

TOWN OF WILLISTON, VERMONT  
AUDIT REPORT AND FINANCIAL STATEMENTS

JUNE 30, 2017

TABLE OF CONTENTS

	<u>Page #</u>
<b>INDEPENDENT AUDITOR'S REPORT</b>	1 - 2
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>	3 - 11
<b>BASIC FINANCIAL STATEMENTS</b>	
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
Statement of Net Position	Exhibit A      12
Statement of Activities	Exhibit B      13
FUND FINANCIAL STATEMENTS	
Balance Sheet – Governmental Funds and Reconciliation to Statement of Net Position	Exhibit C      14
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Exhibit D      15
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of the Governmental Funds to the Statement of Activities	Exhibit E      16
Statement of Revenues, Expenditures and Change in Fund Balance – Budget to Actual - General Fund	Exhibit F      17 - 26
Statement of Net Position – Proprietary Funds	Exhibit G      27
Statement of Revenues, Expenses and Changes in Net Position – Proprietary Funds	Exhibit H      28
Statement of Cash Flows – Proprietary Funds	Exhibit I      29
Statement of Fiduciary Net Position	Exhibit J      30

TOWN OF WILLISTON, VERMONT  
AUDIT REPORT AND FINANCIAL STATEMENTS

JUNE 30, 2017

TABLE OF CONTENTS  
(Continued)

<b>NOTES TO THE FINANCIAL STATEMENTS</b>		31 – 53
<b>SUPPLEMENTARY INFORMATION</b>		
Combining and Individual Balance Sheets – All Nonmajor Funds	Schedule 1	54
Combining and Individual Schedules of Revenues, Expenditures and Changes in Fund Balances – All Nonmajor Funds	Schedule 2	55
Combining and Individual Balance Sheets – Special Revenue Funds	Schedule 3	56
Combining and Individual Schedules of Revenues, Expenditures and Changes in Fund Balances – Special Revenue Funds	Schedule 4	57
Combining and Individual Balance Sheets – Capital Projects Funds	Schedule 5	58
Combining and Individual Schedules of Revenues, Expenditures and Changes In Fund Balances – Capital Projects Funds	Schedule 6	59
Schedule of the Town’s Proportionate Share of the Net Pension Liability and Schedule of Town Contributions	Schedule 7	60

# FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

## INDEPENDENT AUDITOR'S REPORT

To the Selectboard  
Town of Williston, Vermont

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Williston, Vermont, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town, as of June 30, 2017, and the respective changes in financial position, and, where applicable, cash flows, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 3-11, and the pension related schedules on Schedule 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated January 10, 2018 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Respectfully submitted,

*Fothergill Segale & Valley, CPAs*

FOTHERGILL SEGALE & VALLEY, CPAs  
Montpelier, Vermont  
Vermont Public Accountancy License #110

January 10, 2018

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

Our discussion and analysis of the Town of Williston, Vermont's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2017. Please read it in conjunction with the Town's financial statements that begin with Exhibit A. This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives.

**Financial Highlights**

- The Town's net position (total assets less total liabilities) increased by \$1,522,675 as a result of this year's operations. Net position of our business-type activities (Water and Sewer department operations) increased by \$797,161. Net position of our governmental activities increased by \$725,514.
- The cost of all of the Town's programs was \$13,367,264 this year, compared with \$12,688,405 last year.
- The General Fund reported an increase in fund balance this year of \$336,601 which was \$896,101 better than the budgeted use of fund balance of \$559,500.
- The fund balance for the General Fund was \$3,107,887 as of June 30, 2017, compared with a fund balance of \$2,771,286 as of June 30, 2016.
- The Water Fund's net position increased by \$26,618, or 0.3%, to \$8,815,580. The Sewer Fund's net position increased by \$354,388, or 2.46%, to \$14,733,781. The Meadowridge Sewer Fund decreased its net position by \$17,196, to \$502,464. The Stormwater Fund increased its net position by \$433,351 to \$1,016,961.

**Using This Annual Report**

This annual report consists of a series of financial statements. The first group includes the **Statement of Net Position and the Statement of Activities** (Exhibits A and B), which provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. The second group includes the **Fund financial statements**, which start on Exhibit C. For governmental activities, the Fund financial statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds.

*Reporting the Town as a Whole — Statement of Net Position and the Statement of Activities*

The financial statements of the Town as a whole are reflected on Exhibit A and B. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off economically as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets (net of accumulated depreciation) and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in them. You can think of the Town's net position – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads, and water/sewer system infrastructure to assess the overall health of the Town.

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

In the Statement of Net Position and the Statement of Activities, we divide the Town into two kinds of activities:

- Governmental activities – Most of the Town's basic services are reported here, including the police, fire, public works, parks/recreation and general administration. Property taxes, fees, and state and federal grants finance most of these activities.
- Business-type activities – The Town charges a fee to customers to help it cover all or most of the cost of certain services it provides. The Town's water and sewer system operations are reported here.

*Reporting the Town's Most Significant Funds — Fund Financial Statements*

The fund financial statements begin with Exhibit C and provide detailed information about the most significant funds – not the Town as a whole. Some funds are required to be established by State law and by bond covenants. However, the Town establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The two major governmental funds for the Town are the General Fund, which contains most of the town operations (excluding water/sewer) and Community Development Fund. Both of the proprietary funds (water and sewer) are also major funds. The Town's governmental and proprietary funds use different accounting approaches.

- **Governmental funds** – Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using a measurement focus based on *current financial resources*, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between *governmental activities* (reported in the Statement of Net Position and the Statement of Activities) and *governmental funds* on the bottom of Exhibit D and Exhibit E.
- **Proprietary funds** – The Town's Water, Meadowridge Sewer, Sewer Fund, and Stormwater Fund are all treated as enterprise funds (i.e. business-type activities), within the proprietary fund category. When the Town charges customers for the services it provides (whether to outside customers or to other funds of the Town) these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. Since they use the same accounting basis, the Town's enterprise fund statements in Exhibits G-I are the same as the business-type activities we report in the government-wide statements. Exhibits G-I provide more detail and additional information, such as cash flows.

*The Town as Agent*

The Town is the trustee, or fiduciary, for various activities (engineering, escrow and funds of private groups). All of the Town's fiduciary activities are reported in a separate Statement of Fiduciary Net Position on Exhibit J. We exclude these activities from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

**The Town as a Whole**

The Town's financial statements for 2016 have been restated in order to reflect the prior period adjustments made during 2017. The government-wide net assets have been increased by a previously unrecorded note receivable, and the business-type net assets has been decreased for uncollectable receivables and early loan payment in the prior year.

The Town's combined net position for the governmental and business-type activities increased by \$1,522,675 from a year ago – increasing from a restated balance of \$54,399,613 to \$55,922,288. Our analysis below focuses on the net position (Table 1) and changes in net position (Table 2) of the Town's governmental and business-type activities. Recall that "net position" is equal to the difference between total assets (after accumulated depreciation) plus deferred outflows and total liabilities.

Table 1  
Net Position

	(RESTATED)		(RESTATED)	
	Governmental	Governmental	Business-type	Business-type
	Activities	Activities	Activities	Activities
	2017	2016	2017	2016
Current and other assets	\$ 9,876,248	\$ 9,011,189	\$ 7,965,388	\$ 7,159,948
Capital assets, net	31,127,662	31,969,463	19,129,785	18,842,133
Total assets	<u>41,003,910</u>	<u>40,980,652</u>	<u>27,095,173</u>	<u>26,002,081</u>
Deferred outflows, pension	927,161	554,331	135,900	85,540
Long term liabilities	9,961,256	10,102,492	2,106,804	1,903,596
Other liabilities	1,116,313	1,304,503	55,483	(87,600)
Total liabilities	<u>11,077,569</u>	<u>11,406,995</u>	<u>2,162,287</u>	<u>1,815,996</u>
Net position:				
Invested in capital assets, net of debt	22,857,539	22,955,865	17,235,815	17,058,585
Restricted	3,861,037	4,337,646	2,032,491	1,888,744
Unrestricted	4,134,926	2,834,477	5,800,480	5,324,296
Total net position	<u>\$30,853,502</u>	<u>\$ 30,127,988</u>	<u>\$ 25,068,786</u>	<u>\$ 24,271,625</u>
	(RESTATED)			
	Total	Total		
	Primary	Primary		
	Government	Government		
	2017	2016		
Current and other assets	\$17,841,636	\$ 16,171,137		
Capital assets, net	50,257,447	50,811,596		
Total assets	<u>68,099,083</u>	<u>66,982,733</u>		
Deferred outflows, pension	1,063,061	639,871		
Long term liabilities	12,068,060	12,006,088		
Other liabilities	1,171,796	1,216,903		
Total liabilities	<u>13,239,856</u>	<u>13,222,991</u>		
Net position:				
Invested in capital assets, net of debt	40,093,354	40,014,450		
Restricted	5,893,528	6,226,390		
Unrestricted	9,935,406	8,158,773		
Total net position	<u>\$55,922,288</u>	<u>\$ 54,399,613</u>		

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

Net position of the Town's governmental activities increased by \$725,514, or approximately 2.41%, (\$30,853,502 compared to \$30,127,988) in fiscal year 2017. The amount invested in capital assets, net of related debt decreased by \$98,326, due to a combination of debt reduction and additions and contributions of capital assets. Restricted net position decreased by \$476,609 and unrestricted net position increased by \$1,300,449. See our explanation later in this report of differences in actual compared to budget.

The net position of our business-type activities (the Water, Meadowridge Sewer, Sewer, and Stormwater departments) increased by \$797,161, (\$25,068,786 compared to \$24,271,625) in fiscal year 2017. The Town can only use this net position to finance the continuing operations of the water and sewer systems.

Table 2 - Change in Net Position

	Governmental Activities 2017	Business-type Activities 2017	Total Primary Government 2017	(RESTATED) Governmental Activities 2016	(RESTATED) Business-type Activities 2016	(RESTATED) Total Primary Government 2016
<b>REVENUES</b>						
<b>Program revenues:</b>						
Charges for services	\$ 1,466,196	\$ 3,678,409	\$ 5,144,605	\$ 1,345,378	\$ 3,303,925	\$ 4,649,303
Operating grants and contributions	669,103	83,800	752,903	524,746	1,244	525,990
Capital grants and contributions	84,600	225,000	309,600	1,164,372	109,934	1,274,306
<b>General revenues:</b>						
Property taxes	5,244,077	0	5,244,077	5,025,575	0	5,025,575
Sales and meals tax	2,988,137	0	2,988,137	2,930,258	0	2,930,258
Investment earnings	26,669	13,249	39,918	30,354	11,542	41,896
Gain on sale of assets	52,720	52,010	104,730	113,811	11,780	125,591
Host fees and other general revenue	305,969	0	305,969	131,183	248,662	379,845
<b>Total revenues</b>	<b>10,837,471</b>	<b>4,052,468</b>	<b>14,889,939</b>	<b>11,265,677</b>	<b>3,687,087</b>	<b>14,952,764</b>
<b>PROGRAM EXPENSES</b>						
General government	1,206,474	0	1,206,474	1,636,433	0	1,636,433
Public safety	4,278,966	0	4,278,966	4,057,335	0	4,057,335
Public works	2,912,509	0	2,912,509	2,199,368	0	2,199,368
Cemetery	43,093	0	43,093	33,140	0	33,140
Culture and recreation	1,343,991	0	1,343,991	1,312,846	0	1,312,846
Interest on long-term debt	326,924	0	326,924	116,446	0	116,446
Water	0	1,163,511	1,163,511	359,895	1,056,802	1,416,697
Meadowridge sewer	0	17,231	17,231	0	17,581	17,581
Sewer	0	1,642,143	1,642,143	0	1,490,354	1,490,354
Stormwater	0	432,422	432,422	0	390,901	390,901
<b>Total program expenses</b>	<b>10,111,957</b>	<b>3,255,307</b>	<b>13,367,264</b>	<b>9,715,463</b>	<b>2,955,638</b>	<b>12,671,101</b>
<b>Increase in Net Position</b>	<b>\$ 725,514</b>	<b>\$ 797,161</b>	<b>\$ 1,522,675</b>	<b>\$ 1,550,214</b>	<b>\$ 731,449</b>	<b>\$ 2,281,663</b>

Table 3 presents the cost of each of the Town's largest programs – general government, public safety, public works, culture and recreation, cemetery, and interest on long term debt – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

Table 3 - Governmental Activities

	Total Cost of Services 2017	Net Cost of Services 2017	RESTATED Total Cost of Services 2016	RESTATED Net Cost of Services 2016
General government	\$ 1,206,474	\$ 704,883	\$ 1,752,879	\$ 1,242,219
Public safety	4,278,966	3,741,139	4,057,335	3,494,995
Public works	2,912,509	2,141,549	2,199,368	622,620
Culture and recreation	1,343,991	942,926	1,312,846	958,561
Cemetery	43,093	34,637	33,140	2,677
Interest on long term-debt	326,924	326,924	359,895	359,895
Totals	<u>\$10,111,957</u>	<u>\$ 7,892,058</u>	<u>\$ 9,715,463</u>	<u>\$ 6,680,967</u>

*Reporting on the Town's Individual Funds – Fund Financial Statements*

As the Town completed the year, its governmental funds (as presented in the Balance Sheet on Exhibit C) reported a combined fund balance of \$7,081,609, which is \$378,619 above last year's total of \$6,702,990. The General Fund increased by \$336,601 and the other governmental funds increased by \$42,018. The major reasons for the increases and decrease in other governmental funds are:

- The Host Town fund balance decreased by \$208,115. Host Town revenues have decreased over recent years. Starting in fiscal year 2018, we anticipated this decrease in revenue and adjusted equipment savings funded through Host Town accordingly.
- The Recreation Fund fund balance increased by \$29,303 due to higher than usual fee revenue from new housing projects.
- The Road Improvement Taft Corners Fund fund balance increased by \$59,320 due to higher than usual fee revenue from commercial and housing projects.
- The Equipment Replacement Fund fund balance increased by \$148,344 due to transfers in and timing of new purchases.

*General Fund Budgetary Highlights*

During the year the Town Selectboard members review actual to budget monthly comparisons in order to monitor financial activity.

Exhibit F compares actual results for fiscal year 2017 to the approved budget for the General Fund. Revenues were more than expenditures and transfers by \$336,601 which was \$896,101 better than the budgeted deficit of \$559,500. The most significant variances were as follows:

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

		Variance Favorable/ <u>(Unfavorable)</u>
REVENUES:		
Sales and meals taxes	\$	178,137
Planning and zoning		118,026
EXPENDITURES:		
Police department		297,003
General administration		52,513
Planning and zoning		44,074
Maintenance		(87,655)
Capital expenditures		85,125

Sales and Rooms and Meals taxes continue to exceed budget due to the strength of the current restaurant business and retail establishments. Planning and Zoning revenue exceeded budget due to commercial and residential development.

On the expenditure side there were several large variances from budget. There were savings in police patrol wages and benefits due to continued staff vacancies. General administration expenses were down due to staff turnover. Legal expenses for the fiscal year were also less than anticipated. Planning and zoning expenses were less than budget due to staff turnover and limited building maintenance expenses. Highway maintenance expenses were higher than budget due to the emergency bridge repair on Shunpike Road/Marshall Ave. Capital expenses were less than budget for fiscal year 2017, because some of the approved projects for the year were completed after the approval of the 2017 budget and prior to the start of the fiscal year.

*Water and Sewer Highlights*

Exhibit H shows actual results for the Water, Meadowridge Sewer, Sewer Fund, and Stormwater Fund for fiscal year 2017. Operating expenses exceeded operating revenues (not including depreciation) by \$164,552 in the Water Fund, revenues exceeded expenses (not including depreciation and amortization) by \$81,864 in the Sewer Fund, and revenues exceeded expenses (not including depreciation) by \$437,214 in the Stormwater Fund. Please note that the Sewer Fund includes the Sewer Capital Fund, Sewer Capacity Fund, and Sewer Construction Fund. The Water Fund includes the Water Capital Fund. When the expense for depreciation is included, the Water Fund had an operating loss of \$47,688, the Meadowridge Sewer Fund had an operating loss of \$10,212 the Sewer Fund had an operating loss of \$238,994, and the Stormwater Fund had an operating profit of \$432,503.

