

**Town of Williston - Sewer Department  
Operating Budget FY 2025**

	FY 2021 Acutal	FY 2022 Acutal	FY 2023 Acutal	FY 2024 Approved Budget	FY 2025 Approved Budget
<b>REVENUE</b>					
Basic User Charge	171,907	175,529	183,843	191,810	<b>200,110</b>
User Receipts	1,412,199	1,433,650	1,465,690	1,711,320	<b>1,878,839</b>
User Penalties	7,157	11,246	12,061	10,000	<b>13,000</b>
Miscellaneous Labor & Materials	-	-	203	500	<b>250</b>
Hook On Fee	109,418	72,652	16,979	239,210	<b>109,540</b>
Allocation Charge 90	34,491	36,183	36,917	36,420	<b>41,960</b>
Allocation Charge 2005	131,028	134,710	72,736	8,200	<b>8,200</b>
Interest Earned	8,019	5,815	60,211	30,000	<b>5,500</b>
Miscellaneous Income	-	-	1,265	-	-
<b>TOTAL</b>	<b>1,874,219</b>	<b>1,869,785</b>	<b>1,849,905</b>	<b>2,227,460</b>	<b>2,257,399</b>
Rate per 1,000 gallons	7.12	7.49	7.75	\$8.75	
<b>EXPENDITURES</b>					
<b>Administration</b>					
Department Salary	89,990	81,731	109,879	124,410	<b>124,940</b>
Town Manager Salary	8,033	8,087	7,596	8,100	<b>10,560</b>
Administrative Support	32,002	31,095	30,355	35,400	<b>34,275</b>
Overtime	7,469	9,697	10,070	8,100	<b>10,365</b>
Director's Salary	34,974	36,262	34,715	39,225	<b>41,300</b>
On Call Wages	-	-	-	-	<b>6,370</b>
Employee Benefits	87,532	53,747	94,050	85,660	<b>86,680</b>
Uniforms	1,296	1,195	1,591	2,600	<b>2,600</b>
Vehicle Expense	1,800	1,953	2,387	2,520	<b>2,520</b>
Training & Conference Fees	747	1,974	1,332	2,000	<b>2,000</b>
<b>TOTAL</b>	<b>263,843</b>	<b>225,741</b>	<b>291,975</b>	<b>308,015</b>	<b>321,610</b>
<b>Outside Services</b>					
Audit Fees	2,510	2,478	3,106	2,900	<b>2,560</b>
Legal Services	-	6,894	5,910	3,000	<b>6,000</b>
Consulting Engineers	5,557	2,049	2,678	1,500	<b>3,000</b>
Workers Compensation Insurance	3,938	1,668	4,877	5,955	<b>7,670</b>
Unemployment Insurance	293	273	292	640	<b>690</b>
Building & Equipment Liab. Ins.	14,061	6,806	14,810	13,860	<b>16,325</b>
<b>TOTAL</b>	<b>26,359</b>	<b>20,168</b>	<b>31,673</b>	<b>27,855</b>	<b>36,245</b>
<b>Building &amp; Office</b>					
Heating Fuel	133	357	278	350	<b>350</b>
Building Maintenance & Repair	3,960	5,746	10,167	5,600	<b>6,550</b>
Utilities	141	146	144	160	<b>860</b>
Computer Equipment	2,463	3,765	2,052	2,880	<b>2,880</b>
Office Supplies	2,410	3,028	2,202	2,300	<b>2,500</b>
Bank Fees	-	-	246	3,100	<b>3,100</b>
Telephone & Postage	6,171	5,285	7,561	7,840	<b>8,920</b>
Rent, Public Works Building	29,490	28,910	28,265	28,420	<b>26,280</b>
<b>TOTAL</b>	<b>44,768</b>	<b>47,237</b>	<b>50,915</b>	<b>50,650</b>	<b>51,440</b>

