

**Town of Williston - Water Department  
Operating Budget FY 2025**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Approved Budget	FY 2025 Approved Budget
<b>REVENUE</b>					
Basic User Charge	84,856	86,872	90,477	96,350	<b>100,700</b>
User Receipts	1,151,470	1,126,277	1,146,500	1,372,000	<b>1,518,800</b>
User Penalties	13,504	14,629	13,936	12,910	<b>13,000</b>
Sale of Meters	17,665	11,352	14,440	16,375	<b>20,375</b>
Misc. Labor & Materials	-	-	203	250	<b>250</b>
Hook On Fee	94,522	74,936	49,789	174,080	<b>79,725</b>
Water Sold from Hydrants	2,811	4,965	4,153	2,790	<b>4,000</b>
Interest Earned	1,371	708	12,912	10,000	<b>35,000</b>
<b>TOTAL REVENUE</b>	<b>1,366,199</b>	<b>1,319,739</b>	<b>1,332,410</b>	<b>1,684,755</b>	<b>1,771,850</b>
Residential Rate per 1,000 gallons	5.03	5.10	5.30	5.80	
<b>EXPENDITURES</b>					
<i>Administration</i>					
Department Salary	89,990	81,731	109,879	124,410	<b>124,940</b>
Town Manager Salary	8,033	8,087	7,595	8,100	<b>10,560</b>
Administrative Support Salary	32,002	31,095	30,355	35,400	<b>34,275</b>
Overtime	7,469	9,697	10,069	8,100	<b>10,365</b>
Director's Salary	34,974	36,262	34,716	39,225	<b>41,300</b>
On Call Wages	-	-	-	-	<b>6,370</b>
Benefits	88,643	54,132	94,049	85,660	<b>86,680</b>
Uniforms	1,296	1,179	1,400	2,600	<b>2,600</b>
Vehicle Expense	1,800	1,953	2,387	2,520	<b>2,520</b>
Training & Conferences	1,053	2,214	1,416	1,600	<b>1,560</b>
<b>TOTAL</b>	<b>265,260</b>	<b>226,350</b>	<b>291,866</b>	<b>307,615</b>	<b>321,170</b>
<i>Outside Services</i>					
Audit Fees	2,510	2,478	3,106	2,900	<b>2,560</b>
Legal Services	13,413	3,770	31,375	8,000	<b>4,000</b>
Consulting Engineers	2,620	4,652	4,616	3,100	<b>4,000</b>
Workers Compensation Ins.	3,938	1,669	4,878	5,955	<b>7,670</b>
Unemployment Insurance	294	273	292	640	<b>690</b>
Building & Equipment Ins.	7,108	2,139	4,509	5,235	<b>7,720</b>
<b>TOTAL</b>	<b>29,883</b>	<b>14,981</b>	<b>48,776</b>	<b>25,830</b>	<b>26,640</b>
<i>Building &amp; Office</i>					
Heating Fuel	42	51	51	100	<b>100</b>
Utilities	141	146	144	160	<b>860</b>
Building Maintenance & Repairs	3,960	5,746	9,944	5,580	<b>6,550</b>
Computer Equipment	2,463	4,742	2,270	2,880	<b>2,880</b>
Office Supplies	2,291	3,045	2,206	2,300	<b>2,500</b>
Bank Fees	-	-	246	3,100	<b>3,100</b>
Telephone & Postage	6,537	5,285	7,561	7,840	<b>8,920</b>
Rent, Public Works Building	29,490	28,910	28,265	28,420	<b>26,280</b>
<b>TOTAL</b>	<b>44,924</b>	<b>47,925</b>	<b>50,687</b>	<b>50,380</b>	<b>51,190</b>