In the Water Fund, user fees were over budget by \$51,890. Hook on fees and other revenue were \$26,582 over budget due to new housing and commercial construction. Water line maintenance costs were over budget by \$19,230 due to hydrant maintenace. In addition to regular revenues and expenses, \$212,240 was charged to the fund for accumulated depreciation of existing lines and equipment.

In FY12, the Town started a new utility, the Meadowridge Sewer Fund, which was begun to provide sewer service for the Meadowridge development. The Town borrowed money through the State of Vermont Revolving Loan fund to pay for the infrastructure to bring the Meadowridge flow to the Town's sewer lines. The Meadowridge homeowners pay the debt on that loan. This fund saw an increase in fund balance because the entire amount due from the homeowners was recorded as revenue in 2013. In subsequent years this will decrease as the homeowners pay down this receivable. In 2017, these items totaled \$17,196.

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

In the Sewer Fund, user fees were over budget by \$55,337. Hook on fees and allocation revenue exceeded budget by \$203,475 due to new housing and commercial construction. Total regular expenses remained within budget for the fiscal year. In addition to regular revenues and expenses, \$320,856 was charged to the fund for accumulated depreciation of existing lines and equipment and amortization of capacity rights.

In FY16, the Stormwater Fund was transferred from the General Fund to a Proprietary Fund. The purpose of the Town's stormwater program is to maintain a system that collects and treats stormwater in order to protect public and private property and improve the water quality of the streams and rivers running through Williston. User fees were over budget by \$52,547. Operating expenses were under budget due to the timing of capital projects. Also, a large portion of the maintenance wages and benefits were allocated to grant projects. The fund had a net position of \$1,106,961 at the end of the year.

**Capital Assets and Debt Administration**

*Capital Assets*

At June 30, 2017, the Town had \$50,257,447 invested in a broad range of capital assets, including police and fire equipment, buildings, park facilities, and water and sewer lines (See Table 4 below). This amount represents a net decrease (including additions and deductions) of \$554,149, compared to last year.

Table 4  
Capital Assets at Year-End  
(Net of Accumulated Depreciation)

	Governmental	Business-type	Totals	Governmental	Business-type	Totals
	Activities	Activities		Activities	Activities	
	2017	2017	2017	2016	2016	2016
Land	\$ 3,506,288	\$ 383,099	\$ 3,889,387	\$ 3,421,688	\$ 383,099	\$ 3,804,787
Construction in progress	96,473	0	96,473	133,238	38,416	171,654
Buildings and improvements	11,393,231	0	11,393,231	11,620,496	0	11,620,496
Vehicles and equipment	3,143,413	456,665	3,600,078	3,304,829	505,392	3,810,221
Infrastructure	12,988,257	369,972	13,358,229	13,489,212	149,683	13,638,895
Water and sewer systems	0	17,920,049	17,920,049	0	17,765,543	17,765,543
Totals	<u>\$ 31,127,662</u>	<u>\$ 19,129,785</u>	<u>\$ 50,257,447</u>	<u>\$ 31,969,463</u>	<u>\$ 18,842,133</u>	<u>\$ 50,811,596</u>

This year's additions were:

Governmental Activities:	
Donated land	\$ 84,600
Building upgrades	64,528
Various infrastructure work	292,451
Various vehicles and equipment	399,899
Subtotal	<u>841,478</u>
Business-Type Activities:	
Distribution lines	250,120
Pump stations (Blair Park and Brennan Woods)	530,840
Subtotal	<u>780,960</u>
Total	<u>\$ 1,622,438</u>

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

UPCOMING CAPITAL PROJECTS

Capital projects in the Town's FY 2018 budget for Governmental Funds include replacement of library carpet, savings for Allen Brook Park upgrades, Allen Brook Nature Trail improvements, a new large highway truck and savings for various vehicles and equipment.

Capital projects planned in FY 2018 within the Business-type activity group include minor pump station building improvements, sewer pump station upgrades, savings for sewer line upgrades, the purchase of additional capacity, and stormwater loans to neighborhood.

*Debt Administration*

At June 30, 2017, the Town had \$10,164,093 in bonds and notes outstanding versus \$10,782,510 on June 30, 2016 – a decrease of \$618,417 – as shown in Table 5.

Table 5  
Changes in Long-Term Debt

	Governmental <u>Bonds, Notes</u>	Business-type <u>Bonds, Notes</u>	Total <u>Bonds, Notes</u>
Balance - June 30, 2016	\$ 9,013,598	\$ 1,768,912	\$10,782,510
Debt proceeds	0	266,109	266,109
Principal payments	<u>(743,475)</u>	<u>(141,051)</u>	<u>(884,526)</u>
Balance - June 30, 2017	<u>\$ 8,270,123</u>	<u>\$ 1,893,970</u>	<u>\$10,164,093</u>

**Economic Factors and Next Year's Budgets and Rates**

The Town's elected and appointed officials considered many factors when setting the fiscal year 2018 budget, tax rates and fees that will be charged for the business-type activities. At Town Meeting in March the voters approved a budget of \$10,613,961. During the 2018 budget process, the Selectboard reviewed the 2017 budget performance and the Town's General Fund Balance. The Town's General Fund balance at June 30, 2016 was \$2,771,286. This is above the Town's upper guidelines which call for a fund balance between 10% and 20% of the operating budget. It was determined that a budgeted use of \$818,440 for fiscal year 2018 would be appropriate, thus leaving \$5,331,080 to be raised by municipal taxes. Based on the Grand List value at 7/1/2017, the tax rate approved to raise these tax dollars remained the same as 2016, \$0.265. The Selectboard also voted to increase the water rates from \$4.55 to \$4.70 per thousand gallons. The water rate was raised enough to cover the increasing costs for water supply. It was determined that and the sewer rate needed to cover the costs of sewer treatment, sewer plant repairs and the purchase of additional sewer capacity could remain at \$6.48 per 1000 gallons for 2018.

TOWN OF WILLISTON, VERMONT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

**Contacting the Town's Financial Management**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Office at Town of Williston, 7900 Williston Road, Williston, Vermont.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF NET POSITION  
JUNE 30, 2017

EXHIBIT A

	Governmental Activities	Business-type Activities	Total
<b><u>ASSETS</u></b>			
Cash	\$ 6,824,364	\$ 4,932,864	\$ 11,757,228
Receivables (Net of Allowance for Uncollectibles)	1,669,835	506,071	2,175,906
Loans Receivable - current	0	26,007	26,007
Loans Receivable - long term	1,395,900	339,402	1,735,302
Prepaid Expenses	114,702	0	114,702
Internal Balances	(128,553)	128,553	0
Prepaid Capacity Rights	0	2,032,491	2,032,491
Capital Assets			
Land	3,506,288	383,099	3,889,387
Construction in Progress	96,473	0	96,473
Other Capital Assets, (Net of Accumulated Depreciation)	<u>27,524,901</u>	<u>18,746,686</u>	<u>46,271,587</u>
 Total Assets	 <u>41,003,910</u>	 <u>27,095,173</u>	 <u>68,099,083</u>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>			
Pension Related	<u>927,161</u>	<u>135,900</u>	<u>1,063,061</u>
 Total Assets Plus Deferred Outflows of Resources	 <u>41,931,071</u>	 <u>27,231,073</u>	 <u>69,162,144</u>
<b><u>LIABILITIES</u></b>			
Accounts Payable	685,959	26,508	712,467
Accrued Payroll and Benefits Payable	105,912	0	105,912
Due to Agency Funds	5,209	0	5,209
Accrued Interest Payable	37,978	21,643	59,621
Unearned Revenue	281,255	7,332	288,587
Noncurrent Liabilities:			
Net Pension Liability	1,412,769	206,897	1,619,666
Accrued Vacation	278,364	5,937	284,301
Bonds, Notes, and Capital Leases			
Due within One Year	734,244	109,737	843,981
Due in more than One Year	<u>7,535,879</u>	<u>1,784,233</u>	<u>9,320,112</u>
 Total Liabilities	 <u>11,077,569</u>	 <u>2,162,287</u>	 <u>13,239,856</u>
<b><u>NET POSITION</u></b>			
Invested in Capital Assets, Net of Related Debt	22,857,539	17,235,815	40,093,354
Restricted for:			
Capital projects	1,851,916	2,032,491	3,884,407
Permanent Fund - Non expendable	127,028	0	127,028
Community development	1,395,900	0	1,395,900
Other	486,193	0	486,193
Unrestricted	<u>4,134,926</u>	<u>5,800,480</u>	<u>9,935,406</u>
 Total Net Position	 <u>\$ 30,853,502</u>	 <u>\$ 25,068,786</u>	 <u>\$ 55,922,288</u>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT B

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Primary Government:							
Governmental Activities:							
General Government	\$ 1,206,474	\$ 462,650	\$ 38,941	\$ 0	\$ (704,883)	\$ 0	\$ (704,883)
Public Safety	4,278,966	392,705	145,122	0	(3,741,139)	0	(3,741,139)
Public Works	2,912,509	235,832	450,528	84,600	(2,141,549)	0	(2,141,549)
Culture and Recreation	1,343,991	372,053	29,012	0	(942,926)	0	(942,926)
Cemetery	43,093	2,956	5,500	0	(34,637)	0	(34,637)
Interest on Long-Term Debt	326,924	0	0	0	(326,924)	0	(326,924)
Total Governmental Activities	10,111,957	1,466,196	669,103	84,600	(7,892,058)	0	(7,892,058)
Business-Type Activities:							
Water	1,163,511	1,168,050	19,200	0	0	23,739	23,739
Meadowridge Sewer	17,231	0	0	0	0	(17,231)	(17,231)
Sewer	1,642,143	1,710,034	0	225,000	0	292,891	292,891
Stormwater	432,422	800,325	64,600	0	0	432,503	432,503
Total Business-Type Activities	3,255,307	3,678,409	83,800	225,000	0	731,902	731,902
Total Primary Government	\$ 13,367,264	\$ 5,144,605	\$ 752,903	\$ 309,600	(7,892,058)	731,902	(7,160,156)
General Revenues:							
Property Taxes					5,087,056	0	5,087,056
Payment in Lieu of Taxes					120,759	0	120,759
Interest and Penalties on Delinquent Taxes					36,262	0	36,262
Sales and Meals Tax					2,988,137	0	2,988,137
Unrestricted Investment Earnings					26,669	13,249	39,918
Town Host Fees					301,240	0	301,240
Gain on Trade of Assets					52,720	52,010	104,730
Other Income					4,729	0	4,729
Total General Revenues					8,617,572	65,259	8,682,831
Change in Net Position					725,514	797,161	1,522,675
Net Position - July 1, 2016 (RESTATEd)					30,127,988	24,271,625	54,399,613
Net Position - June 30, 2017					\$ 30,853,502	\$ 25,068,786	\$ 55,922,288

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
BALANCE SHEET - GOVERNMENTAL FUNDS  
AND RECONCILIATION TO STATEMENT OF NET POSITION  
JUNE 30, 2017

EXHIBIT C

	General Fund	Community Development Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Assets:				
Cash	\$ 3,702,381	\$ 0	\$ 3,121,983	\$ 6,824,364
Receivables	1,401,456	71,906	196,473	1,669,835
Loans Receivable	0	1,395,900	0	1,395,900
Prepaid Expenses	114,702	0	0	114,702
Due From Other Funds	<u>0</u>	<u>0</u>	<u>789,809</u>	<u>789,809</u>
<b>Total Assets</b>	<b><u>\$ 5,218,539</u></b>	<b><u>\$ 1,467,806</u></b>	<b><u>\$ 4,108,265</u></b>	<b><u>\$ 10,794,610</u></b>
<b>LIABILITIES</b>				
Liabilities:				
Accounts Payable	\$ 614,053	\$ 71,906	\$ 0	\$ 685,959
Accrued Payroll and Benefits Payable	105,912	0	0	105,912
Unearned Revenue	177,557	0	103,698	281,255
Due to Proprietary Funds	128,553	0	0	128,553
Due to Agency Funds	5,209	0	0	5,209
Due to Other Funds	<u>758,964</u>	<u>0</u>	<u>30,845</u>	<u>789,809</u>
<b>Total Liabilities</b>	<b><u>1,790,248</u></b>	<b><u>71,906</u></b>	<b><u>134,543</u></b>	<b><u>1,996,697</u></b>
Deferred Inflows of Resources:				
Unavailable revenue - community development	0	1,395,900	0	1,395,900
Unavailable revenue - taxes	<u>320,404</u>	<u>0</u>	<u>0</u>	<u>320,404</u>
<b>Total Deferred Inflows of Resources</b>	<b><u>320,404</u></b>	<b><u>1,395,900</u></b>	<b><u>0</u></b>	<b><u>1,716,304</u></b>
Fund Balances:				
Nonspendable - prepaids	114,702	0	0	114,702
Nonspendable, restricted - Cemetery	0	0	127,028	127,028
Restricted	0	0	2,338,109	2,338,109
Committed	0	0	732,787	732,787
Assigned	818,440	0	775,798	1,594,238
Unassigned				
General Fund	<u>2,174,745</u>	<u>0</u>	<u>0</u>	<u>2,174,745</u>
<b>Total Fund Balances</b>	<b><u>3,107,887</u></b>	<b><u>0</u></b>	<b><u>3,973,722</u></b>	<b><u>7,081,609</u></b>
<b>Total Liabilities, Deferred Inflows, and Fund Balances</b>	<b><u>\$ 5,218,539</u></b>	<b><u>\$ 1,467,806</u></b>	<b><u>\$ 4,108,265</u></b>	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:				
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.				31,127,662
Net Pension Liability and Deferred Outflows Related to the Pension Plan are not Due and Payable in the Current Period and Therefore are not Reported as Liabilities and Assets in the Funds.				(485,608)
Other Assets are not Available to Pay for Current-Period Expenditures and, Therefore, are Deferred in the Funds.				1,716,304
Long-Term and Accrued Liabilities are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.				<u>(8,586,465)</u>
<b>Net Position of Governmental Activities</b>				<b><u>\$ 30,853,502</u></b>

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT D

	General Fund	Community Development Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Property Taxes	\$ 4,959,987	\$ 0	\$ 0	\$ 4,959,987
PILOT	120,759	0	0	120,759
Interest and Penalties on Property Taxes	36,262	0	0	36,262
Sales and Meals Taxes	2,988,137	0	0	2,988,137
Investment Interest	18,868	0	7,801	26,669
Licenses, Permits and Fees	461,651	0	479,714	941,365
Intergovernmental Revenues	161,590	509,210	451,151	1,121,951
Charges for Services	823,115	0	2,956	826,071
Donations	0	0	51,021	51,021
Other Revenues	4,729	0	99,495	104,224
	<b>9,575,098</b>	<b>509,210</b>	<b>1,092,138</b>	<b>11,176,446</b>
<b>Expenditures:</b>				
<b>Current:</b>				
General Government	1,533,015	509,210	103,023	2,145,248
Public Safety	3,554,857	0	121,960	3,676,817
Public Works	1,693,437	0	131,222	1,824,659
Culture and Recreation	1,217,233	0	25,149	1,242,382
Cemetery	0	0	43,093	43,093
<b>Debt Service:</b>				
Principal	777,330	0	0	777,330
Interest	315,710	0	15,710	331,420
Capital Outlay	81,915	0	674,963	756,878
	<b>9,173,497</b>	<b>509,210</b>	<b>1,115,120</b>	<b>10,797,827</b>
Excess/(Deficiency) of Revenues Over Expenditures	<b>401,601</b>	<b>0</b>	<b>(22,982)</b>	<b>378,619</b>
<b>Other Financing Sources/(Uses):</b>				
Transfers In	0	0	399,584	399,584
Transfers Out	(65,000)	0	(334,584)	(399,584)
	<b>(65,000)</b>	<b>0</b>	<b>65,000</b>	<b>0</b>
Net Change in Fund Balances	<b>336,601</b>	<b>0</b>	<b>42,018</b>	<b>378,619</b>
Fund Balances - July 1, 2016	<b>2,771,286</b>	<b>0</b>	<b>3,931,704</b>	<b>6,702,990</b>
Fund Balances - June 30, 2017	<b>\$ 3,107,887</b>	<b>\$ 0</b>	<b>\$ 3,973,722</b>	<b>\$ 7,081,609</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT E