**Town of Williston - Sewer Department  
Operating Budget FY 2025**

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Approved Budget	FY 2025 Approved Budget
<b><i>Maintenance</i></b>					
Vehicle Operation & Maintenance	2,202	489	3,041	2,200	<b>2,500</b>
Vehicle Fuel	2,365	3,999	3,847	3,660	<b>7,465</b>
Pump Repair & Maintenance	47,214	58,591	42,883	30,000	<b>60,000</b>
Small Repairs & Maintenance	410	1,123	2,076	1,700	<b>1,700</b>
Service Maintenance/Supplies	2,903	3,713	4,419	2,500	<b>3,500</b>
<b>TOTAL</b>	<b>55,094</b>	<b>67,915</b>	<b>56,266</b>	<b>40,060</b>	<b>75,165</b>
<b><i>Sewer Service</i></b>					
Maintenance of Lines	2,800	2,385	18,622	15,000	<b>15,000</b>
Pump Electricity	56,756	63,671	67,093	59,390	<b>73,000</b>
Telemetry System	6,884	5,874	6,371	6,250	<b>8,000</b>
<b>TOTAL</b>	<b>66,440</b>	<b>71,930</b>	<b>92,086</b>	<b>80,640</b>	<b>96,000</b>
<b><i>Other Expenditures</i></b>					
Reimbursement for Town Services	8,800	8,800	8,800	8,800	<b>10,000</b>
Treatment	768,841	775,671	848,174	1,095,515	<b>1,031,000</b>
Additional Capacity	100,000	-	141,300	141,300	<b>423,900</b>
<b>TOTAL</b>	<b>877,641</b>	<b>784,471</b>	<b>998,274</b>	<b>1,245,615</b>	<b>1,464,900</b>
<b>Capital Expenditures from Operating Budget</b>					
Vehicle Replacement Fund	7,900	7,900	7,900	7,900	<b>7,900</b>
Meter Reading System	2,500	2,500	2,500	2,500	<b>2,500</b>
Pump Station Upgrades	175,000	175,000	175,000	175,000	<b>175,000</b>
Treatment Plant Upgrade	221,526	291,181	291,612	290,830	<b>287,255</b>
New Vehicle/Backhoe	1,350	1,350	1,350	1,350	<b>1,350</b>
Sewerage Infrastructure	-	-	112,500	112,500	<b>112,500</b>
Asset Management Software	-	-	15,000	-	-
River Cove Roof	-	40,000	-	-	-
Industrial Ave. Sewer Bridge	-	-	-	-	<b>20,000</b>
<b>TOTAL</b>	<b>408,276</b>	<b>517,931</b>	<b>605,862</b>	<b>590,080</b>	<b>606,505</b>
<b>Debt Service</b>					
Bond Principal	78,173	68,209	56,561	58,880	<b>58,850</b>
Bond Interest	80,848	17,652	16,235	18,600	<b>17,175</b>
<b>TOTAL</b>	<b>159,021</b>	<b>85,861</b>	<b>72,796</b>	<b>77,480</b>	<b>76,025</b>
<b>TOTAL SEWER EXPENDITURES</b>	<b>1,901,442</b>	<b>1,821,254</b>	<b>2,199,847</b>	<b>2,420,395</b>	<b>2,727,890</b>
Excess Revenue (Expenditures)	<b>(27,223)</b>	<b>48,531</b>	<b>(349,942)</b>	<b>(192,935)</b>	<b>(470,491)</b>

Excess revenue over expenditures will increase the Net Position. Deficits will be funded using the Unrestricted Net Position. The Unrestricted Net Position for the Sewer Operating Fund is \$3,689,976 as of the 6/30/23 Audited Financial Statements.

**SEWER DEPARTMENT**  
**Operating Budget FY 2025**

**REVENUES**

<b>Acct #</b>		<b>Description</b>						
3-220-42180		Basic User Charge						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
171,907	175,529	183,843	191,810	124,586	200,110	200,110	200,110	
<b>Narrative:</b>					Flat rate charge to all customers			
		3.70% CPI increase		FY21 fee	\$15.79			
				FY22 fee	\$16.01			
				FY23 fee	\$16.57			
				FY24 fee	\$17.15			
		Estimated # of customers		Estimated Charge	FY25 Est	\$17.78		
existing	2,773			\$49,317				
new	40			\$711				
	2,813 total			\$50,028	per quarter			

<b>Acct #</b>		<b>Description</b>						
3-220-42190		User Receipts						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
1,412,199	1,433,650	1,465,690	1,711,320	1,015,138	2,023,670	2,023,670	1,878,839	
<b>Narrative:</b>					FY24 Estimated billable gallons 195,579,213 gallons			
FY21 fee	\$7.12			FY25 Estimated billable gallons	198,398,938	gallons		
FY22 fee	\$7.49			Anticipated Increase	1.44%			
FY23 fee	\$7.75			Current Rate	\$8.75	per 1,000 gallons		
FY24 fee	\$8.75			FY 25 Proposed Rate	\$9.47	per/1,000 gallons		
FY25 Est	\$10.20			Anticipated Increase	8.23%			

<b>Acct #</b>		<b>Description</b>						
3-220-42200		User Penalties						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
7,157	11,246	12,061	10,000	12,984	13,000	13,000	13,000	
<b>Narrative:</b>					Late payment interest added and disconnects of service			
		FY 21	7,157					
		FY 22	11,246					
		FY 23	12,061					
		3 year avg.	10,155					