**Town of Williston - Water Department  
Operating Budget FY 2025**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Approved Budget	FY 2025 Approved Budget
<b><i>Maintenance</i></b>					
Service Maintenance/Repairs	10,907	4,587	2,409	11,250	<b>11,250</b>
Service Maintenance/Supplies	4,008	11,314	17,337	9,680	<b>14,390</b>
Oak Hill System Maintenance	10,641	7,209	16,586	4,270	<b>11,500</b>
Main Repair and Maintenance	23,668	24,500	76,910	40,000	<b>50,000</b>
Hydrant Maintenance	14,002	4,606	26,033	20,000	<b>20,000</b>
Vehicle Operation & Maintenance	2,223	1,068	3,256	2,200	<b>2,500</b>
Vehicle Fuel	2,365	3,999	3,847	3,660	<b>7,465</b>
<b>TOTAL</b>	<b>67,814</b>	<b>57,283</b>	<b>146,378</b>	<b>91,060</b>	<b>117,105</b>
<b><i>Water Service &amp; Other</i></b>					
Meters	30,843	46,656	49,642	34,770	<b>42,380</b>
Purchased Water	621,724	646,883	646,253	721,680	<b>751,285</b>
Reimbursement for Town Services	8,800	8,800	8,800	8,800	<b>10,000</b>
Permits & Compliance	14,861	14,993	14,669	15,145	<b>15,000</b>
<b>TOTAL</b>	<b>676,228</b>	<b>717,332</b>	<b>719,364</b>	<b>780,395</b>	<b>818,665</b>
<b><i>Debt Service</i></b>					
Bond Principal	40,000	40,000	40,000	18,760	<b>19,135</b>
Bond Interest	1,570	909	16,382	14,555	<b>14,180</b>
Water Tank Due to CWD	55,306	55,306	40,235	55,310	<b>55,310</b>
<b>TOTAL</b>	<b>96,876</b>	<b>96,215</b>	<b>96,617</b>	<b>88,625</b>	<b>88,625</b>
<b><i>Capital Expenditures from Operating Budget</i></b>					
Vehicle Replacement Fund	7,900	7,900	7,900	7,900	<b>7,900</b>
Meter Reading System	2,500	2,500	2,500	2,500	<b>2,500</b>
New Vehicle/Backhoe	1,350	1,350	1,350	1,350	<b>1,350</b>
Vacuum Trailer	-	23,335	23,335	29,810	<b>12,750</b>
Chamberlin Lane Waterline	-	15,000	-	300,000	<b>-</b>
Hydrant Replacements	60,000	60,000	54,000	44,000	<b>60,000</b>
Water Infrastructure	-	-	-	-	<b>25,000</b>
Service Line Replacement RT 2A	-	-	-	10,000	<b>10,000</b>
Oak Hill Pump Station Generator	19,850	-	-	-	<b>-</b>
Community Water System R&R	15,000	-	-	-	<b>-</b>
	<b>106,600</b>	<b>110,085</b>	<b>89,085</b>	<b>395,560</b>	<b>119,500</b>
<b>TOTAL WATER EXPENDITURES</b>	<b>1,287,585</b>	<b>1,270,171</b>	<b>1,442,773</b>	<b>1,739,465</b>	<b>1,542,895</b>
Excess Revenue (Expenditures)	<b>78,614</b>	<b>49,568</b>	<b>(110,363)</b>	<b>(54,710)</b>	<b>228,955</b>

Excess revenue over expenditures will increase the Net Position. Deficits will be funded using the Unrestricted Net Position. The Unrestricted Net Position for the Water Operating Fund is \$1,446,277 as of the 6/30/23 Audited Financial Statements.

**WATER DEPARTMENT**  
**Operating Budget FY 2025**

**REVENUES**

Acct #		Description						
2-210-42180		Basic User Charge						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
84,856	86,872	90,477	96,350	58,538	100,700	100,700	100,700	
<b>Narrative:</b>		3.70% CPI increase		FY21 fee	\$5.74	\$11.49		
		Flat rate charge to all water customers		FY22 fee	\$5.82	\$11.65		
		FY25 Proposed Rate		FY23 fee	\$6.02	\$12.06		
				FY24 fee	\$6.23	\$12.48		
Existing Residential	2,697	\$6.46 per quarter residential				\$69,696		
New Residential	35	\$6.46				\$904		
Existing Commercial	576	\$12.94 per quarter commercial & industrial				\$29,818		
New Commercial	5	\$12.94				\$259		
		3,313 total				\$100,677		

