

**Town of Williston - Sewer Department  
Operating Budget FY 2024**

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Approved Budget	FY 2024 Proposed Budget
<b>REVENUE</b>					
Basic User Charge	168,560	171,907	175,529	183,600	<b>191,810</b>
User Receipts	1,307,286	1,412,199	1,433,650	1,574,210	<b>1,711,320</b>
User Penalties	7,783	7,157	11,246	9,520	<b>10,000</b>
Miscellaneous Labor & Materials	-	-	-	500	<b>500</b>
Hook On Fee	220,558	109,418	72,652	53,940	<b>239,210</b>
Allocation Charge 90	35,232	34,491	36,183	35,200	<b>36,420</b>
Allocation Charge 2005	303,257	131,028	134,710	7,890	<b>8,200</b>
Private Pump Station Payments	5,035	-	-	-	<b>-</b>
Interest Earned	29,554	8,019	5,815	5,000	<b>30,000</b>
From Reserves	-	-	-	-	<b>-</b>
Miscellaneous Income	36,492	-	-	-	<b>-</b>
<b>TOTAL</b>	<b>2,113,757</b>	<b>1,874,219</b>	<b>1,869,785</b>	<b>1,869,860</b>	<b>2,227,460</b>
Rate per 1,000 gallons	6.48	6.68	7.02	\$7.75	<b>\$8.75</b>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Department Salary	82,906	89,990	81,731	107,830	<b>124,410</b>
Town Manager Salary	8,827	8,033	8,087	8,060	<b>8,100</b>
Administrative Support	30,860	32,002	31,095	30,270	<b>35,400</b>
Overtime	6,863	7,469	9,697	7,700	<b>8,100</b>
Director's Salary	33,317	34,974	36,262	37,630	<b>39,225</b>
Employee Benefits	87,823	87,532	53,747	78,890	<b>85,660</b>
Uniforms	1,846	1,296	1,195	2,600	<b>2,600</b>
Vehicle Expense	1,800	1,800	1,953	2,390	<b>2,520</b>
Training & Conference Fees	1,416	747	1,974	2,000	<b>2,000</b>
<b>TOTAL</b>	<b>255,658</b>	<b>263,843</b>	<b>225,741</b>	<b>277,370</b>	<b>308,015</b>
<b>Outside Services</b>					
Audit Fees	2,120	2,510	2,478	2,740	<b>2,900</b>
Legal Services	6,967	-	6,894	500	<b>3,000</b>
Consulting Engineers	-	5,557	2,049	1,500	<b>1,500</b>
Workers Compensation Insurance	4,230	3,938	1,668	4,740	<b>5,955</b>
Unemployment Insurance	233	293	273	580	<b>640</b>
Building & Equipment Liab. Ins.	10,042	14,061	6,806	14,530	<b>13,860</b>
<b>TOTAL</b>	<b>23,592</b>	<b>26,359</b>	<b>20,168</b>	<b>24,590</b>	<b>27,855</b>
<b>Building &amp; Office</b>					
Heating Fuel	202	133	357	150	<b>350</b>
Building Maintenance & Repair	7,045	3,960	5,746	4,895	<b>5,600</b>
Utilities	140	141	146	160	<b>160</b>
Computer Equipment	1,260	2,463	3,765	2,760	<b>2,880</b>
Office Supplies	1,553	2,410	3,028	3,050	<b>2,300</b>
Bank Fees	-	-	247	-	<b>3,100</b>
Telephone & Postage	5,660	6,171	5,285	7,140	<b>7,840</b>
Rent, Public Works Building	29,490	29,490	28,910	28,265	<b>28,420</b>
<b>TOTAL</b>	<b>45,350</b>	<b>44,768</b>	<b>47,484</b>	<b>46,420</b>	<b>50,650</b>

