting. Members of the public may comment on any topic.
3. Lamplite Waterline Replacement Bond Article – Included with the agenda are the legal documents required to hold a bond vote on November 3, 2020 for the Lamplite Acres waterline replacement project discussed at the Selectboard meeting on August 18th. An opinion from Town Attorney Bob Fletcher has been distributed to the Board prior to the meeting on this topic. Mr. Fletcher is available for the meeting at the Board's request. The Board can enter Executive Session to discuss this topic further with counsel. To enter executive session the following motions are suggested:

1) MOVE to find that premature public knowledge would clearly place the Williston Selectboard at a substantial disadvantage.

2) MOVE to enter Executive Session for confidential attorney-client communications made for the purpose of providing professional legal services and invite Town Manager Erik Wells and Town Attorney Bob Fletcher to join.

Included in the necessity resolution is a space to insert a date for a public information hearing that must be held within 10 days of the vote. The Board will need to select a date between October 24th and November 2nd for this hearing. Pragmatically, information and discussion on this article should occur starting in early October when ballots will be mailed out and voting can begin.

The Board, acting in open session, will need to approve the declaration of official intent and the necessity resolution for the bond article to move forward. To do so the following motion is suggested:

MOVE to adopt the necessity resolution and declaration of official intent for pursuing authorization from voters for two million dollars in bonded indebtedness to finance the replacement of watermains, pipes and appurtenances within the road rights-of-way of White Birch Lane, Lamplite Lane, Pine Lane and Aspen Lane, to connect the newly installed watermains and pipes to water service lines along White Birch Lane, Lamplite Lane, Pine Lane and Aspen Lane, and to pay related professional fees and project costs.

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4. Special Town Meeting Warning- November 3, 2020 – Included with the agenda is the warning for the Special Town Meeting and ballot article for the Lamplite neighborhood waterline replacement project as approved by the Town Attorney. To approve the warning and ballot the following motion is suggested:

MOVE to approve the warning and ballot for a Special Town Meeting to be held on November 3, 2020.

5. Other Business
6. Adjournment

Please note the current vacancies exist on Town Boards:

Term Length	Vacancies	Term Expires
5	Old Brick Church Trustee	6-30-25
2	Regional Planning Commission	6-30-22
4	Conservation Commission	6-30-22