Acct #		Description						
2-210-42190		User Receipts						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
1,151,470	1,126,277	1,146,500	1,372,000	767,196	1,518,800	1,518,800	1,518,800	
<b>Narrative:</b>		FY24 Estimated billable gallons		233,489,791	gallons			
FY21 fee	\$5.03	FY25 Estimated billable gallons		261,858,300	gallons			
FY22 fee	\$5.10	Anticipated Increase		12.15%				
FY23 fee	\$5.30	Current Rate		\$5.80	per 1,000 gallons			
FY24 fee	\$5.80	FY 25 Proposed Rate		\$5.80	per 1,000 gallons			
FY25 fee	\$5.80	Anticipated Increase		0.00%				
		Rate per 1,000 gallons						

Acct #		Description						
2-210-42200		User Interest & Penalties						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
13,504	14,629	13,936	12,910	11,637	13,000	13,000	13,000	
<b>Narrative:</b>		Late payment interest added/disconnects of service						
		FY21	\$13,504					
		FY22	\$14,629					
		FY23	\$13,936					
		3 year avg	\$14,023					

Acct #		Description						
2-210-42210		Sale of Meters						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
17,665	11,352	14,440	16,375	7,185	20,375	20,375	20,375	
<b>Narrative:</b>		New connections and subdivision build out.						
		Anticipated new residential units to connect		35	Price per meter	\$400		
		Anticipated new commercial/industrial (2")		5	Price per meter	\$1,275		
					TOTAL	\$20,375		

Acct #		Description						
2-210-42240		Misc Labor & Materials						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
-	-	203	250	-	250	250	250	
<b>Narrative:</b>		Water/meter testing charges		\$50 per meter				
		Anticipated Meters to be tested by CWD		5 meters				
				\$250				

Acct #		Description						
2-210-42260		Hook On Fees						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
94,522	74,936	49,789	174,080	144,124	79,725	79,725	79,725	
<b>Narrative:</b> All connections to water system as per hook-on fee schedule. A&E Study \$9.97 3.5% CPI Increase Anticipated new Residential units 35 \$9.97 existing connection fee Single family home* 135 gpd \$10.32 per gallon connection fee \$48,762 subtotal Anticipated Commercial/industrial connections 5 \$9.97 existing connection fee Assume usage 600 gpd \$10.32 per gallon connection fee \$30,960 \$79,722 TOTAL * Based on 2 bedroom								

Acct #		Description						
2-210-42270		Water Sold From Hydrants						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
2,811	4,965	4,153	2,790	954	4,000	4,000	4,000	
<b>Narrative:</b> Fire flow testing fees, sale of water directly from hydrant, i.e. pool filling, construction, etc. 3 year average \$3,976 FY21 \$2,811 FY22 \$4,965 FY23 \$4,153								

Acct #		Description						
2-210-44000		Interest Earned						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
1,371	708	12,912	10,000	36,316	35,000	35,000	35,000	
<b>Narrative:</b> Current projection is the Fed will maintain a steady interest rate of 5.25% to 5.5% to continue to help combat inflation with economists expecting a drop in September to 5%-5.25%. No projections for 2025 available.								

**EXPENDITURES**

**Administration**

Acct #		Description						
2-210-50000		Department Salary						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
89,990	81,731	109,879	124,410	86,176	124,940	124,940	124,940	
<b>Narrative:</b> 4 Employees in Water/Sewer department with wages and benefits allocated 50/50. 3.5% COLA increase, longevity and merit up to 2% based on Selectboard approval.								

Acct #		Description						
2-210-50010		Town Manager Salary						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
8,033	8,087	7,595	8,100	7,244	10,560	10,560	10,560	
<b>Narrative:</b> 8% of Town Manager Department and includes cost of living increase.								

Acct #		Description						
2-210-50140		Admin Support Salaries						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
32,002	31,095	30,355	35,400	28,159	34,275	34,275	34,275	
<b>Narrative:</b> Percent of Wages Treasurer/Asst Treasurer 8% payment collections, account adjustments and reconciliation Finance Director 8% accounts payable, payroll, accounting AP and Payroll 8% accounts payable and payroll PW Admin Asst 20% billing, final readings, bill adjustments Wages Calculated with merit increase.								