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total governmental funds (Exhibit D)	\$ 378,619
Amounts reported for governmental activities in the statement of activities are different because:	
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays (\$756,878) exceeds depreciation expense (\$1,641,845) in the period.	(884,967)
The net effect of various transactions involving capital assets (i.e., sales, trade-ins, donations).	43,166
Tax revenues reported in the funds from prior year deferred outflows are not reported as revenues in the statement of activities.	127,069
Repayment of bonds, notes, and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	777,330
Governmental funds report pension contributions as expenditures. However in the statement of activities, the cost of pension benefits earned net of employee contributions is reported as pension expense.	(205,738)
Governmental funds report long-term notes receivable as deferred outflows, and thus as an expense. However, in the statement of activities, these are not expenses as the notes receivable are not deferred.	509,210
In the statement of activities, accrued compensated absences are measured by the amounts incurred during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, compensated absences used exceeded the amounts earned by \$23,671.	(23,671)
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. The decreased interest reported in the statement of activities is because accrued interest on bonds and notes payable decreased by \$4,496.	4,496
Change in Net Position of Governmental Activities (Exhibit B)	\$ 725,514

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES:</b>					
Property Taxes:	\$ 5,013,410	\$ 0	\$ 5,013,410	\$ 4,959,987	\$ (53,423)
Interest and Penalties:	50,000	0	50,000	36,262	(13,738)
Payment in Lieu of Taxes:	100,000	0	100,000	120,759	20,759
Sales and Meals Taxes:	2,810,000	0	2,810,000	2,988,137	178,137
<b>Town Clerk Fees:</b>					
Recording Legal Documents	92,000	0	92,000	88,413	(3,587)
Copies of Vital Certificates	2,500	0	2,500	2,672	172
Issuing Licenses - Municipal Portion	40,000	0	40,000	61,233	21,233
Use of Town Copier	12,000	0	12,000	12,304	304
Listers' Office Copies	0	0	0	565	565
Vault Time	3,000	0	3,000	2,450	(550)
Miscellaneous	1,200	0	1,200	2,041	841
Alcoholic Beverage Licenses	3,350	0	3,350	3,605	255
Dog Licenses	6,000	0	6,000	5,530	(470)
<b>Total Town Clerk Fees</b>	<b>160,050</b>	<b>0</b>	<b>160,050</b>	<b>178,813</b>	<b>18,763</b>
<b>Planning and Zoning:</b>					
Planning Fees	20,000	0	20,000	46,795	26,795
Permits	90,000	0	90,000	181,231	91,231
<b>Total Planning and Zoning</b>	<b>110,000</b>	<b>0</b>	<b>110,000</b>	<b>228,026</b>	<b>118,026</b>
<b>Public Safety:</b>					
Insurance Reports	10,000	0	10,000	4,915	(5,085)
Court Fines	33,000	0	33,000	20,168	(12,832)
False Alarm Fees	16,250	0	16,250	19,725	3,475
Ambulance Fees	308,600	0	308,600	339,398	30,798
Fire & Police Fees	1,500	0	1,500	8,499	6,999
<b>Total Public Safety</b>	<b>369,350</b>	<b>0</b>	<b>369,350</b>	<b>392,705</b>	<b>23,355</b>
<b>Cultural and Recreational:</b>					
Day Camps	115,000	0	115,000	120,443	5,443
Contracted Camps	41,000	0	41,000	38,342	(2,658)
Youth and Adult Programs	41,800	0	41,800	45,359	3,559
Special Events	1,000	0	1,000	975	(25)
Field Use	6,000	0	6,000	8,042	2,042
Contracted Programs	30,000	0	30,000	61,641	31,641
Senior & Misc.	1,500	0	1,500	4,145	2,645
<b>Total Cultural and Recreational</b>	<b>236,300</b>	<b>0</b>	<b>236,300</b>	<b>278,947</b>	<b>42,647</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Highway:</b>					
State Aid	160,720	0	160,720	161,590	870
Rental of Highway Property	94,560	0	94,560	94,560	0
Right of Way Use Fees	13,200	0	13,200	6,420	(6,780)
Consulting Engineers	1,000	0	1,000	0	(1,000)
Stormwater Project	0	0	0	24,534	24,534
Miscellaneous	37,400	0	37,400	51,736	14,336
<b>Total Highway</b>	<b>306,880</b>	<b>0</b>	<b>306,880</b>	<b>338,840</b>	<b>31,960</b>
<b>Miscellaneous:</b>					
Rental of Town Buildings	3,500	0	3,500	2,625	(875)
Miscellaneous	1,000	0	1,000	4,449	3,449
Reimbursement for Town Services	26,400	0	26,400	26,400	0
Transfers In	100	0	100	280	180
Investment Interest	15,000	0	15,000	18,868	3,868
<b>Total Miscellaneous</b>	<b>46,000</b>	<b>0</b>	<b>46,000</b>	<b>52,622</b>	<b>6,622</b>
<b>TOTAL REVENUES</b>	<b>9,201,990</b>	<b>0</b>	<b>9,201,990</b>	<b>9,575,098</b>	<b>373,108</b>
<b>EXPENDITURES:</b>					
<b>Public Safety:</b>					
<b>Police Department:</b>					
<b>Police Patrol Services</b>					
Patrol Salary	749,550	0	749,550	699,580	49,970
Overtime	135,800	0	135,800	135,906	(106)
Part-time Officers' Salaries	5,000	0	5,000	0	5,000
Benefits	321,400	0	321,400	312,668	8,732
Vehicle Expense	19,000	0	19,000	10,340	8,660
Vehicle Fuel	52,000	0	52,000	24,305	27,695
Mileage	400	0	400	331	69
Training and Conferences	15,000	0	15,000	6,730	8,270
Equipment and Uniforms	20,000	0	20,000	21,336	(1,336)
<b>Total Police Patrol Services</b>	<b>1,318,150</b>	<b>0</b>	<b>1,318,150</b>	<b>1,211,196</b>	<b>106,954</b>
<b>Police Investigation Services</b>					
Investigative Salary	110,000	0	110,000	12,998	97,002
Overtime	7,000	0	7,000	384	6,616
Benefits	64,700	0	64,700	25,016	39,684
Chittenden Unit for Special Investigations	13,630	0	13,630	13,631	(1)
Investigation Expenses	5,000	0	5,000	1,284	3,716
<b>Total Police Investigation Services</b>	<b>200,330</b>	<b>0</b>	<b>200,330</b>	<b>53,313</b>	<b>147,017</b>
<b>Police Communications</b>					
Dispatch Salary	114,740	0	114,740	109,837	4,903
Benefits	45,520	0	45,520	40,758	4,762
Computer, Communications	38,000	0	38,000	35,548	2,452
Radio Repair	2,000	0	2,000	1,985	15
<b>Total Police Communications</b>	<b>200,260</b>	<b>0</b>	<b>200,260</b>	<b>188,128</b>	<b>12,132</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Police Administration</b>					
Administration Salary	182,660	0	182,660	179,386	3,274
Benefits	75,800	0	75,800	54,536	21,264
Office Supplies	14,500	0	14,500	8,013	6,487
Telephone & Postage	11,500	0	11,500	10,008	1,492
<b>Total Police Administration</b>	<b>284,460</b>	<b>0</b>	<b>284,460</b>	<b>251,943</b>	<b>32,517</b>
<b>Police Special Programs</b>					
Dog Control & Damage	2,500	0	2,500	2,023	477
Awards Program	750	0	750	0	750
Public Service Programs	1,000	0	1,000	742	258
<b>Total Police Special Programs</b>	<b>4,250</b>	<b>0</b>	<b>4,250</b>	<b>2,765</b>	<b>1,485</b>
<b>Police Building Maintenance</b>					
Office Cleaning	14,750	0	14,750	13,554	1,196
Heating Fuel	5,800	0	5,800	3,979	1,821
Utilities	16,900	0	16,900	12,759	4,141
Property & Casualty Insurance	59,640	0	59,640	69,746	(10,106)
Outside Maintenance	14,000	0	14,000	14,154	(154)
<b>Total Police Building Maintenance</b>	<b>111,090</b>	<b>0</b>	<b>111,090</b>	<b>114,192</b>	<b>(3,102)</b>
<b>Total Police Department</b>	<b>2,118,540</b>	<b>0</b>	<b>2,118,540</b>	<b>1,821,537</b>	<b>297,003</b>
<b>Fire &amp; Rescue Department:</b>					
<b>Administration</b>					
Administration Salary	125,100	0	125,100	128,064	(2,964)
Benefits	70,070	0	70,070	65,222	4,848
Subscriptions and Dues	1,200	0	1,200	2,330	(1,130)
Office Supplies	19,880	0	19,880	12,506	7,374
Office Equipment	16,700	0	16,700	23,544	(6,844)
Telephone and Postage	11,000	0	11,000	7,838	3,162
Recruiting	9,000	0	9,000	8,483	517
Personnel Recognition	1,500	0	1,500	2,110	(610)
<b>Total Fire &amp; Rescue Administration</b>	<b>254,450</b>	<b>0</b>	<b>254,450</b>	<b>250,097</b>	<b>4,353</b>
<b>Firefighting</b>					
On Call Firefighter Wages	100,000	0	100,000	104,029	(4,029)
Career Firefighter Wages	308,470	4,630	313,100	337,002	(23,902)
Benefits	175,360	0	175,360	176,538	(1,178)
Training & Conferences	6,000	0	6,000	7,510	(1,510)
Communications	7,360	0	7,360	6,231	1,129
Dispatch	53,990	0	53,990	52,413	1,577
Firefighting Equipment	44,000	0	44,000	47,728	(3,728)
Fire Prevention	2,500	0	2,500	2,801	(301)
<b>Total Firefighting</b>	<b>697,680</b>	<b>4,630</b>	<b>702,310</b>	<b>734,252</b>	<b>(31,942)</b>
<b>Fire &amp; Rescue Maintenance</b>					
Vehicle Fuel	27,030	0	27,030	14,878	12,152
Equipment Maintenance	51,000	0	51,000	62,835	(11,835)
<b>Total Fire &amp; Rescue Maintenance</b>	<b>78,030</b>	<b>0</b>	<b>78,030</b>	<b>77,713</b>	<b>317</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Emergency Medical Services</b>					
On Call Rescue Wages	95,000	0	95,000	43,189	51,811
Career Rescue Wages	308,470	4,630	313,100	301,733	11,367
Benefits	174,320	0	174,320	155,532	18,788
Training	11,200	0	11,200	9,341	1,859
Ambulance Billing Fees	24,260	0	24,260	25,175	(915)
Rescue Medical Supplies	17,000	0	17,000	17,937	(937)
Communications	0	0	0	170	(170)
Rescue Equipment	17,000	0	17,000	10,935	6,065
Ambulance Agency Assessments	0	0	0	9,778	(9,778)
<b>Total Emergency Medical Services</b>	<b>647,250</b>	<b>4,630</b>	<b>651,880</b>	<b>573,790</b>	<b>78,090</b>
<b>Facilities</b>					
Heating Fuel	13,000	0	13,000	10,594	2,406
Utilities	19,110	0	19,110	13,755	5,355
Property & Casualty Insurance	29,900	0	29,900	33,350	(3,450)
Station Maintenance	28,230	0	28,230	36,713	(8,483)
<b>Total Facilities</b>	<b>90,240</b>	<b>0</b>	<b>90,240</b>	<b>94,412</b>	<b>(4,172)</b>
<b>Total Fire &amp; Rescue Department</b>	<b>1,767,650</b>	<b>9,260</b>	<b>1,776,910</b>	<b>1,730,264</b>	<b>46,646</b>
<b>Emergency Preparedness:</b>					
Training	1,000	0	1,000	838	162
Supplies and Operation	3,000	0	3,000	2,218	782
<b>Total Emergency Preparedness</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>3,056</b>	<b>944</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>3,890,190</b>	<b>9,260</b>	<b>3,899,450</b>	<b>3,554,857</b>	<b>344,593</b>
<b>Public Works:</b>					
<b>Wages and Benefits</b>					
Summer Maintenance Salary	138,980	1,390	140,370	127,723	12,647
Winter Maintenance Salary	137,980	0	137,980	141,937	(3,957)
Overtime	42,680	430	43,110	32,953	10,157
Salaries - Administrative	73,170	730	73,900	84,516	(10,616)
Salary Discretionary	15,000	(2,550)	12,450	0	12,450
Retirement, Summer	8,030	0	8,030	4,621	3,409
Retirement, Winter	10,500	0	10,500	8,658	1,842
Retirement, Administrative	4,270	0	4,270	4,982	(712)
FICA, Summer	10,640	0	10,640	13,623	(2,983)
FICA, Winter	14,000	0	14,000	12,381	1,619
FICA, Administrative	5,670	0	5,670	6,147	(477)
Health, Dental, Summer	33,790	0	33,790	47,754	(13,964)
Health, Dental, Winter	33,790	0	33,790	39,537	(5,747)
Health, Dental, Administrative	22,950	0	22,950	17,635	5,315
Uniforms	9,520	0	9,520	7,223	2,297
Training	2,500	0	2,500	2,276	224
<b>Total Wages and Benefits</b>	<b>563,470</b>	<b>0</b>	<b>563,470</b>	<b>551,966</b>	<b>11,504</b>
<b>Outside Services</b>					
Consulting Engineers	2,500	0	2,500	2,860	(360)
Equipment Rental	71,330	0	71,330	57,858	13,472
Property & Casualty Insurance	23,240	0	23,240	22,779	461
Workers Compensation, Summer	8,680	0	8,680	5,309	3,371
Workers Compensation, Winter	11,390	0	11,390	9,319	2,071
Workers Compensation, Administrative	3,780	0	3,780	9,375	(5,595)
<b>Total Outside Services</b>	<b>120,920</b>	<b>0</b>	<b>120,920</b>	<b>107,500</b>	<b>13,420</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Operations</b>					
Heating Fuel, Admin Building	1,330	0	1,330	910	420
Utilities, Admin Building	3,380	0	3,380	1,706	1,674
Building Maintenance, Admin	16,120	0	16,120	12,804	3,316
Garage Operations	13,000	0	13,000	21,905	(8,905)
<b>Total Operations</b>	<b>33,830</b>	<b>0</b>	<b>33,830</b>	<b>37,325</b>	<b>(3,495)</b>
<b>Materials</b>					
Gravel and Other Materials	4,500	0	4,500	4,465	35
Chloride	10,880	0	10,880	7,557	3,323
Patch	3,500	0	3,500	2,333	1,167
Salt	140,000	0	140,000	112,857	27,143
Sand	11,470	0	11,470	9,687	1,783
<b>Total Materials</b>	<b>170,350</b>	<b>0</b>	<b>170,350</b>	<b>136,899</b>	<b>33,451</b>
<b>Maintenance</b>					
Maintenance	41,000	0	41,000	23,354	17,646
Equipment Operation & Repair	19,820	0	19,820	23,194	(3,374)
Vehicle Fuel	37,710	0	37,710	22,613	15,097
Retreatment	440,000	0	440,000	440,148	(148)
Highway Line Striping	21,000	0	21,000	10,842	10,158
Sidewalks	4,500	0	4,500	9,039	(4,539)
Misc. & Tools	5,780	0	5,780	4,370	1,410
Street Signs	5,500	0	5,500	9,747	(4,247)
Street Lights	42,010	0	42,010	38,861	3,149
Stormwater Fees	130,310	0	130,310	132,376	(2,066)
New Equipment Purchase	2,000	0	2,000	1,800	200
Emergency Expenses	0	0	0	120,951	(120,951)
<b>Total Maintenance</b>	<b>749,630</b>	<b>0</b>	<b>749,630</b>	<b>837,295</b>	<b>(87,665)</b>
Highway Landscaping	26,000	0	26,000	22,452	3,548
<b>TOTAL PUBLIC WORKS</b>	<b>1,664,200</b>	<b>0</b>	<b>1,664,200</b>	<b>1,693,437</b>	<b>(29,237)</b>
<b>General Administration:</b>					
<b>Selectboard:</b>					
Salaries & Benefits	6,070	0	6,070	6,044	26
Expenses	12,700	0	12,700	13,463	(763)
Discretionary Fund	2,500	0	2,500	4,300	(1,800)
<b>Total Selectboard</b>	<b>21,270</b>	<b>0</b>	<b>21,270</b>	<b>23,807</b>	<b>(2,537)</b>

