

**TOWN OF WILLISTON  
MOBILITY PROJECTS  
OFFICIAL MAP GROUP  
Meeting Minutes  
February 13, 2020 – 5:30pm  
Williston Police Dept Community Room**

**Group members present:** Dave Westman, Hans Buehler, CathyAnn LaRose, Stuart Meyer, Becky Tharp

**Absent:** Jim Thornton

**Public:** Terry Marron, Sally Fellows

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1) CALL TO ORDER

**Dave Westman** called the meeting to order at 5:30 PM.

2) PUBLIC COMMENT

**Terry Marron** – Identified herself as landowner of large parcel with conservation easement on Richmond/Williston border. Saw that the Conservation Commission map had identified a desired primitive trail in area adjacent to their land, but knows the landowner would not allow it. Suggests that the town map reflect their parcel as conservation easement with Vermont Land Trust, and will be future public land; primitive trail could abut christmas tree pond, or sugar woods trail, connect to mud pond, etc. using their lot. The members of the Map Group were appreciative of the input, and made note of the parcel on their draft map.

3) REVIEW OF TRANSPORTATION “GAP” AREAS FROM PREVIOUS MEETING.

- a) Dave suggested, and group agreed, that a main deliverable for this group is to not only identify the transportation gaps, but to also provide a written and numerical listing of each gap area for efficient communication and organization. Group agreed that production of a table with key identifiers should be established. Table may contain columns to describe gap areas as follows:
  - i) Common/Place name (or other suitable location identifier)
  - ii) Nearest intersection
  - iii) Category of gap (e.g., off road, paved bike/multi use, sidewalk, crossing, etc.)
  - iv) Notes
- b) The group went through the draft map created from last meeting, and identified each area initially marked as 1-23 with an appropriate place name or location description
  - i) **Hans Beuhler** recorded the common/place name for each gap location identified in a spreadsheet
  - ii) **Hans Beuhler** will post the spreadsheet in the Williston Official Map group google doc drive.
  - iii) **All Members** of the team are requested to help fill in the column descriptions, etc. for each area that they personally know best.
    - (1) [https://drive.google.com/drive/folders/1Wke4eA2cjyiDBkC\\_02QdPQT8D\\_Gr-LmL?usp=sharing](https://drive.google.com/drive/folders/1Wke4eA2cjyiDBkC_02QdPQT8D_Gr-LmL?usp=sharing)

4) REVIEW OF DEVELOPMENT ZONE INSET MAP, DEVELOPED BY TOWN STAFF

- a) Follow this link to review:  
[https://www.town.williston.vt.us/index.asp?Type=B\\_BASIC&SEC={55010772-5A57-42A0-B7E8-1620A2B20258}&DE={A373B944-F0F8-4A2C-9169-6DBD5CB8BCBF}](https://www.town.williston.vt.us/index.asp?Type=B_BASIC&SEC={55010772-5A57-42A0-B7E8-1620A2B20258}&DE={A373B944-F0F8-4A2C-9169-6DBD5CB8BCBF})
- b) Identified 5 additional transportation gap areas, and discussed some possible solutions

5) GROUP LOGISTICS

**a) Scheduling next two meetings:**

- i) March 11, 2020 @ 5:30 – Review Descriptions/table as group, start forming recommendations; location TBD
- ii) March 26, 2020 @ 5:30 – Finalize Recommendations for April Mobility Comm. meeting

**b) Assignments/Tasks for next meeting:**

- i) Hans will upload spreadsheet, picture of marked up map
- ii) Dave will bring map and drafted materials to town planning group for discussion of adding gap areas to printed map (request removal of zoning areas for ease/clutter)
- iii) All group will identify the areas they know best, and fill in descriptions using the online spreadsheet

6) ADJOURNMENT

The meeting adjourned at \_\_\_\_ 7 PM.

**UPCOMING MEETINGS**

- March 11, 2020 @ 5:30 – Review Descriptions/table as group, start forming recommendations; location TBD
- March 26, 2020 @ 5:30 – Finalize Recommendations for April Mobility Comm. meeting

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For more information about Mobility Project, go to [town.williston.vt.us](http://town.williston.vt.us) and click on “Departments/ Services, then “Planning & Zoning,” and “Williston Mobility Projects Group,” or stop by the Planning & Zoning Office at 7878 Williston Road or call 802-878-6704.