Acct #		Description						
2-210-50230		Overtime						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
7,469	9,697	10,069	8,100	3,784	10,365	10,365	10,365	
<b>Narrative:</b> Budgeted based on 370 hours of OT reviewing actual overtime for three years.								

Acct #		Description						
2-210-50240		Director's Salary						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
34,974	36,262	34,716	39,225	22,292	41,300	41,300	41,300	
<b>Narrative:</b> Public Works Director's time 20% Asst. Public Works Director's time 20% Wages Calculated with merit increase.								

Acct #		Description						
2-210-50245		On Call Wages						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
-	-	-	-	5,145	6,370	6,370	6,370	
<b>Narrative:</b> \$245 on call weekly pay new in FY24 split between water and sewer.								

Acct #		Description																																			
2-210-53000		Benefits																																			
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved																														
88,643	54,132	94,049	85,660	64,685	86,680	86,680	86,680																														
<b>Narrative:</b> Water Employees & Allocated Benefits & Admin Support & Director <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>FY21 Actual</th> <th>FY22 Actual</th> <th>FY23 Actual</th> <th>FY24 Budget</th> <th>FY 25 Budget</th> </tr> </thead> <tbody> <tr> <td>Retirement-53000</td> <td>29,534</td> <td>(7,857)</td> <td>29,973</td> <td>13,830</td> <td>16,100</td> </tr> <tr> <td>FICA-531000</td> <td>13,161</td> <td>12,752</td> <td>15,054</td> <td>16,350</td> <td>17,410</td> </tr> <tr> <td>2.6 FTES Insurance-53200</td> <td>45,948</td> <td>49,237</td> <td>49,022</td> <td>55,480</td> <td>53,170</td> </tr> <tr> <td></td> <td>88,643</td> <td>54,132</td> <td>94,049</td> <td>85,660</td> <td>86,680</td> </tr> </tbody> </table> FY22 Retirement includes year-end pension entry.									FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 25 Budget	Retirement-53000	29,534	(7,857)	29,973	13,830	16,100	FICA-531000	13,161	12,752	15,054	16,350	17,410	2.6 FTES Insurance-53200	45,948	49,237	49,022	55,480	53,170		88,643	54,132	94,049	85,660	86,680
	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 25 Budget																																
Retirement-53000	29,534	(7,857)	29,973	13,830	16,100																																
FICA-531000	13,161	12,752	15,054	16,350	17,410																																
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	88,643	54,132	94,049	85,660	86,680																																

Acct #		Description						
2-210-53500		Uniforms						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
1,296	1,179	1,400	2,600	1,491	2,600	2,600	2,600	
<b>Narrative:</b> Per contract with Unifirst								

Acct #		Description						
2-210-56000		Vehicle Expense						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
1,800	1,953	2,387	2,520	1,869	2,520	2,520	2,520	
Narrative:								
A. Reimbursement to Public Works Director for use of personal vehicle				95 per pay period		2,470		
B. Miscellaneous mileage paid to employees						50		
TOTAL						2,520		

Acct #		Description						
2-210-56200		Training/Conference Fees						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
1,053	2,214	1,416	1,600	998	1,560	1,560	1,560	
Narrative:								
OSHA mandates, industry conferences, training seminars				3 year avg		1,560		

**Outside Services**

Acct #		Description						
2-210-60100		Audit Fees						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,510	2,478	3,106	2,900	1,823	2,560	2,560	2,560	
Narrative:								
8% of Audit expense			32,000		2,560			

Acct #		Description						
2-210-60600		Legal Fees						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
13,413	3,770	31,375	8,000	933	4,000	4,000	4,000	
Narrative:								
Large expense in FY21 associated with Lamplite and FY23 Oak Hill Estates.								

Acct #		Description						
2-210-61000		Consulting Engineers						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,620	4,652	4,616	3,100	-	4,000	4,000	4,000	
Narrative:								
Annual updates to utility maps. Adding new infrastructure, add maintenance performed etc.								