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Town Manager:</b>					
Salary	76,970	0	76,970	78,949	(1,979)
Office Staff Salary	31,520	320	31,840	21,271	10,569
Benefits	33,070	0	33,070	31,003	2,067
Mileage	600	0	600	581	19
Training & Conferences	5,300	0	5,300	3,000	2,300
Office Supplies & Equipment	5,000	0	5,000	3,534	1,466
Telephone & Postage	2,600	0	2,600	2,297	303
Property & Casualty Insurance	4,570	0	4,570	4,753	(183)
Building Maintenance	18,350	0	18,350	15,481	2,869
Town Report	2,200	0	2,200	2,534	(334)
Accrued Sick & Vacation	10,000	0	10,000	8,642	1,358
Salary Discretionary	48,000	(18,840)	29,160	0	29,160
Other Expenses	0	0	0	5,044	(5,044)
<b>Total Town Manager</b>	<b>238,180</b>	<b>(18,520)</b>	<b>219,660</b>	<b>177,089</b>	<b>42,571</b>
<b>Finance</b>					
Wages	73,420	2,900	76,320	78,717	(2,397)
Benefits	30,050	0	30,050	35,056	(5,006)
Audit Fees	17,920	0	17,920	17,107	813
<b>Total Finance</b>	<b>121,390</b>	<b>2,900</b>	<b>124,290</b>	<b>130,880</b>	<b>(6,590)</b>
<b>Board of Listers:</b>					
Salaries	1,100	0	1,100	754	346
Assistant Assessor	27,630	275	27,905	28,422	(517)
Clerical Salary	15,000	0	15,000	13,118	1,882
Benefits	4,000	0	4,000	3,481	519
Mileage	200	0	200	0	200
Training and Conferences	0	0	0	270	(270)
Professional Services	1,050	0	1,050	140	910
Contracted Assessor	18,700	0	18,700	20,526	(1,826)
Service Contracts	4,900	0	4,900	5,189	(289)
Office Supplies	1,000	0	1,000	554	446
Office Equipment	500	0	500	0	500
Telephone and Postage	350	0	350	247	103
Tax Maps	3,500	0	3,500	0	3,500
<b>Total Board of Listers</b>	<b>77,930</b>	<b>275</b>	<b>78,205</b>	<b>72,701</b>	<b>5,504</b>
<b>Technology</b>					
Computer Equipment	3,500	0	3,500	2,710	790
Computer Applications	18,000	0	18,000	15,594	2,406
<b>Total Technology</b>	<b>21,500</b>	<b>0</b>	<b>21,500</b>	<b>18,304</b>	<b>3,196</b>
<b>Legal</b>					
Legal Services	35,000	0	35,000	24,631	10,369
<b>Total Legal</b>	<b>35,000</b>	<b>0</b>	<b>35,000</b>	<b>24,631</b>	<b>10,369</b>
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>515,270</b>	<b>(15,345)</b>	<b>499,925</b>	<b>447,412</b>	<b>52,513</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Planning and Zoning:</b>					
Department Salary	230,270	0	230,270	220,725	9,545
Benefits	96,220	0	96,220	84,956	11,264
Building Maintenance	17,470	0	17,470	11,734	5,736
Property & Casualty Insurance	3,360	0	3,360	4,022	(662)
Mileage	600	0	600	483	117
Training and Conferences	2,000	0	2,000	1,572	428
Subscriptions and Dues	1,200	0	1,200	1,131	69
Professional Services	4,000	0	4,000	546	3,454
Miscellaneous Planning Studies	5,000	0	5,000	1,790	3,210
Advertising	3,500	0	3,500	4,036	(536)
Office Supplies	4,000	0	4,000	2,627	1,373
Equipment	3,000	0	3,000	2,823	177
Printing	2,600	0	2,600	2,047	553
Telephone and Postage	1,800	0	1,800	1,670	130
GIS Data Management	3,700	0	3,700	3,602	98
<b>Total Planning and Zoning</b>	<b>378,720</b>	<b>0</b>	<b>378,720</b>	<b>343,764</b>	<b>34,956</b>
<b>Conservation:</b>					
Salary	21,410	0	21,410	19,411	1,999
Benefits	13,170	0	13,170	6,123	7,047
Training, Conferences, Dues	700	0	700	757	(57)
Match for Grants	1,000	0	1,000	650	350
Office Supplies, Mailing, Ads	400	0	400	593	(193)
Mileage	600	0	600	460	140
Intern	4,500	0	4,500	4,238	262
Trail Maintenance and Repair	8,000	0	8,000	8,430	(430)
<b>Total Conservation</b>	<b>49,780</b>	<b>0</b>	<b>49,780</b>	<b>40,662</b>	<b>9,118</b>
<b>TOTAL PLANNING AND ZONING</b>	<b>428,500</b>	<b>0</b>	<b>428,500</b>	<b>384,426</b>	<b>44,074</b>
<b>Clerk /Treasurer</b>					
<b>Records, Permits, Licenses, Cash Management</b>					
Salary	51,700	520	52,220	53,335	(1,115)
Office Staff	92,190	950	93,140	97,827	(4,687)
Benefits	60,140	0	60,140	56,708	3,432
Mileage	600	0	600	252	348
Training and Conferences	2,900	0	2,900	2,653	247
Equipment Rental and Service Contracts	4,500	0	4,500	3,656	844
Property & Casualty Insurance	4,570	0	4,570	4,753	(183)
Building Maintenance	18,350	0	18,350	14,725	3,625
Office Supplies	10,000	0	10,000	9,716	284
Office Equipment	3,000	0	3,000	4,812	(1,812)
Telephone and Postage	6,500	0	6,500	7,738	(1,238)
<b>Total Town Clerk</b>	<b>254,450</b>	<b>1,470</b>	<b>255,920</b>	<b>256,175</b>	<b>(255)</b>
<b>Elections:</b>					
Town Meeting Salary	900	0	900	1,304	(404)
General Election Salary	2,500	0	2,500	3,857	(1,357)
Ballot Printing	5,000	0	5,000	1,366	3,634
Postage	2,000	0	2,000	720	1,280
General Election Expenses	220	0	220	3,252	(3,032)
Town Meeting Expenses	630	0	630	0	630
Abatements	0	0	0	375	(375)
<b>Total Elections</b>	<b>11,250</b>	<b>0</b>	<b>11,250</b>	<b>10,874</b>	<b>376</b>
<b>TOTAL CLERK/TREASURER</b>	<b>265,700</b>	<b>1,470</b>	<b>267,170</b>	<b>267,049</b>	<b>121</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Outside Services:					
Regional Services					
Chittenden County Regional Planning	22,110	0	22,110	22,108	2
Winooski Valley Park District	30,760	0	30,760	30,754	6
Greater Burlington Industrial Corporation	2,000	0	2,000	2,000	0
County Tax	80,110	0	80,110	86,881	(6,771)
Vermont League of Cities and Towns	10,520	0	10,520	10,518	2
Lake Iroquois Association	20,000	0	20,000	0	20,000
Total Regional Services	<u>165,500</u>	<u>0</u>	<u>165,500</u>	<u>152,261</u>	<u>13,239</u>
Transportation Services					
Bus Service	180,320	0	180,320	180,324	(4)
SSTA Project & CCTA ADA	43,850	0	43,850	33,545	10,305
Total Transportation Services	<u>224,170</u>	<u>0</u>	<u>224,170</u>	<u>213,869</u>	<u>10,301</u>
Social Services					
Social Service Organizations	27,060	0	27,060	27,060	0
Residents Assistance	1,000	0	1,000	765	235
Total Social Services	<u>28,060</u>	<u>0</u>	<u>28,060</u>	<u>27,825</u>	<u>235</u>
Health:					
Department Salary and Mileage	600	0	600	600	0
Visiting Nurse Association	29,870	0	29,870	29,870	0
Employee Health and Safety Programs	600	0	600	240	360
Total Health	<u>31,070</u>	<u>0</u>	<u>31,070</u>	<u>30,710</u>	<u>360</u>
<b>TOTAL OUTSIDE SERVICES</b>	<b><u>448,800</u></b>	<b><u>0</u></b>	<b><u>448,800</u></b>	<b><u>424,665</u></b>	<b><u>24,135</u></b>
Parks and Recreation:					
Recreation Services					
Director's Salary	56,070	1,125	57,195	57,103	92
Summer Program Salaries	84,000	0	84,000	75,637	8,363
Seasonal Program Wages	7,500	0	7,500	5,343	2,157
Benefits	30,450	0	30,450	26,273	4,177
Training and Conferences	2,500	0	2,500	2,328	172
Property & Casualty Insurance	2,450	0	2,450	3,449	(999)
Marketing	9,000	0	9,000	8,928	72
Office Supplies and Equipment	2,000	0	2,000	1,571	429
Telephone and Postage	1,400	0	1,400	460	940
Summer Camp Supplies	39,270	0	39,270	36,821	2,449
Teen Camp Supplies	0	0	0	64	(64)
Contracted Camps	34,000	0	34,000	34,029	(29)
Youth Program Supplies	30,000	0	30,000	30,174	(174)
Contracted Program Expenses	27,000	0	27,000	60,664	(33,664)
Senior Program Expenses	2,500	0	2,500	675	1,825
School Use Fees	124,960	0	124,960	124,960	0
Special Events	12,200	0	12,200	10,667	1,533
Total Recreational Services	<u>465,300</u>	<u>1,125</u>	<u>466,425</u>	<u>479,146</u>	<u>(12,721)</u>
Community Services					
Program Grants	5,630	0	5,630	6,052	(422)
Clock Winding	600	0	600	600	0
Total Community Services	<u>6,230</u>	<u>0</u>	<u>6,230</u>	<u>6,652</u>	<u>(422)</u>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET TO ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Old Brick Church</b>					
Janitor, Brick Church	2,940	0	2,940	2,145	795
Benefits	420	0	420	0	420
Property & Casualty Insurance	4,240	0	4,240	4,077	163
Heating Fuel, Brick Church	2,000	0	2,000	1,501	499
Utilities, Brick Church	1,420	0	1,420	2,263	(843)
Maintenance, Brick Church	11,000	0	11,000	8,439	2,561
<b>Total Brick Church</b>	<b>22,020</b>	<b>0</b>	<b>22,020</b>	<b>18,425</b>	<b>3,595</b>
<b>Park Maintenance</b>					
Maintenance Salary	12,920	0	12,920	15,530	(2,610)
Park Administrator Salary	12,860	0	12,860	13,165	(305)
Benefits	3,860	0	3,860	3,803	57
Equipment Rental	3,300	0	3,300	2,977	323
Utilities	3,650	0	3,650	7,965	(4,315)
Other & New Equipment	6,000	0	6,000	6,451	(451)
Maintenance & Upgrades	33,000	0	33,000	27,154	5,846
<b>Total Park Maintenance</b>	<b>75,590</b>	<b>0</b>	<b>75,590</b>	<b>77,045</b>	<b>(1,455)</b>
<b>TOTAL PARKS AND RECREATION</b>	<b>569,140</b>	<b>1,125</b>	<b>570,265</b>	<b>581,268</b>	<b>(11,003)</b>
<b>Library:</b>					
Library Collections					
Department Salary	276,110	2,760	278,870	284,031	(5,161)
Benefits	64,980	0	64,980	61,519	3,461
Training and Conferences	2,100	0	2,100	2,100	0
Travel & Fees	2,000	0	2,000	1,969	31
Books	68,600	0	68,600	68,716	(116)
Bookmobile	3,220	0	3,220	3,299	(79)
Office Supplies and Maintenance	7,800	0	7,800	7,612	188
Telephone	1,100	0	1,100	981	119
Postage	3,600	0	3,600	1,768	1,832
<b>Total Library Collections</b>	<b>429,510</b>	<b>2,760</b>	<b>432,270</b>	<b>431,995</b>	<b>275</b>
<b>Building Overhead:</b>					
Janitorial Services	9,300	0	9,300	9,248	52
Town Custodial Services	5,720	0	5,720	4,827	893
Heating Fuel	4,200	0	4,200	3,350	850
Utilities	8,200	0	8,200	7,699	501
Maintenance & Repairs	12,520	0	12,520	11,274	1,246
Land Rental	29,750	0	29,750	29,750	0
Property & Casualty Insurance	12,000	0	12,000	12,419	(419)
<b>Total Building Overhead</b>	<b>81,690</b>	<b>0</b>	<b>81,690</b>	<b>78,567</b>	<b>3,123</b>
<b>Special Programs:</b>					
Program Wages	46,410	465	46,875	43,094	3,781
Benefits	16,030	0	16,030	14,578	1,452
Program Presenters and Materials	12,000	0	12,000	11,527	473
<b>Total Special Programs</b>	<b>74,440</b>	<b>465</b>	<b>74,905</b>	<b>69,199</b>	<b>5,706</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
 BUDGET TO ACTUAL - GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT F

	Original Budget	Amendments	Final Budget	Actual	Variance Favorable (Unfavorable)
Computer/Reference Services:					
Wages	26,670	265	26,935	26,519	416
Benefits	14,440	0	14,440	14,578	(138)
System & Equipment Maintenance	15,140	0	15,140	15,107	33
Total Computer/Reference Services	<u>56,250</u>	<u>265</u>	<u>56,515</u>	<u>56,204</u>	<u>311</u>
TOTAL LIBRARY	<u>641,890</u>	<u>3,490</u>	<u>645,380</u>	<u>635,965</u>	<u>9,415</u>
Open Space Preservation					
Tax Stabilization	10,300	0	10,300	9,463	837
TOTAL OPEN SPACE PRESERVATION	<u>10,300</u>	<u>0</u>	<u>10,300</u>	<u>9,463</u>	<u>837</u>
Debt Service:					
Library Bond - Principal	20,000	0	20,000	20,000	
Library Bond - Interest	3,160	0	3,160	3,160	0
PW Facility - Principal	240,000	0	240,000	240,000	0
PW Facility - Interest	153,980	0	153,980	153,984	(4)
Sidewalk Bond - Principal	80,000	0	80,000	80,000	0
Sidewalk Bond - Interest	13,000	0	13,000	13,004	(4)
Public Safety Bond - Principal	325,000	0	325,000	325,000	0
Public Safety Bond - Interest	137,640	0	137,640	135,354	2,286
Ambulance Lease 2014 - Principal	28,480	0	28,480	28,475	5
Ambulance Lease 2014 - Interest	3,200	0	3,200	3,202	(2)
Ambulance Lease - Principal	33,860	0	33,860	33,855	5
Ambulance Lease - Interest	1,370	0	1,370	1,371	(1)
Fire Truck 2009 - Principal	50,000	0	50,000	50,000	0
Fire Truck 2009 - Interest	5,770	0	5,770	5,635	135
TOTAL DEBT SERVICE	<u>1,095,460</u>	<u>0</u>	<u>1,095,460</u>	<u>1,093,040</u>	<u>2,420</u>
Capital Expenditures					
Tower and Belfry Replacement	0	0	0	33,745	(33,745)
Town Hall Elevator	11,000	0	11,000	0	11,000
Brick Church Windows	11,500	0	11,500	11,200	300
Town Hall Access	22,000	0	22,000	9,420	12,580
Phone System	25,000	0	25,000	0	25,000
Highway Pickup Truck	20,000	0	20,000	25,965	(5,965)
Stump Grinder	10,500	0	10,500	0	10,500
Recreation Mower	17,000	0	17,000	1,585	15,415
Other	50,040	0	50,040	0	50,040
TOTAL CAPITAL EXPENDITURES	<u>167,040</u>	<u>0</u>	<u>167,040</u>	<u>81,915</u>	<u>85,125</u>
TOAL EXPENDITURES	<u>9,696,490</u>	<u>0</u>	<u>9,696,490</u>	<u>9,173,497</u>	<u>522,993</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>(494,500)</u>	<u>0</u>	<u>(494,500)</u>	<u>401,601</u>	<u>896,101</u>
Transfers Out					
Environmental Reserve Fund	(40,000)	0	(40,000)	(40,000)	0
Cemetery Fund	(25,000)	0	(25,000)	(25,000)	0
TOTAL TRANSFERS OUT	<u>(65,000)</u>	<u>0</u>	<u>(65,000)</u>	<u>(65,000)</u>	<u>0</u>
Net Change in Fund Balance	<u>\$ (559,500)</u>	<u>\$ 0</u>	<u>\$ (559,500)</u>	<u>336,601</u>	<u>\$ 896,101</u>
Fund Balance - July 1, 2016				<u>2,771,286</u>	
Fund Balance - June 30, 2017				<u>\$ 3,107,887</u>	