**Town of Williston - Sewer Department  
Operating Budget FY 2024**

	FY 2020 Acutal	FY 2021 Acutal	FY 2022 Acutal	FY 2023 Approved Budget	FY 2024 Proposed Budget
<b>Maintenance</b>					
Vehicle Operation & Maintenance	1,474	2,202	489	2,200	2,200
Vehicle Fuel	2,239	2,365	3,999	4,810	3,660
Pump Repair & Maintenance	33,303	47,214	58,591	30,000	30,000
Small Repairs & Maintenance	986	410	1,123	1,700	1,700
Service Maintenance/Supplies	2,700	2,903	3,713	2,500	2,500
<b>TOTAL</b>	<b>40,702</b>	<b>55,094</b>	<b>67,915</b>	<b>41,210</b>	<b>40,060</b>
<b>Sewer Service</b>					
Maintenance of Lines	940	2,800	2,385	15,000	15,000
Pump Electricity	58,279	56,756	63,671	59,390	59,390
Telemetry System	5,820	6,884	5,874	6,250	6,250
<b>TOTAL</b>	<b>65,039</b>	<b>66,440</b>	<b>71,930</b>	<b>80,640</b>	<b>80,640</b>
<b>Other Expenditures</b>					
Reimbursement for Town Services	8,800	8,800	8,800	8,800	8,800
Treatment	683,339	768,841	775,671	861,509	1,095,515
Additional Capacity	100,000	100,000	-	141,300	141,300
<b>TOTAL</b>	<b>792,139</b>	<b>877,641</b>	<b>784,471</b>	<b>1,011,609</b>	<b>1,245,615</b>
<b>Capital Expenditures from Operating Budget</b>					
Vehicle Replacement Fund	9,689	7,900	7,900	7,900	7,900
Meter Reading System	-	2,500	2,500	2,500	2,500
Pump Station Upgrades	-	175,000	175,000	175,000	175,000
Treatment Plant Upgrade	289,646	221,526	291,181	288,380	290,830
New Vehicle/Backhoe	-	1,350	1,350	1,350	1,350
Sewerage Infrastructure	-	-	40,000	112,500	112,500
Additional Capacity	-	-	-	-	-
Asset Management Software	-	-	-	15,000	-
River Cove Roof	-	-	-	-	-
Mission Upgrades(pump alarm)	14,749	-	-	-	-
<b>TOTAL</b>	<b>314,084</b>	<b>408,276</b>	<b>517,931</b>	<b>602,630</b>	<b>590,080</b>
<b>Debt Service</b>					
Bond Principal	65,560	78,173	68,209	57,720	58,880
Bond Interest	(3,511)	80,848	17,652	15,570	18,600
<b>TOTAL</b>	<b>62,049</b>	<b>159,021</b>	<b>85,861</b>	<b>73,290</b>	<b>77,480</b>
<b>TOTAL SEWER EXPENDITURES</b>	<b>1,598,613</b>	<b>1,901,442</b>	<b>1,821,501</b>	<b>2,157,759</b>	<b>2,420,395</b>
Excess Revenue (Expenditures)	<b>515,144</b>	<b>(27,223)</b>	<b>48,284</b>	<b>(287,899)</b>	<b>(192,935)</b>

Excess revenue over expenditures will increase the Net Position. Deficits will be funded using the Unrestricted Net Position. The Unrestricted Net Position for the Sewer Fund is \$4,608,190 as of the 6/30/22 Audited Financial Statements.

**SEWER DEPARTMENT**  
**Operating Budget FY 2024**

**REVENUES**

Acct #		Description						
3-220-42180		Basic User Charge						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
168,560	171,907	175,529	183,600	114,300	191,810	191,810	191,810	
<b>Narrative:</b> 3.50% CPI increase Flat rate charge to all customers FY20 fee \$15.54 FY21 fee \$15.79 FY22 fee \$16.01 FY23 fee \$16.57 FY24 Est \$17.15 Estimated # of customers Existing Charge \$47,437 existing 2,766 new 30 \$515 2,796 total \$47,951 per quarter								

Acct #		Description						
3-220-42190		User Receipts						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
1,307,286	1,412,199	1,433,650	1,574,210	915,007	1,711,320	1,711,320	1,711,320	
<b>Narrative:</b> FY23 Estimated billable gallons 189,206,307 gallons FY20 fee \$7.02 FY21 fee \$7.12 FY22 fee \$7.49 FY23 fee \$7.75 FY24 Est \$8.75 FY24 Estimated billable gallons 195,579,213 gallons Anticipated Increase 3.37% Current Rate \$7.75 per 1,000 gallons FY 24 Proposed Rate \$8.75 per/1,000 gallons Anticipated Increase 12.90%								