Acct #		Description						
2-210-66500		Workers Compensation Insurance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
3,938	1,669	4,878	5,955	5,500	7,670	7,670	7,670	
Narrative:								

Acct #		Description						
2-210-66600		Unemployment Compensation Insurance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
294	273	292	640	243	690	690	690	
Narrative:								

Acct #		Description						
2-210-66800		Building/Equipment Liability Insurance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
7,108	2,139	4,509	5,235	6,148	7,720	7,720	7,720	
Narrative:								

**Building and Office**

Acct #		Description						
2-210-73700		Heating Fuel						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
42	51	51	100	40	100	100	100	
Narrative: Natural gas heat								

Acct #		Description						
2-210-73900		Utilities						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
141	146	144	160	110	860	860	860	
Narrative: Charges for department's share of water/ sewer/ stormwater charges and electricity for public works building.								
		Stormwater	\$40 Qtr	160				
		Electric		700				

Acct #		Description						
2-210-73800		Building Maintenance & Repair						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
3,960	5,746	9,944	5,580	4,346	6,550	6,550	6,550	
Narrative: Maintenance of shop 3 year average 6,550.00								

Acct #		Description						
2-210-74000		Computer Equipment						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,463	4,742	2,270	2,880	352	2,880	2,880	2,880	
Narrative:								
		A. Maintenance and upgrade of radios				150		
		B. Computer Equipment				1,000		
		C. Comcast - Internet				480		
		D. Handheld meter equipment upgrades/maintenance (EJ Prescott)				1,250		
						2,880		

Acct #		Description						
2-210-76000		Office Supplies & Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,291	3,045	2,206	2,300	794	2,500	2,500	2,500	
Narrative:								
		Bills, paper goods, files, general supplies		2,000				
		Employment Advertisements		500				
		TOTAL		2,500				

Acct #		Description						
02-210-76030		Bank Fees						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
-	-	246	3,100	892	3,100	3,100	3,100	
Narrative: Bank fees have been absorbed by the General Fund and beginning in FY23 are being allocated to the Enterprise Funds. Majority of the bank fees are for the lockbox used for utility payments therefore expense is being allocated 25% to general fund, water, sewer and stormwater. FY23 & FY24 are low as fees were waived due to M&T conversion issues and began charging again in March 2024. Expense also includes CD investment fees.								

Acct #		Description						
2-210-76100		Telephone & Postage						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
6,537	5,285	7,561	7,840	7,480	8,920	8,920	8,920	
<b>Narrative:</b>								
	Verizon	\$60 month X 12		720				
	Mailing Service	\$1,000 qtr X 4		4,000				
	Grossman Marketing			500				
	Postage & Ceritifed mail			2,500				
	Consolidated	\$100 per mo		1,200				
				8,920				

Acct #		Description						
2-210-77100		Rent, Public Works Building						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
29,490	28,910	28,265	28,420	28,420	26,280	26,280	26,280	
<b>Narrative:</b>								
Public works building rented to Water, Sewer and Stormwater utilities had solely been based on 8% of the annual debt service which is decreasing.								
	Debt Service	328,497	8%	26,280				

**Maintenance**

Acct #		Description						
2-210-81900		Service Maintenance /Repairs						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
10,907	4,587	2,409	11,250	7,902	11,250	11,250	11,250	
<b>Narrative:</b>								
Maintenance & repair of water services from mains to property rights-of-way, including alternate methods of providing water during freeze-up conditions								
	Approximately number of water services			3,313				
	Estimated repair cost			\$3,750 per service				
	Anticipated repairs per year			3 FY24				
				\$11,250 TOTAL				

Acct #		Description						
2-210-81910		Service Maintenance/Supplies						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
4,008	11,314	17,337	9,680	10,829	14,390	14,390	14,390	
<b>Narrative:</b>								
Water related misc. supplies at the garage (paints, cleaning, tools, office equipment, small equipment purchase)								
	3 year average			10,890				
	Overlake water testing			3,500				
	3 year average			14,390				

Acct #		Description						
2-210-82000		Oak Hill System Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
10,641	7,209	16,586	4,270	7,679	11,500	11,500	11,500	
<b>Narrative:</b>								
Operation & maintenance of the Oak Hill booster station & its distribution to include electricity, repairs, annual maintenance and fuel for generator.								