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2017

EXHIBIT G

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
<b>ASSETS</b>					
Current Assets:					
Cash and Cash Equivalents	\$ 1,075,063	\$ 28,660	\$ 3,107,320	\$ 721,821	\$ 4,932,864
Accounts Receivable	151,798	0	246,214	108,059	506,071
Due From Other Funds	36,874	4,986	9,756	76,937	128,553
Loans Receivable - Current Portion	0	24,153	1,854	0	26,007
Total Current Assets	<u>1,263,735</u>	<u>57,799</u>	<u>3,365,144</u>	<u>906,817</u>	<u>5,593,495</u>
Noncurrent Assets:					
Loans Receivable - Noncurrent Portion	0	339,402	0	0	339,402
Prepaid Capacity Rights, net of amortization	0	0	2,032,491	0	2,032,491
Land	383,099	0	0	0	383,099
Equipment and Vehicles	131,315	0	741,285	0	872,600
Infrastructure and Lines	12,359,650	500,746	14,332,950	154,527	27,347,873
Accumulated Depreciation	<u>(5,057,629)</u>	<u>(56,167)</u>	<u>(4,350,436)</u>	<u>(9,555)</u>	<u>(9,473,787)</u>
Total Noncurrent Assets	<u>7,816,435</u>	<u>783,981</u>	<u>12,756,290</u>	<u>144,972</u>	<u>21,501,678</u>
Total Assets	<u>9,080,170</u>	<u>841,780</u>	<u>16,121,434</u>	<u>1,051,789</u>	<u>27,095,173</u>
DEFERRED OUTFLOWS OF RESOURCES					
Pension related	42,402	0	44,518	48,980	135,900
Total Assets Plus Deferred Outflows of Resources	<u>9,122,572</u>	<u>841,780</u>	<u>16,165,952</u>	<u>1,100,769</u>	<u>27,231,073</u>
<b>LIABILITIES</b>					
Current Liabilities:					
Accounts Payable	0	0	26,508	0	26,508
Unearned revenue	0	0	0	7,332	7,332
Accrued interest	455	1,688	19,500	0	21,643
Long Term Debt, Current	40,000	18,114	18,942	0	77,056
Total Current Liabilities	<u>40,455</u>	<u>19,802</u>	<u>64,950</u>	<u>7,332</u>	<u>132,539</u>
Noncurrent Liabilities:					
Long Term Debt, Noncurrent	200,000	319,514	1,297,400	0	1,816,914
Net Pension Liability	64,514	0	67,798	74,585	206,897
Accrued Vacation	2,023	0	2,023	1,891	5,937
Total Noncurrent liabilities	<u>266,537</u>	<u>319,514</u>	<u>1,367,221</u>	<u>76,476</u>	<u>2,029,748</u>
Total Liabilities	<u>306,992</u>	<u>339,316</u>	<u>1,432,171</u>	<u>83,808</u>	<u>2,162,287</u>
<b>NET POSITION</b>					
Investment in Capital Assets, Net of Related Debt	7,576,435	106,951	9,407,457	144,972	17,235,815
Restricted	0	0	2,032,491	0	2,032,491
Unrestricted	1,239,145	395,513	3,293,833	871,989	5,800,480
Total Net Position	<u>\$ 8,815,580</u>	<u>\$ 502,464</u>	<u>\$ 14,733,781</u>	<u>\$ 1,016,961</u>	<u>\$ 25,068,786</u>

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN NET POSITION - PROPRIETARY FUNDS  
YEAR ENDED JUNE 30, 2017

EXHIBIT H

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
<b>Operating Revenues:</b>					
User Fees	\$ 1,052,348	\$ 0	\$ 1,361,290	\$ 800,325	\$ 3,213,963
Sale of Meters	15,020	0	0	0	15,020
Intergovernmental	19,200	0	0	64,600	83,800
Miscellaneous	25,220	0	18,395	0	43,615
<b>Total Operating Revenues</b>	<b>1,111,788</b>	<b>0</b>	<b>1,379,685</b>	<b>864,925</b>	<b>3,356,398</b>
<b>Operating Expenses:</b>					
Wages and Benefits	222,512	0	219,656	221,482	663,650
Repairs and Supplies	9,118	0	40,427	52,244	101,789
Building and Equipment	46,002	0	47,699	47,738	141,439
Insurance	9,900	0	15,104	7,241	32,245
Purchased Water	504,903	0	0	0	504,903
Sewer Treatment	0	0	624,486	0	624,486
Stormwater	0	0	0	74,582	74,582
Purchase of Meters	33,248	0	0	0	33,248
Plant repairs	72,401	0	338,863	0	411,264
Depreciation	212,240	10,212	260,755	4,711	487,918
Amortization of Capacity Rights	0	0	60,103	0	60,103
Other Expenses	49,152	0	11,586	24,424	85,162
<b>Total Operating Expenses</b>	<b>1,159,476</b>	<b>10,212</b>	<b>1,618,679</b>	<b>432,422</b>	<b>3,220,789</b>
<b>Operating Income/(Loss)</b>	<b>(47,688)</b>	<b>(10,212)</b>	<b>(238,994)</b>	<b>432,503</b>	<b>135,609</b>
<b>Nonoperating Revenues/(Expenses)</b>					
Investment Income	2,879	35	9,487	848	13,249
Gain on sale of asset	0	0	52,010	0	52,010
Donated assets	0	0	225,000	0	225,000
Loan interest expense	(4,035)	(7,019)	(23,464)	0	(34,518)
Hook On Fees and Allocation Charges	75,462	0	330,349	0	405,811
<b>Total Nonoperating Revenues/(Expenses)</b>	<b>74,306</b>	<b>(6,984)</b>	<b>593,382</b>	<b>848</b>	<b>661,552</b>
<b>Change in net position</b>	<b>26,618</b>	<b>(17,196)</b>	<b>354,388</b>	<b>433,351</b>	<b>797,161</b>
<b>Net Position - July 1, 2016 (RESTATED)</b>	<b>8,788,962</b>	<b>519,660</b>	<b>14,379,393</b>	<b>583,610</b>	<b>24,271,625</b>
<b>Net Position - June 30, 2017</b>	<b>\$ 8,815,580</b>	<b>\$ 502,464</b>	<b>\$ 14,733,781</b>	<b>\$ 1,016,961</b>	<b>\$ 25,068,786</b>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

EXHIBIT I

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
<b>Cash Flows From (To) Operating Activities:</b>					
Receipts from Customers and Users	\$ 1,127,566	\$ 0	\$ 1,405,919	\$ 781,776	\$ 3,315,261
Payments to Suppliers	(719,334)	(123)	(1,051,468)	(206,229)	(1,977,154)
Payments for Wages and Benefits	(214,339)	0	(210,315)	(211,206)	(635,860)
Net Cash From (To) Operating Activities	<u>193,893</u>	<u>(123)</u>	<u>144,136</u>	<u>364,341</u>	<u>702,247</u>
<b>Cash Flows From (To) Noncapital Financing Activities:</b>					
Decrease (Increase) in Due To Other Funds	6,929	7,249	83,686	(118,135)	(20,271)
Net Cash From (To) Noncapital Financing Activities	<u>6,929</u>	<u>7,249</u>	<u>83,686</u>	<u>(118,135)</u>	<u>(20,271)</u>
<b>Cash Flows From (To) Capital and Related Financing Activities:</b>					
Acquisition of Capital Assets	0	0	(555,960)	0	(555,960)
Acquisition of Capacity Rights	0	0	(100,000)	0	(100,000)
Proceeds from Sale of Easement	0	0	52,010	0	52,010
Proceeds from Long Term Debt	0	0	266,109	0	266,109
Interest Paid on Long Term Debt	(4,296)	(7,109)	(22,958)	0	(34,363)
Principal Paid on Long Term Debt	(40,000)	(17,759)	(50,511)	0	(108,270)
Hook on Fees and Allocation Charges	75,462	0	330,349	0	405,811
Net Cash From (To) Capital and Related Financing Activities	<u>31,166</u>	<u>(24,868)</u>	<u>(80,961)</u>	<u>0</u>	<u>(74,663)</u>
<b>Cash Flows From Investing Activities:</b>					
Receipt of Loan Receivable Principal	0	25,304	0	0	25,304
Receipt of Investment Income	2,879	35	9,487	848	13,249
Net Cash From Investing Activities	<u>2,879</u>	<u>25,339</u>	<u>9,487</u>	<u>848</u>	<u>38,553</u>
Net Increase in Cash and Cash Equivalents	234,867	7,597	156,348	247,054	645,866
Cash and Cash Equivalents - July 1, 2016	840,196	21,063	2,950,972	474,767	4,286,998
Cash and Cash Equivalents - June 30, 2017	<u>\$ 1,075,063</u>	<u>\$ 28,660</u>	<u>\$ 3,107,320</u>	<u>\$ 721,821</u>	<u>\$ 4,932,864</u>
<b>Adjustments to Reconcile Operating Income to Net Cash From (To) Operating Activities:</b>					
Operating Income (Loss)	\$ (47,688)	\$ (10,212)	\$ (238,994)	\$ 432,503	\$ 135,609
Depreciation	212,240	10,212	260,755	4,711	487,918
Pension expense	8,173	0	9,341	10,276	27,790
Expense construction in progress	5,390	0	0	0	5,390
Amortization of Capacity Rights	0	0	60,103	0	60,103
Decrease (Increase) in Accounts Receivable	15,778	0	26,234	(90,481)	(48,469)
Increase (Decrease) in Unearned Revenue	0	0	0	7,332	7,332
Increase (Decrease) in Accounts Payable	0	(123)	26,697	0	26,574
Net Cash From (To) by Operating Activities	<u>\$ 193,893</u>	<u>\$ (123)</u>	<u>\$ 144,136</u>	<u>\$ 364,341</u>	<u>\$ 702,247</u>
<b>NONCASH TRANSACTIONS</b>					
Donated assets	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 225,000</u>	<u>\$ 0</u>	<u>\$ 225,000</u>

TOWN OF WILLISTON, VERMONT  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2017

EXHIBIT J

	<u>Agency Funds</u>
<u>ASSETS</u>	
Cash	\$ 360,045
Due From General Fund	<u>5,209</u>
Total Assets	<u>\$ 365,254</u>
<u>LIABILITIES</u>	
Due to other organizations	\$ 246,777
Deposits Payable	<u>118,477</u>
Total Liabilities	<u>\$ 365,254</u>

See Notes to Financial Statements.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

The Town of Williston, Vermont (the Town) was incorporated in 1763. The Town operates under a Selectboard-Manager form of government and provides the following services as authorized by its charter: general government, public safety, public works, culture and recreation, cemetery and community/economic development. In addition, the Town owns and operates a water and sewer system.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is primarily responsible for establishing GAAP for state and local governments through its pronouncements (including Statements and Interpretations). Business-type activities and proprietary funds of governments are also required to follow the Statements and Interpretations of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The Town has elected to apply FASB Statements and Interpretations issued after that date to its business-type activities and enterprise funds. The more significant accounting policies established in GAAP and used by the Town are discussed below.

*Reporting Entity*

The Town's basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity are set forth in GASB 14 as amended by GASB 39 and Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards. Based on the criteria, the Town has no component units.

*Basic Financial Statements – Government-Wide Statements*

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). The government-wide financial statements categorize primary activities as either governmental or business-type. The Town's police and fire protection, parks, library and recreation, public works, and general administrative services are classified as governmental activities. The Town's water and sewer services are classified as business-type activities.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts – invested in capital assets, net of related debt; restricted net position; and unrestricted net position. The Town first utilizes restricted resources to finance qualifying activities for which both restricted and unrestricted resources are available.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's governmental functions and business-type activities (police, fire, public works, etc.). The functions are also supported by general government revenue (property taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenue, including operating and capital grants. Program revenue must be directly associated with the governmental function (police, public works, community and youth services, etc.) or a business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The net costs (by governmental function or business-type activity) are normally covered by general revenue (property taxes, intergovernmental revenue, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

*Basic Financial Statements – Fund Financial Statements*

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenue and expenditures. The various funds are reported by major fund within the financial statements.

The emphasis in fund financial statements is on the major funds in either the governmental category or enterprise type. GASB No. 34 and No. 37 set forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category/type or the governmental and enterprise funds combined) for the determination of major funds. The General Fund and the Community Development Fund are shown as major governmental funds. The Sewer and Water Funds are major proprietary funds. All other funds are nonmajor and are combined in a single column in each of the respective fund financial statements. The following funds are used by the Town:

**Governmental Funds**

The Town reports on the following major governmental funds:

General Fund is the main operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Community Development Fund is used to account for the Community Development grant and loan programs throughout the Town.

**Proprietary Funds**

The focus of proprietary funds measurement is upon determination of operating income, changes in net position, financial position, and cash flows. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expense. The generally accepted accounting principles applicable are those similar to businesses in the private sector.

The following is a description of the major enterprise funds of the Town:

Sewer Fund is used to account for the operations of the Sewer Department.

Meadowridge Sewer Fund is used to account for the operation of the sewer utilities at Meadowridge development.

Water Fund is used to account for the operations of the Water Department.

Stormwater Fund is used to account for the operations of the program that collects and treats Stormwater through Williston.

TOWN OF WILBRISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Fiduciary Funds**

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support the Town's programs. The reporting focus is on net position and changes in net position and are reported using accounting principles similar to proprietary funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements by type (private purpose and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

*Measurement Focus*

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide and proprietary fund financial statements are reported using the economic resources measurement focus. This means that all assets and liabilities associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net position). Fund equity (i.e., net total assets) is segregated into investment in capital assets, net of related debt; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

*Basis of Accounting*

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Accrual

The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Sales tax collected and held by the State at year-end on behalf of the Town are also recognized as revenue. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Modified Accrual

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined. "Available" means collectible within the current period or within 60 days after year end for property taxes and 120 days for other revenue. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, certain compensated absences, claims and judgments, and certain prepaids which are recognized when due/paid.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

The Accounting Standards Codification concerning Fair Value of Financial Instruments requires disclosures of the fair value of certain financial instruments. Recorded amounts for cash, accounts receivable, accounts payable, and investments approximate fair value.

*Use of Estimates*

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

*Cash and Cash Equivalents*

The Town considers all short-term investments of ninety (90) days or less to be cash equivalents.

*Receivables*

The Town utilizes the allowance method for uncollectible accounts. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

*Internal Balances*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds". Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Prepaid Expenses*

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses. Reported prepaid expenses of governmental funds in the fund financial statements are offset by nonspendable fund balance which indicates that they do not constitute "available expendable resources" even though they are a component of fund balance.

*Prepaid Capacity Rights*

Prepaid capacity rights are being amortized over the straight line method over the life of the improvements at the treatment plant which is estimated to be 50 years.

*Capital Assets*

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings and improvements	10 – 99 years
Vehicles and equipment	3 – 20 years
Distribution lines	50 – 99 years
Infrastructure	10 – 50 years

GASB No. 34 requires the Town to report and depreciate new general infrastructure assets effective with the beginning of fiscal year 2004 and is not required to report these assets retroactively. General infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc.

The Town does not capitalize its library books because they are considered a collection.

*Compensated Absences*

It is the policy of the Town of Williston to permit employees to accumulate earned but unused vacation benefits. Town employees hired after June 30, 1992 do not accumulate unused sick benefits because they are not vested. Town employees hired before July 1, 1992 are reimbursed for up to 20 days of accrued sick leave, if available, upon termination. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide and proprietary fund financial statements. The liability for unused compensated absences is not reported in the governmental fund type financial statements. Payments for unused compensated absences are recorded as expenditures in the year they are paid.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Net Position*

Net position represents the difference between assets plus deferred outflows and liabilities in the statement of net position. Net position is divided into three components:

Invested in capital assets, net of related debt – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets plus deferred outflows of resources less deferred inflows of resources related to those assets.