Acct #		Description						
3-220-42200		User Penalties						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
7,783	7,157	11,246	9,520	9,681	10,000	10,000	10,000	
<b>Narrative:</b> Late payment interest added and disconnects of service FY 20 7,783 FY 21 7,157 FY 22 11,246 3 year avg. 8,729								

Acct #		Description						
3-220-42240		Miscellaneous Labor & Materials						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
-	-	-	500	203	500	500	500	
<b>Narrative:</b> Miscellaneous revenue								

Acct #	Description							
3-220-42260	Hook On Fee							
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
220,558	109,418	72,652	53,940	9,035	239,210	239,210	239,210	
<b>Narrative:</b> All connections to sewer system as per hook-on fee schedule. <span style="float: right;">3.50% CPI</span>								
					A&E Report	\$13.70	existing fee	
					\$8.17	\$13.70	per gallon connection fee	
Anticipated new Residential units					25	\$46,237.50	total	
Single family home*					135			
					\$8.17	\$13.70	existing fee	
Commercial					5	\$41,100	per gallon connection fee	
Assume usage					600	\$151,865	total	
Finney Hotel					11085	\$239,202	TOTAL	
*based on 2 bedroom unit								

Acct #	Description							
3-220-42270	Allocation Charge 90							
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
35,232	34,491	36,183	35,200	18,608	36,420	36,420	36,420	
<b>Narrative:</b> Charges for reserving sewage capacity from Kim's spread sheet for allocation from 1990								
					Remaining bal.	TOTAL Billed		
					32,274	\$9,105.00		
Subtract developed						\$0.00		
TOTAL						\$9,105.00		
Billed quarterly						\$36,420.00		

Acct #	Description							
3-220-42210	Allocation Charge 05							
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
303,257	131,028	134,710	7,890	47,597	8,200	8,200	8,200	
<b>Narrative:</b> Charges for reserving sewage capacity from Kim's spread sheet for allocation from 2005								
					Remaining bal.	TOTAL Billed		
gallons held	residential	4,665	\$2,748.75					
	Commercial	900	\$1,350.00					
	Annual Cost billed bi-annually		\$8,197.50					

Acct #	Description							
3-220-42300	Private Pump Station Payments							
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
5,035	-	-	-	-	-	-	-	
<b>Narrative:</b> This service is a pass through item. All charges incurred are paid by the private pump stations served under the contract. Billing is now done through Accounts Receivable so revenue and expense do not pass through the Town's financial statements. This program has now been completed.								

Acct #		Description						
3-220-44000		Interest Earned on Investments						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
29,554	8,019	5,815	5,000	24,343	30,000	30,000	30,000	
<b>Narrative:</b> The Federal Reserve dropped rates during COVID 19. In order to control inflation the Federal Reserve has increased rates nine times between March 2022 - March 2023 (4.75 bp) and additional rate hikes are expected in 2023 with May estimated at 25 bp to continue to curb inflation.								

Acct #		Description						
03-220-42250		From Reserves						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
-	-	-	-	-	0	-	-	
<b>Narrative:</b> Estimated amount necessary to balance the budget for unrestricted fund balance. As Enterprise Funds, the Utilities budgets do not need to breakeven therefore beginning in FY23 this line item will no longer be budgeted.								

Acct #		Description						
03-220-46000		Miscellaneous Income						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
36,492	-	-	-	-	0	-	-	
<b>Narrative:</b> FY20 activity related to Overlake Park.								

## EXPENDITURES

### Administration

Acct #		Description						
3-220-50000		Department Salary						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
82,906	89,990	81,731	107,830	80,244	124,410	124,410	124,410	
<b>Narrative:</b> 4 Employees in Water/Sewer department with wages and benefits allocated 50/50. 3.5% COLA increase, longevity and merit up to 2% based on Selectboard approval. Also includes \$245 on call weekly pay new in FY24.								

Acct #		Description						
3-220-50010		Town Manager Salary						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
8,827	8,033	8,087	8,060	5,425	8,100	8,100	8,100	
<b>Narrative:</b> 8% of Town Manager Department and includes cost of living increase.								