<b>Acct #</b>		<b>Description</b>						
3-220-42240		Miscellaneous Labor & Materials						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
-	-	203	500	-	250	250	250	
<b>Narrative:</b>					Miscellaneous revenue			

Acct #	Description								
3-220-42260	Hook On Fee								
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved		
109,418	72,652	16,979	239,210	211,733	109,540	109,540	109,540		
<b>Narrative:</b> All connections to sewer system as per hook-on fee schedule. <span style="float: right;">3.70% CPI</span>									
					A&E Report				
					\$13.70	existing fee			
Anticipated new Residential units					35	\$14.18	per gallon connection fee		
Single family home*					135	gpd	\$66,998	total	
					\$13.70	existing fee			
Commercial					5	\$14.18	per gallon connection fee		
Assume usage					600	gpd	\$42,539	total	
					\$109,537		TOTAL		
*based on 2 bedroom unit									

Acct #	Description							
3-220-42270	Allocation Charge 90							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
34,491	36,183	36,917	36,420	31,354	41,960	41,960	41,960	
<b>Narrative:</b> Charges for reserving sewage capacity from Kim's spread sheet for allocation from 1990								
					Remaining bal.		TOTAL Billed	
					32,274	\$10,490.00		
Subtract developed					\$0.00			
TOTAL					\$10,490.00			
Billed quarterly					\$41,960.00			

Acct #	Description							
3-220-42210	Allocation Charge 05							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
131,028	134,710	72,736	8,200	375,615	\$ 8,200	8,200	8,200	
<b>Narrative:</b> Charges for reserving sewage capacity from Kim's spread sheet for allocation from 2005								
					Remaining bal.		TOTAL Billed	
gallons held	residential	4,665	\$2,748.75					
	Commercial	900	\$1,350.00					
	Annual Cost billed bi-annually	\$8,197.50						

Acct #	Description							
3-220-44000	Interest Earned on Investments							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
8,019	5,815	60,211	30,000	59,497	55,000	55,000	5,500	
<b>Narrative:</b> Current projection is the Fed will maintain a steady interest rate of 5.25% to 5.5% to continue to help combat inflation with economists expecting a drop in September to 5%-5.25%. No projections for 2025 available. Current renewals have been a slightly lower rates.								

Acct #		Description						
03-220-46000		Miscellaneous Income						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
-	-	1,265	-	-	0	-	-	
<b>Narrative:</b>								

## EXPENDITURES

### Administration

Acct #		Description						
3-220-50000		Department Salary						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
89,990	81,731	109,879	124,410	86,176	124,940	124,940	124,940	
<b>Narrative:</b> 4 Employees in Water/Sewer department with wages and benefits allocated 50/50. 3.5% COLA increase, longevity and merit up to 2% based on Selectboard approval.								

Acct #		Description						
3-220-50010		Town Manager Salary						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
8,033	8,087	7,596	8,100	7,244	10,560	10,560	10,560	
<b>Narrative:</b> 8% of Town Manager Department and includes cost of living increase.								

Acct #		Description						
3-220-50140		Administrative Support Salary						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
32,002	31,095	30,355	35,400	28,159	34,275	34,275	34,275	
<b>Narrative:</b> Percent of Wages Treasurer/Asst Treasurer 8% payment collections, account adjustments and reconciliation Finance Director 8% accounts payable, payroll, accounting AP and Payroll 8% accounts payable and payroll PW Admin Asst 20% billing, final readings, bill adjustments Wages Calculated with COLA & merit increase.								

Acct #		Description						
3-220-50230		Overtime						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
7,469	9,697	10,070	8,100	3,784	10,365	10,365	10,365	
<b>Narrative:</b> Budgeted based on 450 hours of OT reviewing actual overtime for three years. FY22 is high due to an long-term absence.								

Acct #	Description							
3-220-50240	Director's Salary							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
34,974	36,262	34,715	39,225	22,292	41,300	41,300	41,300	
<b>Narrative:</b> Public Works Director's time 20% Asst. Public Works Director's time 20% Wages Calculated with COLA & merit increase.								

Acct #	Description							
3-220-50245.00	On Call Wages							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
-	-	-	-	5,145	6,370	6,370	6,370	
<b>Narrative:</b> \$245 on call weekly pay new in FY24 split between water and sewer.								

Acct #	Description							
3-220-53000	Benefits							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
87,532	53,747	94,050	85,660	64,702	86,680	86,680	86,680	
<b>Narrative:</b> Water Employees & Allocated Benefits & Admin Support & Director								
		FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget		
	Retirement-53000	28,151	(7,858)	29,973	13,830	16,100		
	FICA-531000	13,161	12,752	15,054	16,350	17,410		
2.6 FTES	Insurance-53200	46,220	48,853	49,023	55,480	53,170		
		87,532	53,747	94,050	85,660	86,680		
FY22 Retirement includes year-end pension entry.								