Restricted net position – consist of assets that are restricted by the Town’s creditors, enabling legislation, by grantors, and by other contributors.

Unrestricted net position – all other net position is reported in this category.

*Fund Equity*

GASB Statement 54 “Fund Balance Reporting and Governmental Fund Type Definitions” provides fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

Nonspendable fund balances - Indicates the portion of fund equity that cannot be spent due to their form (e.g. inventories and prepaids) or funds that legally or contractually must be maintained intact.

Restricted fund balances - Indicates the portion of fund equity that is mandated for a specific purpose by external parties, constitutional provisions, or enabling legislation (e.g. federal and state grants, bondholders, trust and trustee accounts).

Committed fund balances - Indicates the portion of fund equity that is set aside for a specific purpose by the Selectboard. Formal action must be taken prior to the end of the fiscal year (e.g. capital projects, compensated absences). The same formal action must be taken to remove or change the limitations placed on the funds.

Assigned fund balances - Indicates the portion of fund equity that is set aside with the intent to be used for a specific purpose by the Selectboard or official that has been given the authority to assign funds (e.g. encumbrances, subsequent budgets). Assigned funds cannot cause a deficit in unassigned fund balance.

Unassigned fund balances - Indicates the portion of fund equity that has not been classified in the previous four categories. All funds in this category are considered spendable resources. This category provides the resources necessary to meet unexpected expenditures and revenue shortfalls.

The Selectboard establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as special incentives). Assigned fund balance is established by the Selectboard through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service or other purposes).

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

When an expenditure is incurred that would qualify for payment with either restricted or unrestricted funds, it will be paid from restricted funds. When an expenditure is incurred that qualifies for payment from either of the three unrestricted fund balance categories, it will be applied first to committed, then assigned, then unassigned.

*Long-term Liabilities*

Long-term liabilities include notes and bonds payable and other obligations such as compensated absences. Long-term liabilities are reported in the government-wide and proprietary fund financial statements. Governmental fund type financial statements do not include any long-term liabilities as those funds use the current financial resources measurement focus and generally only include current assets and liabilities on their balance sheets.

*Pensions*

In July of 2014, the Town adopted GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. GASB Statement No. 68 establishes standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expenses/expenditures.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) and additions to/deductions from VMERS's fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

*Deferred Outflows/Inflows of Resources*

The Town reports deferred outflows of resources on its statement of net position. Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until the applicable period. The deferred outflows of resources reported in this year's statement of net position are a deferred outflow of resources for contributions made to the Town's defined benefit pension plans subsequent to the measurement date, differences between expected and actual experience in the pension fund, changes of assumptions, difference between projected and actual investment earnings, changes in proportion and differences between the Town's contributions and proportionate share of contributions. No deferred outflows of resources affect the governmental funds financial statements in the current year.

The Town's statements of net position and its governmental fund balance sheet report a separate section for deferred inflows of resources. This separate financial statement element reflects an increase in net position that applies to a future period(s). There are no deferred inflows of resources reported in the Town's statement of net position.

In its governmental funds, the deferred inflow of resources are for revenues that are not considered available. The Town will not recognize the related property tax revenues until they are available (collected not later than sixty days after the end of the Town's fiscal year) under the modified accrual basis of accounting, nor will they recognize the related community development notes receivable, until available.

TOWN OF WILLISTON, VERMONT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2017

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Budgetary Information*

Budgets are approved at the annual Town Meeting in March. Any budget changes require voter approval. Budget changes between departments, which do not change the total expenditures, require Selectboard approval. The budget amendments for fiscal year 2017 are reflected in Exhibit F. The Town is not legally required to pass a budget for the Community Development Fund, therefore, it is not presented.

*Budgeted Deficit*

The Town budgeted a current year deficit of \$559,500 in the General Fund in order to utilize a portion of the previous year's surplus. This amount is reflected as a budgeted deficiency of revenue over expenditures in Exhibit F.

**NOTE 2 – DEPOSITS**

The Treasurer invests excess cash according to policies established by the Selectboard.

*Custodial credit risk – deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The table below shows the custodial credit risk of the Town's deposits.

Insured by FDIC	\$	243,315
Insured by Letter of Credit		1,468,704
Uninsured - collateralized		10,140,329
Total	\$	<u>11,852,348</u>

**NOTE 3 - RECEIVABLES**

Receivables at June 30, 2017, as reported in the Statement of Net Position, are as follows:

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>		<u>Total</u>
Delinquent Taxes	\$ 335,034	\$ 0	\$	335,034
Penalties and Interest	55,552	0		55,552
Sales and Rooms Tax	826,977	0		826,977
Host Town Fees	52,681	0		52,681
Accounts Receivable	49,399	0		49,399
Grants	294,431	0		294,431
Billed Services	55,761	506,071		561,832
	<u>\$ 1,669,835</u>	<u>\$ 506,071</u>	<u>\$</u>	<u>2,175,906</u>

Management believes that all receivables are collectible, and therefore, no allowance for doubtful accounts has been recorded.

TOWN OF WILLISTON, VERMONT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2017

**NOTE 4 – LOANS RECEIVABLE**

Loans Receivable are as follows:

*Governmental Activities:*

Note Receivable, Maple Tree Housing Limited Partnership, Payable on Demand on or After September, 2031, 0% Interest, Secured by Mortgage.	\$ 730,900
Note Receivable, Gisele Fontaine Family Trust, Due Upon Sale of or Other Conveyance of Property to Other Than a Lineal Descendent of Raymond or Gisele Fontaine, 0% Interest, Secured by Lien on Property.	40,000
Note Receivable, 95 North Avenue Limited Partnership, Due Upon Sale of or Other Conveyance of Property, 0% Interest, Secured by Lien on Property.	<u>625,000</u>
Total Governmental Activities	<u>\$1,395,900</u>

*Business-Type Activities:*

Note Receivable, Shunpike Sewer Project, Sewer Connection Loan, Monthly Principal and Interest Payments Required, Interest Ranging from 1.02% - 3.00%, Various Due Dates.	\$ 1,854
Note Receivable, Meadowridge Sewer Project, 55 Sewer Connection Loans, Quarterly Principal Payments of \$103.61 per Loan Are Required. Final payments are all due June, 2023.	<u>363,555</u>
Total Business-Type Activities	365,409
Less: Current Portion	<u>26,007</u>
Long-Term Portion	<u>\$339,402</u>

**NOTE 5 - PREPAID CAPACITY RIGHTS**

The Town has paid the Village of Essex Junction, Vermont \$2,880,140 so that the Village could upgrade its Sewage Treatment Facility and provide additional sewage capacity to the Town. These payments were recorded as prepaid capacity rights and are being amortized over the life of the improvements at the Village treatment plant which is estimated to be 50 years. The Town does not have any ownership of the treatment plant but does receive guaranteed capacity indefinitely.

Prepaid capacity rights activity for the year ended June 30, 2017 was as follows:

Prepaid Capacity Rights, Net of \$787,547	
Accumulated Amortization, July 1, 2016	\$ 1,992,594
Plus: Additional Capacity Rights purchased	100,000
Less: Current Year Amortization of Capacity Rights	<u>(60,103)</u>
Prepaid Capacity Rights, Net, June 30, 2017	<u>\$ 2,032,491</u>

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 6 – CAPITAL ASSETS**

Capital assets activity for the year ended June 30, 2017 was as follows:

	Beginning Balance	Increases	Reclassifications/ Decreases	Ending Balance
<b>Governmental Activities</b>				
Capital Assets, Not Being Depreciated:				
Land	\$ 3,421,688	\$ 84,600	\$ 0	\$ 3,506,288
Construction in Progress	133,238	0	(36,765)	96,473
Total Capital Assets, Not Being Depreciated	<u>3,554,926</u>	<u>84,600</u>	<u>(36,765)</u>	<u>3,602,761</u>
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	14,144,853	64,528	0	14,209,381
Vehicles and Equipment	6,224,965	399,899	(161,632)	6,463,232
Infrastructure	19,569,720	292,451	36,765	19,898,936
Totals	<u>39,939,538</u>	<u>756,878</u>	<u>(124,867)</u>	<u>40,571,549</u>
Less Accumulated Depreciation for:				
Buildings and Building Improvements	2,524,357	291,793	0	2,816,150
Vehicles and Equipment	2,920,136	519,881	(120,198)	3,319,819
Infrastructure	6,080,508	830,171	0	6,910,679
Totals	<u>11,525,001</u>	<u>1,641,845</u>	<u>(120,198)</u>	<u>13,046,648</u>
Total Capital Assets, Being Depreciated	<u>28,414,537</u>	<u>(884,967)</u>	<u>(4,669)</u>	<u>27,524,901</u>
Governmental Activities Capital Assets, Net	<u>\$ 31,969,463</u>	<u>\$ (800,367)</u>	<u>\$ (41,434)</u>	<u>\$ 31,127,662</u>

Depreciation was charged as follows:

Governmental Activities:	
General Government	\$ 44,990
Public Safety	450,973
Public Works	1,067,842
Culture and Recreation	78,040
Total	<u>\$ 1,641,845</u>

	Beginning Balance	Increases	Reclassifications/ Decreases	Ending Balance
<b>Business-Type Activities</b>				
Capital Assets, Not Being Depreciated:				
Land	\$ 383,099	\$ 0	\$ 0	\$ 383,099
Construction in Progress	38,416	0	(38,416)	0
Total Capital Assets, Not Being Depreciated	<u>421,515</u>	<u>0</u>	<u>(38,416)</u>	<u>383,099</u>
Capital Assets, Being Depreciated:				
Equipment and Vehicles	872,600	0	0	872,600
Infrastructure	154,527	225,000	0	379,527
Distribution Lines	26,379,360	555,960	33,026	26,968,346
Totals	<u>27,406,487</u>	<u>780,960</u>	<u>33,026</u>	<u>28,220,473</u>
Less Accumulated Depreciation for:				
Equipment and Vehicles	367,208	48,727	0	415,935
Infrastructure	4,844	4,711	0	9,555
Distribution Lines	8,613,817	434,480	0	9,048,297
Totals	<u>8,985,869</u>	<u>487,918</u>	<u>0</u>	<u>9,473,787</u>
Total Capital Assets, Being Depreciated	<u>18,420,618</u>	<u>293,042</u>	<u>33,026</u>	<u>18,746,686</u>
Business-Type Activities Capital Assets, Net	<u>\$ 18,842,133</u>	<u>\$ 293,042</u>	<u>\$ (5,390)</u>	<u>\$ 19,129,785</u>

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 7 – INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

The Town has combined some of the cash resources of its governmental and proprietary fund types for accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2017 are as follows:

Due To/From Other Funds:	<u>Receivable Fund</u>	<u>Payable Fund</u>
General Fund	\$ 0	\$ 892,726
Cemetery Fund - Permanent	0	27,770
Conservation Fund	0	165
Host Town Fund	53,959	0
Cemetery Fund - Special Revenue	15,116	0
Records Restoration Fund	1,827	0
Grant Fund	21,301	0
Road Improvement Taft Corners Fund	10,080	0
Sidewalk Project Fund	0	2,910
Public Works Building Fund	653,728	0
Equipment Replacement Fund	33,798	0
Water Fund	36,874	0
Meadowridge Sewer Fund	4,986	0
Sewer Fund	9,756	0
Stormwater Fund	76,937	0
Agency Funds	5,209	0
Total Due To/From Other Funds	<u>\$ 923,571</u>	<u>\$ 923,571</u>

Interfund transfers for the year ended June 30, 2017, were as follows:

<u>Transfer From</u>	<u>Amount</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	\$ 40,000	Conservation Fund	\$ 40,000	Town Appropriation
General Fund	25,000	Cemetery Fund	25,000	Town Appropriation
Host Town Fund	<u>334,584</u>	Equipment Replacement Fund	<u>334,584</u>	Town Appropriation
Total	<u>\$ 399,584</u>		<u>\$ 399,584</u>	

TOWN OF WILLISTON, VERMONT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2017

**NOTE 8 – UNAVAILABLE REVENUE / UNEARNED REVENUE**

Unavailable revenue consists of delinquent taxes not collected within sixty (60) days after the fiscal year end as these would not be available to liquidate current liabilities. Additionally, it includes community development loan receivables which will not be repaid within six months of year end.

Unearned revenue consists of other receivables not collected by October 31 of the following year as these would not be available to liquidate current liabilities, as well as prepaid taxes and fees and grants have been received but are not yet spent.

**NOTE 9 – LONG-TERM LIABILITIES**

Long-term liabilities outstanding as of June 30, 2017 were as follows:

*Governmental Activities*

Library Roof Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$20,000 through November, 2022. Interest Rate at 2.4%, Interest Paid Semi-Annually at May 15 and November 15.	\$ 120,000
Public Safety Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$165,000 on December 1 through 2025, Various Interest Rates Ranging from 3.00% to 4.58%, Interest Paid Semi-Annually at June 1 and December 1.	1,485,000
Highway Improvements (Sidewalks) Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$80,000 on December 1 through 2025, Various Interest Rates Ranging from 3.0% to 4.58%, Interest Paid Semi-Annually at June 1 and December 1.	720,000
Public Safety Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$70,000 on December 1 through 2026, Various Interest Rates Ranging from 3.835% to 4.665%, Interest Paid Semi-Annually at June 1 and December 1.	650,000
Public Safety Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$90,000 on December 1 through 2027, Various Interest Rates Ranging from 3.865% to 4.665%, Interest Paid Semi-annually at June 1 and December 1.	990,000

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 9 – LONG-TERM LIABILITIES (Continued)**

Fire Truck Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$50,000 through December, 2017, then \$45,000 Due through December, 2020, Various Interest Rates Averaging 3.07%, Interest Paid Semi-Annually at June 1 and December 1.	135,000
Public Works Bond Payable, Vermont Municipal Bond Bank, Annual Principal Payments of \$240,000 through November, 2033, Various Interest Rates Ranging from 0.44% to 4.644%, Interest Paid Semi-Annually at May 15 and November 15.	4,080,000
Ambulance Lease Payable, TD Equipment Finance, Annual Principal and Interest combined payments of \$31,677, from June, 2014 through June, 2020, Interest Rate of 2.7%.	<u>90,123</u>
Total Governmental Activities	<u>\$ 8,270,123</u>
<i>Business-type Activities</i>	
State Revolving Loan Fund, Sewer Pumps, Annual Principal and Interest combined payments of \$16,179, from May 2014 through May 2033, Interest Rate of 0%, Administrative Rate of 2%.	\$ 219,670
State Revolving Loan Fund, Industrial Ave., Total Available \$832,000, Annual Principal and Interest combined payments of \$46,677, from July, 2015 through July, 2034, Interest Rate of 0%, Admin Rate of 2%.	667,099
State Revolving Loan Fund, Meadowridge, Annual Principal and Interest combined payments of \$24,866, from April, 2014, through April, 2033, Interest Rate of 0%, Admin Rate of 2%.	337,628
State Revolving Loan Fund, Gallop Hill Pump Station, Annual Principal and Interest combined payments of \$10,826, from November, 2016, through November, 2035, Interest Rate of 0%, Admin Rate of 2%.	163,463
State Revolving Loan Fund, Pump Station, Annual Principal and Interest combined payments of \$16,274, from November, 2018, through November, 2035, Interest Rate of 0%, Admin Rate of 2%.	266,110
Vermont Municipal Bond Bank, Water Tower Land, Annual Principal Payments of \$40,000 on November 15 through November 2022, Interest Rate at 2.4%, Interest due November 15 and May 15 Anually.	<u>240,000</u>
Total Business-type Activities	<u>\$ 1,893,970</u>

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 9 – LONG-TERM LIABILITIES (Continued)**

Total interest paid during the year was \$331,420 in the governmental activities, and \$34,518 in the business-type activities. Changes in all long-term liabilities during the year were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<b>Governmental Activities</b>					
General Obligation Bonds and Leases	\$ 9,013,598	\$ 0	\$ 743,475	\$ 8,270,123	\$ 734,244
Accrued Compensated Absences	254,693	23,671	0	278,364	0
Total Governmental Activities	<u>\$ 9,268,291</u>	<u>\$ 23,671</u>	<u>\$ 743,475</u>	<u>\$ 8,548,487</u>	<u>\$ 734,244</u>
<b>Business-type Activities</b>					
General Obligation Bond and Notes	\$ 1,768,912	\$ 266,109	141,051	1,893,970	\$ 109,737
Accrued Compensated Absences	5,937	0	0	5,937	0
Total Business-type Activities	<u>\$ 1,774,849</u>	<u>\$ 266,109</u>	<u>\$ 141,051</u>	<u>\$ 1,899,907</u>	<u>\$ 109,737</u>

Compensated absences are paid by the applicable fund where the employee is charged.