Acct #		Description						
3-220-50140		Administrative Support Salary						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
30,860	32,002	31,095	30,270	21,756	35,400	35,400	35,400	
<b>Narrative:</b> Percent of Wages Treasurer/Asst Treasurer 8% payment collections, account adjustments and reconciliation Finance Director 8% accounts payable, payroll, accounting AP and Payroll 8% accounts payable and payroll PW Admin Asst 20% billing, final readings, bill adjustments Wages Calculated with COLA & merit increase.								

Acct #		Description						
3-220-50230		Overtime						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
6,863	7,469	9,697	7,700	6,881	8,100	8,100	8,100	
<b>Narrative:</b> Budgeted based on 370 hours of OT reviewing actual overtime for three years. FY22 is high due to an long-term absence.								

Acct #		Description						
3-220-50240		Director's Salary						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
33,317	34,974	36,262	37,630	24,797	39,225	39,225	39,225	
<b>Narrative:</b> Public Works Director's time 20% Asst. Public Works Director's time 20% Wages Calculated with COLA & merit increase.								

Acct #		Description						
3-220-53000		Benefits						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
87,823	87,532	53,747	78,890	59,282	85,660	85,660	85,660	
<b>Narrative:</b> Water Employees & Allocated Benefits & Admin Support & Director								
		FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Budget		
	Retirement-53000	30,160	28,151	(7,858)	12,430	13,830		
	FICA-531000	12,891	13,161	12,752	14,600	16,350		
	Insurance-53200	44,772	46,220	48,853	51,860	55,480		
		87,823	87,532	53,747	78,890	85,660		
FY22 Retirement includes year-end pension entry.								

Acct #		Description						
3-220-53500		Uniforms						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
1,846	1,296	1,195	2,600	1,336	2,600	2,600	2,600	
<b>Narrative:</b> Per contract with Unifirst 2,600								

Acct #		Description						
3-220-56000		Vehicle Expense						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
1,800	1,800	1,953	2,390	1,768	2,520	2,520	2,520	
<b>Narrative:</b>								
A. Reimbursement to Public Works Director for use of personal vehicle 95 per pay period 2,470 B. Miscellaneous mileage paid to employees 50 TOTAL 2,520								

**Outside Services**

Acct #		Description						
3-220-56200		Training/Conference Fees						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
1,416	747	1,974	2,000	1,332	2,000	2,000	2,000	
<b>Narrative:</b> OSHA mandates, industry conferences, training seminars . This anticipates an increase in the cost of training plus attendance at one national conference by one employee.								

Acct #		Description						
3-220-60100		Audit Fees						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
2,120	2,510	2,478	2,740	3,106	2,900	2,900	2,900	
<b>Narrative:</b> 8% of Audit expense 36,200 2,900								

Acct #		Description						
3-220-60600		Legal Services						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
6,967	-	6,894	500	2,820	3,000	3,000	3,000	
<b>Narrative:</b> Legal expenses related to Sewer Department (review of easements, dedication of systems and review of ordinances). FY20 is high due to Overlake Park issue and FY22 is work on NPDES permit and tri-town capacity agreement.								

Acct #		Description						
3-220-61000		Consulting Engineers						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
-	5,557	2,049	1,500	953	1,500	1,500	1,500	
<b>Narrative:</b> Annual updates to utility maps. Adding new infrastructure, add maintenacnce preformed etc.								

Acct #		Description						
3-220-66600		Unemployment Compensation Insurance						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
233	293	273	580	221	640	640	640	
Narrative:								

Acct #		Description						
3-220-66500		Workers Compensation Insurance						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
4,230	3,938	1,668	4,740	3,108	5,955	5,955	5,955	
Narrative:								

Acct #		Description						
3-220-66800		Building/Equipment Liability Insurance						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
10,042	14,061	6,806	14,530	11,183	13,860	13,860	13,860	
Narrative:								

**Building & Office**

Acct #		Description						
3-220-73700		Heating Fuel						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
202	133	357	150	266	350	350	350	
Narrative: Natural gas heat								

Acct #		Description						
3-220-73800		Building Maintenance & Repair						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
7,045	3,960	5,746	4,895	9,861	5,600	5,600	5,600	
Narrative: Maintenance of shop 3 year average 5,584								

Acct #		Description						
3-220-73900		Utilities						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
140	141	146	160	107	160	160	160	
Narrative: Account is used for the sewer department's share of water/ sewer/ stormwater charges, approx. \$40 per quarter.								