Acct #		Description						
2-210-82100		Main Repair & Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
23,668	24,500	76,910	40,000	23,555	50,000	50,000	50,000	
<b>Narrative:</b>								
All aspects of operation & maintenance of the system. Leak excavation & repair/OSHA mandates.								



Acct #		Description						
2-210-82200		Hydrant Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
14,002	4,606	26,033	20,000	10,409	20,000	20,000	20,000	
Narrative: General maintenance of fire hydrants on system: paint, flags, anti-freeze, repairs.								

Acct #		Description						
2-210-82400		Vehicle Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,223	1,068	3,256	2,200	2,266	2,500	2,500	2,500	
Narrative: Repairs and general up keep for fleet of 4 trucks, split 50/50 between water and sewer.								

Acct #		Description						
2-210-82500.00		Vehicle Fuel						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,365	3,999	3,847	3,660	2,386	7,465	7,465	7,465	
Narrative: split 50/50 water/sewer								
				FY25 Estimates:				
				Gasoline	2,200	3.22	per gallon	
				Dyed Diesel	100	3.80	per gallon	
FY20	2,200	Unleaded Gallons Used						
FY21	2,173	Unleaded Gallons Used						
FY22	2,141	Unleaded Gallons Used						
FY23	2,068	Unleaded Gallons Used						
FY24 Est.	2,270	Unleaded Gallons Used						

**Water Service & Other**

Acct #		Description						
2-210-85340		Meters						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
30,843	46,656	49,642	34,770	19,417	42,380	42,380	42,380	
Narrative: New installation, repairs, supplies and old meter upgrade program - automatic reading system								
				3 year avg	42,380			

Acct #		Description						
2-210-85370		Purchased Water						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
621,724	646,883	646,253	721,680	453,412	751,285	751,285	751,285	
Narrative:								
		CWD Current wholesale rate		2.731 per 1,000 gallons				
		Anticipated Increase		2.869 per 1,000 gallons		5.05% increase		
		FY24 Estimated Purchase		256,739,116 gallons		Number of users 3,273 existing		
				gallons				
FY25	Anticipated users	3,313	261,862,300 gallons		Usage	2.00%	increase	
FY25	Estimated Cost	\$751,283						
<b>Historical Trend:</b>								
		<b>Gallons Billed</b>						
FY21	268,795,325							
FY22	271,030,000		0.83%					
FY23	259,123,137		-4.39%					
FY24 Estimated	256,739,116		-0.92%					

Acct #		Description						
2-210-85390		Reimbursement for Town Services						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
8,800	8,800	8,800	8,800	8,800	10,000	10,000	10,000	
<b>Narrative:</b> Utilities each pay 8% of Town Hall and Annex overhead expenses including office supplies, phones, equipment and building overhead for treasurer, manager, finance and PW offices.								

Acct #		Description																					
2-210-85990		Permits & compliance																					
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25																
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved																
14,861	14,993	14,669	15,145	8,301	15,000	15,000	15,000																
<b>Narrative:</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%;">FY25 Estimated Cost</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 10%; text-align: right;">751,285</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td>Water Supply Fee</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">15,000</td> <td></td> <td style="text-align: right;">2.00%</td> <td></td> <td></td> </tr> </table>									FY25 Estimated Cost	\$	751,285						Water Supply Fee	\$	15,000		2.00%		
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Acct #		Description						
2-210-87000.00		Bond Principal						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
40,000	40,000	40,000	18,760	-	19,135	19,135	19,135	
<b>Narrative:</b> Lamplite Acres DWSRF 30 year loan annual payment (6.1.23 - 6.1.52) 19,135								

Acct #		Description						
02-210-87010.00		Bond Interest						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
1,570	909	16,382	14,555	-	14,180	14,180	14,180	
<b>Narrative:</b> Lamplite Acres DWSRF 30 year loan annual payment (6.1.23 - 6.1.52) 14,180								

Acct #		Description																													
2-210-87500.00		Water Tank Due to CWD																													
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25																								
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved																								
55,306	55,306	40,235	55,310	55,306	55,310	55,310	55,310																								
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