Debt service requirements to maturity are as follows:

June 30	Governmental Activities			Business-type Activities		
	Principal	Interest	Total	Principal	Interest	Total
2018	\$ 734,244	\$ 321,300	\$ 1,055,544	\$ 77,056	\$ 32,000	\$ 109,056
2019	735,079	296,300	1,031,379	122,100	35,300	157,400
2020	735,800	269,600	1,005,400	123,700	33,000	156,700
2021	660,000	243,700	903,700	125,400	30,700	156,100
2022	660,000	218,200	878,200	127,100	28,300	155,400
2023-2027	2,975,000	691,000	3,666,000	502,300	110,300	612,600
2028-2032	1,290,000	247,400	1,537,400	510,500	61,700	572,200
2033-2037	480,000	22,300	502,300	290,300	14,300	304,600
2038	0	0	0	15,514	300	15,814
Total	<u>\$ 8,270,123</u>	<u>\$ 2,309,800</u>	<u>\$ 10,579,923</u>	<u>\$ 1,893,970</u>	<u>\$ 345,900</u>	<u>\$ 2,239,870</u>

TOWN OF WILBRIDGE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 10 – COMMITTED AND ASSIGNED FUND BALANCES AND DESIGNATED NET POSITION**

The committed and assigned fund balances in the Governmental Funds of the Town as of June 30, 2017 consisted of the following:

<u>Committed</u>	
Committed by Selectboard for future projects	<u>\$ 732,787</u>
<u>Assigned</u>	
General Fund - Assigned to Reduce Property Taxes in Fiscal year 2018	\$ 818,440
Assigned for Conservation Expenditures	302,147
Assigned for Future Projects	<u>473,651</u>
Total Assigned Fund Balance	<u>\$ 1,594,238</u>

The designated net position in the Proprietary Funds of the Town as of June 30, 2017 consisted of the following:

<u>Water Fund</u>	
Designated for Water Capital Projects	\$ 289,209
Designated for Water Fund Expenditures	<u>949,936</u>
Total Water Fund	<u>1,239,145</u>
<u>Sewer Fund</u>	
Designated for Sewer Capital Projects	673,667
Designated for Sewer Fund Expenditures	<u>2,620,166</u>
Total Sewer Fund	<u>3,293,833</u>
<u>Meadowridge Fund</u>	
Designated for Meadowridge Fund Expenditures	<u>395,513</u>
<u>Stormwater Fund</u>	
Designated for Stormwater Expenditures	<u>871,989</u>
Total Designated Net Position	<u>\$ 5,800,480</u>

TOWN OF WILLISTON, VERMONT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2017

**NOTE 11 – RESTRICTED FUND BALANCES AND NET POSITION**

The restricted fund balances and net position of the Town as of June 30, 2017 consisted of the following:

<i>Governmental Activities:</i>	<u>Fund Balance</u>	<u>Net Position</u>
Restricted by State Statute - Impact Fees	\$ 948,249	\$ 948,249
Restricted by State Statute - Records Restoration	84,769	84,769
Restricted by State – Reappraisal	227,505	227,505
Restricted by Bond Agreement	884,784	884,784
Restricted by Grant Agreements	109,586	109,586
Restricted by Donors and Bequests	20,504	20,504
Restricted by Developer Fee Agreements	61,561	61,561
Restricted by Trust Agreements	128,179	128,179
Restricted by Community Development Loan/Grant Agreement	0	1,395,900
Total Governmental Activities	<u>\$ 2,465,137</u>	<u>\$ 3,861,037</u>
 <i>Business-Type Activities:</i>		
Restricted by Agreement with Village of Essex Junction, Vermont – Capacity Rights	<u>\$ 2,032,491</u>	<u>\$ 2,032,491</u>

**NOTE 12 - PENSION PLANS**

All eligible employees of the Town are enrolled for coverage by the Vermont Municipal Employees' Retirement System (VMERS) immediately upon employment. VMERS has a defined benefit plan and a defined contribution plan that the Town participates in as follows:

*VMERS Defined Contribution Plan*

The State of Vermont authorized VMERS to establish a new defined contribution (DC) plan available to members on July 1, 2000. The DC plan is a tax-sheltered money purchase plan under IRC 401(a). The plan includes a 5% employee contribution and a 5.125% employer contribution. 100% vesting occurs after one year of municipal service.

Of the Town's total payroll of \$4,243,172, \$422,527 was covered under the VMERS defined contribution plan. The total contributions to this plan by the employer were \$21,655 and by the employees were \$21,126.

*VMERS Defined Benefit Plan*

*Plan description.* The Town contributes to the Vermont Municipal Employees' Retirement System (VMERS) which is a cost sharing multiple employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for school districts and other municipal employees that work on a regular basis and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. During the year ended June 30, 2016, the retirement system consisted of 441 participating employers.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 12 - PENSION PLANS (Continued)**

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A Chapter 125.

The general administration and responsibility for formulating administrative policy and procedures of the retirement system for its members and their beneficiaries is vested in the Board of Trustees, consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives – one elected by the governing bodies of participating employers of the system and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service.

**Summary of System Provisions**

*Membership* is open to all full time employees of participating municipalities. The municipality elects coverage under Groups A, B, C, or D. The Town has Group B and Group C members.

*Creditable service* is service as a member plus purchased service.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 12 - PENSION PLANS (Continued)**

*Benefits provided and contributions*

Avg Final Compensation (AFC)	Group A	Group B	Group C	Group D
	Average annual compensation during highest 5 consecutive years	Average annual compensation during highest 3 consecutive years	Average annual compensation during highest 3 consecutive years	Average annual compensation during highest 2 consecutive years
<b>Service Retirement Allowance</b>				
Eligibility	Earlier of age 65 with 5 years of service or age 55 with 35 years of service	Earlier of age 62 with 5 years of service or age 55 with 30 years of service	Age 55 with 5 years of service	Age 55 with 5 years of service
Amount	1.4% of AFC times service	1.7% of AFC times service as Group B member plus percentage earned as a Group A member times AFC	2.5% of AFC times service as Group C member plus percentage earned as a Group A or B member times AFC	2.5% of AFC times service as Group D member plus percentage earned as a Group A, B, or C member times AFC
Maximum Benefit	60% of AFC, including portion of allowance provided by member contributions		50% of AFC, including portion of allowance provided by member contributions	
<b>Early Retirement Allowance</b>				
Eligibility	Age 55 with 5 years of service		n/a	Age 50 with 20 years of service
Amount	Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes Normal Retirement Age		n/a	Normal allowance based on service and AFC at early retirement, without reduction
<b>Vested Retirement Allowance</b>				
Eligibility	5 years of service	5 years of service	5 years of service	5 years of service
Amount	Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the CPI, subject to the limits on "Post-Retirement Adjustments" described below.			
<b>Disability Retirement Allowance</b>				
Eligibility	5 years of service and disability as determined by Retirement Board			
Amount	Immediate allowance based on AFC and service to date of disability; children's benefit of 10% of AFC payable to up to three minor children (or children up to age 23 if enrolled in full-time studies) of a disabled Group D member.			
<b>Death Benefit</b>				
Eligibility	After 5 years of service	After 5 years of service	After 5 years of service	After 5 years of service
Amount	Reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor's benefit under disability annuity computed as of the date of death.			70% of the unreduced accrued benefit plus children's benefit
<b>Optional Benefit and Death after Retirement</b>				
	Lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contributions guarantee.			Lifetime allowance or 70% contingent annuitant option with no reduction
<b>Refund of Contribution</b>				
	Upon termination, if the member so elects or if no other benefit is payable, the member's accumulated contributions are refunded.			
<b>Post-Retirement Adjustments</b>				
	Allowance in payment for at least one year, increased on each January 1 by one-half of the percentage increase in CPI but not more than the following percentage:			
	2%	3%	3%	3%
<b>Member Contributions</b>	2.5% effective 1/1/00	4.875% effective 7/1/16	10% eff. 1/1/16	11.35% eff. 7/1/16
<b>Employer Contributions</b>	4%	5.5% effective 7/1/16	7.25% effective 1/1/16	9.85% effective 7/1/16
<b>Retirement Stipend</b>	\$25 per month payable at the option of the Board of Retirees			

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 12 - PENSION PLANS (Continued)**

For the year ended June 30, 2017, the Town's contributions to the Plan were \$213,232.

*Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions.* At June 30, 2017, the Town reported a liability of \$1,619,666 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2016, the Town's proportion was 1.25852 percent, which was an increase of 0.00949 percent from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the Town recognized pension expense of \$446,760. At June 30, 2017, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 33,272	\$ 0
Changes of assumptions	260,114	0
Net difference between projected and actual earnings on Plan investments	525,021	0
Changes in proportion and differences between Town contributions and proportionate share of contributions	31,422	0
Member contributions subsequent to the measurement date	213,232	0
Total	<u>\$ 1,063,061</u>	<u>\$ 0</u>

The \$213,232 of deferred outflows of resources resulting from the Town's contributions subsequent to the measurement date will be recognized as the net pension expense in the year ending June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ending June 30,	
2018	\$ 226,430
2019	226,430
2020	306,509
2021	90,460

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 12 - PENSION PLANS (Continued)**

**Actuarial Assumptions**

The total pension liability in the June 30, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

*Interest rate* – 7.95% per annum.

*Salary increase* - 5% per year.

*Deaths*

Groups A, B, and C – RP-2000 Tables for Employees and Healthy Annuitants projected 10 years from the valuation date with Scale BB with a 60% Blue collar and 40% White collar adjustment.

Group D – RP-2000 Tables for Employees and Healthy Annuitants projected 10 years from the valuation date with Scale BB with a 100% Blue collar adjustment.

The post-retirement mortality assumption was chosen to recognize improved longevity experience after the valuation date.

*Spouse's age* – Husbands are assumed to be three years older than their wives.

*Cost of Living Adjustments to Benefits of Terminated Vested and Retired Participants* - Assumed to occur at the rate of 1.5% per annum for Group A members and 1.8% per annum for members of Groups B, C and D.

*Actuarial Cost Method* – Projected benefit cost method. The unfunded accrued liability is amortized in installments increasing by 5% per year.

*Asset Valuation Method* – Invested assets are reported at fair value.

*Inflation* - The separately stated assumptions for investment return, salary increases and cost of living adjustments are consistent with an expected annual inflation rate of 3.00% per year.

**Long-term expected rate of return**

The long-term expected rate of return on pension plan investments was determined using best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) developed for each major asset class using an econometric model that forecasts a variety of economic environments and then calculates asset class returns based on functional relationships between the economic variable and the asset classes. These best estimate ranges were combined to produce forecasts of the short, intermediate, and longer term horizons by weighting the expected future nominal rates of return by the target asset allocation percentage. The various time horizons in the forecast are intended to capture more recent economic and capital market conditions as well as other plausible environments that could develop in the future over economic cycles.

TOWN OF WILLISTON, VERMONT  
 NOTES TO THE FINANCIAL STATEMENTS  
 JUNE 30, 2017

**NOTE 12 - PENSION PLANS (Continued)**

Best estimates of arithmetic rates of return for each major asset class included in the target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Equity	8.54%
Fixed Income	2.36%
Alternatives	8.35%
Multi-strategy	4.90%

Nominal long-term expected rates of return for these asset classes are equal to the sum of the above expected long-term real rates and the expected long-term inflation rate of 3.0%.

*Discount Rate* – The discount rate used to measure the total pension liability was 7.95%. The projection of cash flows used to determine the discount rate assumed that contributions will continue to be made in accordance with the current funding policy. Based on these assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments to current System members. The assumed discount rate has been determined in accordance with the method prescribed by GASB 68.

*Sensitivity of the Town's proportionate share of the net pension liability to change in the discount rate* – The following presents the net pension liability calculated using the discount rate of 7.95 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percent lower (6.95 percent) or 1 percent higher (8.95 percent) than the current rate:

<u>1% Decrease (6.95%)</u>	<u>Discount Rate (7.95%)</u>	<u>1% Increase (8.95%)</u>
\$ 2,688,809	\$ 1,619,667	\$ 724,480

*Plan Fiduciary Net Position.* Detailed information about the Plan's fiduciary net position is available in the State of Vermont's Comprehensive Annual Financial Report (CAFR). The CAFR can be viewed on the State's Department of Finance and Management website.

**NOTE 13 – PROPERTY TAXES**

The Town is responsible for assessing and collecting its own property taxes as well as education taxes for the State of Vermont. The tax rate is set by the Board based on the voter approved budget, the estimated Grand List and the State education property tax liability. Taxes are due in three equal installments by the tenth of August, November and February. All late payments are subject to a 1% interest charge per month for the first 3 months and 1.5% per month thereafter. All unpaid taxes after February 15<sup>th</sup> are subject to a 1% penalty. The tax rate for fiscal year 2017 was:

	<u>Residential</u>	<u>Non-Residential</u>
Town	\$ .2650	\$ .2650
Education	<u>1.4235</u>	<u>1.4768</u>
	<u>\$1.6885</u>	<u>\$1.7418</u>

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 14 – CURRENT USE**

The State of Vermont operates a Current Use Program and enters into tax abatement agreements directly with landowners. Enrolled landowners are required to manage their land in accordance with an approved plan, and the land is subject to a lien to recover taxes abated if the land is ever developed. In exchange, the landowners receive a reduction in assessed value on their property tax bills, which results in a reduction of property tax revenue to the Town. For fiscal year 2017, the amount of Town property taxes foregone as a result of the Current Use Program was approximately \$193,000. In accordance with 32 V.S.A § 3760, the State of Vermont limits the total loss of revenue to zero by providing the Town with a Hold Harmless payment in the following year that is equivalent to the taxes previously foregone.

**NOTE 15 - SALES AND MEALS TAX REVENUE**

The Town levies a local option sales tax of 1% on goods and meals purchased in the Town of Williston. Of the local tax reported to the State of Vermont, 70% of the tax reported is paid to the Town on a quarterly basis. The State also charges an administration and collection fee.

During fiscal year 2017, \$4,352,321 of the local option sales and meals taxes were reported to the State of Vermont. \$1,364,184 is the State of Vermont's share and \$2,988,137 was paid to the Town.

**NOTE 16 – RISK MANAGEMENT**

The Town of Williston, Vermont is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town of Williston, Vermont maintains insurance coverage through the Vermont League of Cities and Town's Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town of Williston, Vermont. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund under writing and rate setting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

The Town of Williston, Vermont is also a member of the Vermont League of Cities and Town's Unemployment Insurance Trust. The Unemployment Trust is a nonprofit corporation formed to provide unemployment coverage for Vermont municipalities and is owned by the participating members. The agreement does not permit the Unemployment Trust to make additional assessments to its members.

**NOTE 17 – SUPERFUND SITE**

The Commerce Street plume, within the Town of Williston, has been identified by the Environmental Protection Agency (EPA) as a Superfund site. The EPA is in the process of identifying potential responsible parties. It is unknown if the Town will be considered a responsible party. However, any related liability has been determined to be immaterial.

TOWN OF WILLISTON, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2017

**NOTE 18 – CONCENTRATION OF EXPENSES**

The Town purchased a major portion of its water from the Champlain Water District (CWD) for the year ended June 30, 2017. The Town incurred \$504,903 in expenses to CWD.

The Town purchased all of its sewage treatment from the Village of Essex Junction, Vermont for the year ended June 30, 2017. The Town incurred \$611,766 in treatment expenses to the Village of Essex Junction, Vermont.