Acct #		Description						
3-220-74000		Computer Equipment						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
1,260	2,463	3,765	2,760	1,804	2,880	2,880	2,880	
<b>Narrative:</b>								
A. Maintenance and upgrade of radios						150		
B. Computer/Printer						1,000		
C. Comcast - Internet						480		
D. Handheld meter equipment upgrades/maintenance (EJ Prescott)						1,250		
						<u>2,880</u>		
3 year avg.			2,496					

Acct #		Description						
3-220-76000		Office Supplies & Maintenance						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
1,553	2,410	3,028	3,050	2,042	2,300	2,300	2,300	
<b>Narrative:</b>								
Bills, paper goods, files, general supplies				800				
Employment Advertisements				1,500				
TOTAL				<u>2,300</u>				

Acct #		Description						
03-220-76030		Bank Fees						
FY20 Actual	FY21 Actual	FY22 Actual	FY 23 Budget	FY 23 Actual As of 3.31.23	FY 24 Requested	FY 24 Proposed	FY 24 Approved	
-	-	-	-	247	3,100	3,100	3,100	
<b>Narrative:</b> Bank fees have been absorbed by the General Fund and beginning in FY23 are being allocated to the Enterprise Funds. Majority of the bank fees are for the lockbox used for utility payments therefore expense is being allocated 25% to general fund, water, sewer and stormwater. FY23 is low as fees were waived by M&T due to conversion issues.								

Acct #		Description						
3-220-76100		Telephone & Postage						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
5,660	6,171	5,285	7,140	5,404	7,840	7,840	7,840	
<b>Narrative:</b>								
Verizon		\$45 month	540					
Mailing Bills		\$200 qtr	800					
Grossman Marketing			300					
Postage & Ceritifed mail			5,000					
Firstlight Fiber		\$100 per mo	1,200					
			<u>7,840</u>					

Acct #		Description																													
3-220-77100		Rent, Public Works Building																													
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved																								
29,490	29,490	28,910	28,265	28,265	28,420	28,420	28,420																								
<b>Narrative:</b> Public works building rented to Water, Sewer and Stormwater utilities had solely been based on 8% of the annual debt service which is decreasing. Electric, gas and water/sewer/stormwater charges have not been charged back to the utilities.																															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Debt Service</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: right;">344,778</td> <td style="width: 10%; text-align: right;">8%</td> <td style="width: 10%; text-align: right;">27,580</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>Utility Charges</td> <td></td> <td style="text-align: right;">10,450</td> <td style="text-align: right;">8%</td> <td style="text-align: right;">840</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right; border-top: 1px solid black;">28,420</td> <td colspan="3"></td> </tr> </table>								Debt Service		344,778	8%	27,580				Utility Charges		10,450	8%	840								28,420			
Debt Service		344,778	8%	27,580																											
Utility Charges		10,450	8%	840																											
				28,420																											

**Maintenance**

Acct #		Description						
3-220-82400		Vehicle Maintenance						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
1,474	2,202	489	2,200	2,918	2,200	2,200	2,200	
<b>Narrative:</b> Repairs and general up keep for fleet of 4 trucks, split 50/50 between water and sewer.								

Acct #		Description						
3-220-82500		Vehicle Fuel						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
2,239	2,365	3,999	4,810	2,615	3,660	3,660	3,660	
<b>Narrative:</b> split 50/50 water/sewer								
				<b>FY24 Estimates:</b>				
				Gasoline	2270	3.00	per gallon	
				Dyed Diesel	130	3.80	per gallon	
FY20	2,200	Gallons Used						
FY21	2,173	Gallons used						
FY22 estimated	2,191	Gallons used						
FY23 estimated	2,270	Gallons used						

Acct #		Description						
3-220-82700		Pump Repair & Maintenance						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
33,303	47,214	58,591	30,000	32,642	30,000	30,000	30,000	
<b>Narrative:</b> Repair of sewage pumps, electric motors, control panels, etc. used in sewer pump stations, yard maintenance and outside labor (electrician) and minor pump station upgrades.								

Acct #		Description						
3-220-82800		Small Repairs & Maintenance						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
986	410	1,123	1,700	779	1,700	1,700	1,700	
<b>Narrative:</b> Sewer related misc. supplies at the garage (paints, cleaning, tools, small equipment maintenance).								