**NOTE 19 – CONTINGENT LIABILITIES**

The Town is a participating member in the Chittenden Solid Waste District (CSWD) and Champlain Water District (CWD). The Town could be subject to a portion of the two District's debt if either District experiences financial problems.

The Town participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 2017 have not yet been reviewed by the grantor agencies. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**NOTE 20 – COMMITMENTS**

The Town is involved in many projects which have contracts in place that will affect the financial statements of future periods. The contracts are as follows:

Project name	Funding Source	Estimated Total Cost	% Completed at 6/30/17
Bank North Recreation Path	Grant/Sidewalk Bond	146,082	4%
Sewer Capacity Purchase	Sewer Revenue	500,000	20%
South Ridge HOA Loan	Stormwater Fund	115,000	0%

**NOTE 21 – PRIOR PERIOD ADJUSTMENTS**

The government-wide and proprietary net positions for July 1, 2016 were restated below as follows:

	Governmental Activities	Proprietary - Sewer Fund	Business-type Activities
July 1, 2016, as previously reported	\$ 30,012,198	\$ 14,497,879	\$ 24,390,111
Record note receivable - Community Development	115,790	0	0
Write off prior uncollectable loan receivable	0	(103,850)	(103,850)
Correctly record early loan payment - not prepaid	0	(14,636)	(14,636)
July 1, 2016, restated	<u>\$ 30,127,988</u>	<u>\$ 14,379,393</u>	<u>\$ 24,271,625</u>

**NOTE 22 - SUBSEQUENT EVENTS**

Management has evaluated subsequent events through January 10, 2018, the date which the financial statements were available for issue. Management is not aware of anything which needs to be disclosed.

TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL BALANCE SHEETS - ALL NONMAJOR FUNDS  
 JUNE 30, 2017

SCHEDULE 1

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Trustees of Public Funds Fund	Total
<b><u>ASSETS</u></b>				
Cash	\$ 1,076,027	\$ 1,890,007	\$ 155,949	\$ 3,121,983
Receivables	196,473	0	0	196,473
Due from Other Funds	92,203	697,606	0	789,809
Total Assets	\$ 1,364,703	\$ 2,587,613	\$ 155,949	\$ 4,108,265
<b>LIABILITIES AND FUND BALANCES:</b>				
<b>Liabilities :</b>				
Unearned Revenue	\$ 103,698	\$ 0	\$ 0	\$ 103,698
Due to Other Funds	165	2,910	27,770	30,845
Total Liabilities	103,863	2,910	27,770	134,543
<b>Fund Balances:</b>				
Nonspendable - Cemetery	0	0	127,028	127,028
Restricted	485,042	1,851,916	1,151	2,338,109
Committed	0	732,787	0	732,787
Assigned	775,798	0	0	775,798
Total Fund Balances	1,260,840	2,584,703	128,179	3,973,722
Total Liabilities and Fund Balances	\$ 1,364,703	\$ 2,587,613	\$ 155,949	\$ 4,108,265

TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES - ALL NONMAJOR FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

SCHEDULE 2

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Trustees of Public Funds Fund	Total
<b>Revenues:</b>				
Investment Interest	\$ 2,999	\$ 4,589	\$ 213	\$ 7,801
Licenses, Permits and Fees	328,026	151,688	0	479,714
Intergovernmental Revenues	451,151	0	0	451,151
Charge for Services	2,956	0	0	2,956
Other Revenue	5,342	94,153	0	99,495
Donations	<u>51,021</u>	<u>0</u>	<u>0</u>	<u>51,021</u>
<b>Total Revenues</b>	<u>841,495</u>	<u>250,430</u>	<u>213</u>	<u>1,092,138</u>
<b>Expenditures:</b>				
Current Expenditures				
General Government	103,023	0	0	103,023
Public Safety	121,960	0	0	121,960
Public Works	124,147	7,075	0	131,222
Culture and Recreation	25,149	0	0	25,149
Cemetery	43,093	0	0	43,093
Debt Service Interest	0	15,710	0	15,710
Capital Outlay	<u>343,630</u>	<u>331,333</u>	<u>0</u>	<u>674,963</u>
<b>Total Expenditures</b>	<u>761,002</u>	<u>354,118</u>	<u>0</u>	<u>1,115,120</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<u>80,493</u>	<u>(103,688)</u>	<u>213</u>	<u>(22,982)</u>
<b>Other Financing Sources/(Uses):</b>				
Transfers in	65,000	334,584	0	399,584
Transfers out	<u>(334,584)</u>	<u>0</u>	<u>0</u>	<u>(334,584)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(269,584)</u>	<u>334,584</u>	<u>0</u>	<u>65,000</u>
<b>Net Change in Fund Balances</b>	(189,091)	230,896	213	42,018
<b>Fund Balances - July 1, 2016</b>	<u>1,449,931</u>	<u>2,353,807</u>	<u>127,966</u>	<u>3,931,704</u>
<b>Fund Balances - June 30, 2017</b>	<u>\$ 1,260,840</u>	<u>\$ 2,584,703</u>	<u>\$ 128,179</u>	<u>\$ 3,973,722</u>

TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL BALANCE SHEETS - SPECIAL REVENUE FUNDS  
 JUNE 30, 2017

SCHEDULE 3

	Conservation Fund	Host Town Fund	Cemetery Fund	Reappraisal Fund	Recreation Path Fund	Agriculture Mitigation Fund	Records Restoration Fund	Grant Fund	Total
<b>ASSETS</b>									
Cash	\$ 302,312	\$ 412,668	\$ 7,922	\$ 227,505	\$ 40,803	\$ 1,875	\$ 82,942	\$ 0	\$ 1,076,027
Receivables	0	7,024	0	0	0	0	0	189,449	196,473
Due From Other Funds	0	53,959	15,116	0	0	0	1,827	21,301	92,203
<b>TOTAL ASSETS</b>	<b>\$ 302,312</b>	<b>\$ 473,651</b>	<b>\$ 23,038</b>	<b>\$ 227,505</b>	<b>\$ 40,803</b>	<b>\$ 1,875</b>	<b>\$ 84,769</b>	<b>\$ 210,750</b>	<b>\$ 1,364,703</b>
<b>LIABILITIES AND FUND BALANCES</b>									
<b>Liabilities:</b>									
Unearned Revenue	\$ 0	\$ 0	\$ 2,534	\$ 0	\$ 0	\$ 0	\$ 0	\$ 101,164	\$ 103,698
Due To Other Funds	165	0	0	0	0	0	0	0	165
<b>Total Liabilities</b>	<b>165</b>	<b>0</b>	<b>2,534</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>101,164</b>	<b>103,863</b>
<b>Fund Balances:</b>									
Restricted	0	0	20,504	227,505	40,803	1,875	84,769	109,586	485,042
Assigned	302,147	473,651	0	0	0	0	0	0	775,798
<b>Total Fund Balances</b>	<b>302,147</b>	<b>473,651</b>	<b>20,504</b>	<b>227,505</b>	<b>40,803</b>	<b>1,875</b>	<b>84,769</b>	<b>109,586</b>	<b>1,260,840</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 302,312</b>	<b>\$ 473,651</b>	<b>\$ 23,038</b>	<b>\$ 227,505</b>	<b>\$ 40,803</b>	<b>\$ 1,875</b>	<b>\$ 84,769</b>	<b>\$ 210,750</b>	<b>\$ 1,364,703</b>

TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 SPECIAL REVENUE FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

SCHEDULE 4

	Conservation Fund	Host Town Fund	Cemetery Fund	Reappraisal Fund	Recreation Path Fund	Agriculture Mitigation Fund	Records Restoration Fund	Grant Fund	Total
<b>Revenues:</b>									
Investment Interest	\$ 891	\$ 1,240	\$ 6	\$ 534	\$ 102	\$ 5	\$ 221	\$ 0	\$ 2,999
Licenses, Permits and Fees	0	301,240	0	0	0	0	26,786	0	328,026
Intergovernmental Revenues	0	0	0	35,666	0	0	0	415,485	451,151
Charge for Services	0	0	2,956	0	0	0	0	0	2,956
Other Revenue	0	0	0	0	0	0	0	5,342	5,342
Donations	0	0	5,500	0	0	0	0	45,521	51,021
<b>Total Revenues</b>	<b>891</b>	<b>302,480</b>	<b>8,462</b>	<b>36,200</b>	<b>102</b>	<b>5</b>	<b>27,007</b>	<b>466,348</b>	<b>841,495</b>
<b>Expenditures:</b>									
<b>Current</b>									
General Government	8,165	3,997	0	58,677	0	0	29,909	2,275	103,023
Public Safety	0	0	0	0	0	0	0	121,960	121,960
Public Works	0	255	0	0	0	0	0	123,892	124,147
Culture and Recreation	0	0	0	0	0	0	0	25,149	25,149
Cemetery	0	0	43,093	0	0	0	0	0	43,093
Capital Outlay	0	171,759	0	0	0	0	0	171,871	343,630
<b>Total Expenditures</b>	<b>8,165</b>	<b>176,011</b>	<b>43,093</b>	<b>58,677</b>	<b>0</b>	<b>0</b>	<b>29,909</b>	<b>445,147</b>	<b>761,002</b>
<b>Excess/(Deficiency) of Revenue Over Expenditures</b>	<b>(7,274)</b>	<b>126,469</b>	<b>(34,631)</b>	<b>(22,477)</b>	<b>102</b>	<b>5</b>	<b>(2,902)</b>	<b>21,201</b>	<b>80,493</b>
<b>Other Financing Sources/(Uses):</b>									
Transfers In	40,000	0	25,000	0	0	0	0	0	65,000
Transfers Out	0	(334,584)	0	0	0	0	0	0	(334,584)
<b>Total Other Financing Sources/(Uses)</b>	<b>40,000</b>	<b>(334,584)</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(269,584)</b>
<b>Net Change in Fund Balance</b>	<b>32,726</b>	<b>(208,115)</b>	<b>(9,631)</b>	<b>(22,477)</b>	<b>102</b>	<b>5</b>	<b>(2,902)</b>	<b>21,201</b>	<b>(189,091)</b>
<b>Fund Balances - July 1, 2016</b>	<b>269,421</b>	<b>681,766</b>	<b>30,135</b>	<b>249,982</b>	<b>40,701</b>	<b>1,870</b>	<b>87,671</b>	<b>88,385</b>	<b>1,449,931</b>
<b>Fund Balances - June 30, 2017</b>	<b>\$ 302,147</b>	<b>\$ 473,651</b>	<b>\$ 20,504</b>	<b>\$ 227,505</b>	<b>\$ 40,803</b>	<b>\$ 1,875</b>	<b>\$ 84,769</b>	<b>\$ 109,586</b>	<b>\$ 1,260,840</b>

TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL BALANCE SHEETS - CAPITAL PROJECTS FUNDS  
 JUNE 30, 2017

SCHEDULE 5

	Bridge Fund	Recreation Fund	Road Improvement Fund	Road Improvement Taft Corners Fund	Sidewalk Project Fund	Public Works Building Fund	Equipment Replacement Fund	Total
<b>ASSETS</b>								
Cash	\$ 12,406	\$ 302,869	\$ 18,883	\$ 635,300	\$ 233,966	\$ 0	\$ 686,583	\$ 1,890,007
Due From Other Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,080</u>	<u>0</u>	<u>653,728</u>	<u>33,798</u>	<u>697,606</u>
<b>TOTAL ASSETS</b>	<u>\$ 12,406</u>	<u>\$ 302,869</u>	<u>\$ 18,883</u>	<u>\$ 645,380</u>	<u>\$ 233,966</u>	<u>\$ 653,728</u>	<u>\$ 720,381</u>	<u>\$ 2,587,613</u>
<b>LIABILITIES AND FUND BALANCES</b>								
Liabilities:								
Due To Other Funds	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>2,910</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>2,910</u>
Total Liabilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,910</u>	<u>0</u>	<u>0</u>	<u>2,910</u>
Fund Balances:								
Restricted	0	302,869	18,883	645,380	231,056	653,728	0	1,851,916
Committed	<u>12,406</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>720,381</u>	<u>732,787</u>
Total Fund Balances	<u>12,406</u>	<u>302,869</u>	<u>18,883</u>	<u>645,380</u>	<u>231,056</u>	<u>653,728</u>	<u>720,381</u>	<u>2,584,703</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 12,406</u>	<u>\$ 302,869</u>	<u>\$ 18,883</u>	<u>\$ 645,380</u>	<u>\$ 233,966</u>	<u>\$ 653,728</u>	<u>\$ 720,381</u>	<u>\$ 2,587,613</u>

TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - CAPITAL PROJECTS FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

SCHEDULE 6

	Bridge Fund	Recreation Fund	Road Improvement Fund	Road Improvement Taft Corners Fund	Sidewalk Project Fund	Public Works Building Fund	Equipment Replacement Fund	Total
<b>Revenues:</b>								
Investment Interest	\$ 33	\$ 727	\$ 35	\$ 991	\$ 683	\$ 0	\$ 2,120	\$ 4,589
Licenses, Permits and Fees	0	93,106	0	58,582	0	0	0	151,688
Other Revenue	0	0	0	0	0	0	94,153	94,153
<b>Total Revenues</b>	<u>33</u>	<u>93,833</u>	<u>35</u>	<u>59,573</u>	<u>683</u>	<u>0</u>	<u>96,273</u>	<u>250,430</u>
<b>Expenditures:</b>								
<b>Current</b>								
Public Works	0	0	0	253	2,522	4,300	0	7,075
Debt Service Interest	0	15,710	0	0	0	0	0	15,710
Capital Outlay	0	48,820	0	0	0	0	282,513	331,333
<b>Total Expenditures</b>	<u>0</u>	<u>64,530</u>	<u>0</u>	<u>253</u>	<u>2,522</u>	<u>4,300</u>	<u>282,513</u>	<u>354,118</u>
Excess/(Deficiency) of Revenue Over Expenditures	33	29,303	35	59,320	(1,839)	(4,300)	(186,240)	(103,688)
Other Financing Sources(Uses) Transfers In	0	0	0	0	0	0	334,584	334,584
<b>Net Change in Fund Balance</b>	<u>33</u>	<u>29,303</u>	<u>35</u>	<u>59,320</u>	<u>(1,839)</u>	<u>(4,300)</u>	<u>148,344</u>	<u>230,896</u>
Fund Balances - July 1, 2016	<u>12,373</u>	<u>273,566</u>	<u>18,848</u>	<u>586,060</u>	<u>232,895</u>	<u>658,028</u>	<u>572,037</u>	<u>2,353,807</u>
Fund Balances - June 30, 2017	<u>\$ 12,406</u>	<u>\$ 302,869</u>	<u>\$ 18,883</u>	<u>\$ 645,380</u>	<u>\$ 231,056</u>	<u>\$ 653,728</u>	<u>\$ 720,381</u>	<u>\$ 2,584,703</u>

TOWN OF WILLISTON, VERMONT  
 SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE  
 NET PENSION LIABILITY  
 VERMONT EMPLOYEES MUNICIPAL RETIREMENT PLAN  
 As of Measurement Date June 30,

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Town's proportion of the net pension liability (asset)	1.2585%	1.2490%	1.1984%
Town's proportionate share of the net pension liability (asset)	\$1,619,667	\$ 962,948	\$ 109,371
Town's covered-employee payroll	\$3,330,264	\$3,139,805	\$2,910,148
Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	48.63%	30.67%	3.76%
Plan fiduciary net position as a percentage of the total pension liability	80.95%	87.42%	98.32%

TOWN OF WILLISTON, VERMONT  
 SCHEDULE OF TOWN CONTRIBUTIONS  
 VERMONT EMPLOYEES MUNICIPAL RETIREMENT PLAN  
 Years Ended June 30,

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Contractually required contributions	\$ 197,683	\$ 191,276	\$ 174,595	\$ 154,583	\$ 129,895
Contributions in relation to the contractually required contribution	<u>(197,683)</u>	<u>(191,276)</u>	<u>(174,595)</u>	<u>(154,583)</u>	<u>(129,895)</u>
Contribution deficiency (excess)	<u>\$ 0</u>				
Town's covered-employee payroll	\$3,421,694	\$3,330,264	\$3,139,805	\$2,910,148	\$2,508,179
Contributions as a percentage of covered-employee payroll	5.777%	5.744%	5.561%	5.312%	5.179%