Acct #		Description						
3-220-81910		Service Maintenance/Supplies						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
2,700	2,903	3,713	2,500	3,319	2,500	2,500	2,500	
<b>Narrative:</b> Maintenance of services in the system & OSHA mandated equipment and programs. FY22 - Changed account number from 3-220-82900 Services-Materials to 3-220-81910 Services Maintenance & Supplies for consistency with Water budget & invoice allocation.								

**Sewer Service**

Acct #		Description						
3-220-83100		Maintenance of Lines						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
940	2,800	2,385	15,000	2,941	15,000	15,000	15,000	
<b>Narrative:</b>								
A.		Cleaning & vacuuming sewer lines, repair failed lines & manholes				8,000		
A. B.		40 hrs of main line cleaning @ \$100/hr				4,000		
C.		Maintenance of cross country main lines				1,000		
D.		Infiltration investigation				2,000		
					TOTAL		15,000	

Acct #		Description						
3-220-83000		Pump Electricity						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
58,279	56,756	63,671	59,390	44,628	59,390	59,390	59,390	
<b>Narrative:</b> Power for 10 Town Owned Pump Stations. Historical decrease due to solar credits now being offset by rate increases.								

Acct #		Description						
3-220-83200		Telemetry System						
FY20	FY21	FY22	FY23	FY 23 Actual	FY24	FY24	FY24	
Actual	Actual	Actual	Budget	As of 3.31.23	Requested	Proposed	Approved	
5,820	6,884	5,874	6,250	1,127	6,250	6,250	6,250	
<b>Narrative:</b>								
		Security		1,250				
		Mission Communications annual contract fee		5,000				
TOTAL				6250				

**Other Expenditures**

Acct #		Description						
3-220-85390		Reimbursement for Town Services						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
8,800	8,800	8,800	8,800	8,800	8,800	8,800	8,800	
<b>Narrative:</b> A. Town charge for overhead costs including electricity, heat and misc expenses. B. Field operation service from Highway for equipment and labor								

Acct #		Description						
3-220-85410		Treatment						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
683,339	768,841	775,671	861,509	639,964	1,095,515	1,095,515	1,095,515	
<b>Narrative:</b> This expense was provided by Essex from their Tri Town FY24 budget and Williston estimated usage. This represents the actual amount to be billed. At year end Essex compares the budgeted expense for each town to the actual flows and the rate stabilization fund is increased or decreased accordingly. Increased cost is due to significant increases in chemical costs, equipment maintenance, biosolids disposal fees, and increased admin fees.								

Acct #		Description						
3-220-85500		Additional Capacity						
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved	
100,000	100,000	-	141,300	141,300	141,300	141,300	141,300	
<b>Narrative:</b> Five year agreement with the City of Essex FY2023 - FY2027.								

**Capital Expenditures from Operating Budget**

Acct #		Description																																																																																		
3-220-90000		Capital Funded by Sewer Operating Budget																																																																																		
FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved																																																																													
24,438	186,750	226,750	314,250	314,250	299,250	299,250	299,250																																																																													
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Acct #	Description						
03-220-91400	Treatment Plant Upgrade						

FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved
289,646	221,526	291,181	288,380	285,579	290,830	290,830	290,830

**Narrative:** Per Essex Junction WWTF Rehab Repayment Schedules X Williston's estimated share of the debt. Percentage used is based on the most recent allocation from the Village of Essex. FY21 expense is less as interest was waived on the October 2020 CWSRF loan.

	Total Payment	Williston Share	FY24 Due	
CWSRF RF1-148-4	\$790,451	33.0303%	261,089	matures 7.1.35
RZEDB VMBB 2010-5	90,628	33.0303%	29,737	matures 12.1.40
			<u>290,826</u>	

**Debt Service**

03-220-87200	Bond Principal						
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FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved
65,560	78,173	68,209	57,720	32,769	58,880	58,880	58,880

**Narrative:** Loan for Pump Station bonds through the State Revolving Loan Fund.

03-220-87210	Bond Interest						
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FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY 23 Actual As of 3.31.23	FY24 Requested	FY24 Proposed	FY24 Approved
(3,511)	80,848	17,652	15,570	10,110	18,600	18,600	18,600

**Narrative:** Loan for Pump Station bonds through the State Revolving Loan Fund.