Acct #	Description							
3-220-53500	Uniforms							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
1,296	1,195	1,591	2,600	1,608	2,600	2,600	2,600	
<b>Narrative:</b> Per contract with Unifirst 2,600								

Acct #	Description							
3-220-56000	Vehicle Expense							
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
1,800	1,953	2,387	2,520	2,194	2,520	2,520	2,520	
<b>Narrative:</b>								
	A. Reimbursement to Public Works Director for use of personal vehicle					95 per pay period	2,470	
	B. Miscellaneous mileage paid to employees						50	
						TOTAL	2,520	

**Outside Services**

Acct #		Description						
3-220-56200		Training/Conference Fees						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
747	1,974	1,332	2,000	886	2,000	2,000	2,000	
<b>Narrative:</b> OSHA mandates, industry conferences, training seminars and FY21 low due to Covid.								

Acct #		Description						
3-220-60100		Audit Fees						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
2,510	2,478	3,106	2,900	3,235	2,560	2,560	2,560	
<b>Narrative:</b> 8% of Audit expense 32,000 2,560								

Acct #		Description						
3-220-60600		Legal Services						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
-	6,894	5,910	3,000	3,167	6,000	6,000	6,000	
<b>Narrative:</b> Legal expenses related to Sewer Department (review of easements, dedication of systems and review of ordinances). FY22 is work on NPDES permit and tri-town capacity agreement.								

Acct #		Description						
3-220-61000		Consulting Engineers						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
5,557	2,049	2,678	1,500	-	3,000	3,000	3,000	
<b>Narrative:</b> Annual updates to utility maps. Adding new infrastructure, add maintenance performed etc.								

Acct #		Description						
3-220-66600		Unemployment Compensation Insurance						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
293	273	292	640	243	690	690	690	
<b>Narrative:</b>								

Acct #		Description						
3-220-66500		Workers Compensation Insurance						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
3,938	1,668	4,877	5,955	5,500	7,670	7,670	7,670	
<b>Narrative:</b>								

Acct #		Description						
3-220-66800		Building/Equipment Liability Insurance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
14,061	6,806	14,810	13,860	15,943	16,325	16,325	16,325	
Narrative:								

**Building & Office**

Acct #		Description						
3-220-73700		Heating Fuel						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
133	357	278	350	40	350	350	350	
Narrative: Natural gas heat								

Acct #		Description						
3-220-73800		Building Maintenance & Repair						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
3,960	5,746	10,167	5,600	5,267	6,550	6,550	6,550	
Narrative: Maintenance of shop 3 year average 6,624								

Acct #		Description						
3-220-73900		Utilities						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
141	146	144	160	561	860	860	860	
Narrative: Charges for department's share of water/ sewer/ stormwater charges and electricity for public works building.								
				Stormwater	\$40 Qtr	160		
				Electric		700		

Acct #		Description						
3-220-74000		Computer Equipment						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,463	3,765	2,052	2,880	429	2,880	2,880	2,880	
Narrative:								
A. Maintenance and upgrade of radios						150		
B. Computer/Printer						1,000		
C. Comcast - Internet						480		
D. Handheld meter equipment upgrades/maintenance (EJ Prescott)						1,250		
						<u>2,880</u>		



Acct #	Description							
3-220-76000	Office Supplies & Maintenance							
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	FY25
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	Approved
2,410	3,028	2,202	2,300	876	2,500	2,500	2,500	2,500
<b>Narrative:</b> Bills, paper goods, files, general supplies 2,000 Employment Advertisements 500 TOTAL 2,500								

Acct #	Description							
03-220-76030	Bank Fees							
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	FY25
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	Approved
-	-	246	3,100	58	3,100	3,100	3,100	3,100
<b>Narrative:</b> Bank fees have been absorbed by the General Fund and beginning in FY23 are being allocated to the Enterprise Funds. Majority of the bank fees are for the lockbox used for utility payments therefore expense is being allocated 25% to general fund, water, sewer and stormwater. FY23 & FY24 are low as fees were waived by M&T due to conversion issues and began charging again in March 2024. Expense also includes CD investment fees.								

Acct #	Description							
3-220-76100	Telephone & Postage							
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	FY25
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	Approved
6,171	5,285	7,561	7,840	8,073	8,920	8,920	8,920	8,920
<b>Narrative:</b> Verizon \$60 month X 12 720 Mailing Bills \$1,000 qtr X 4 4,000 Grossman Marketing 500 Postage & Ceritifed mail 2,500 Consolidated \$100 per mo 1,200 8,920								

Acct #	Description							
3-220-77100	Rent, Public Works Building							
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	FY25
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	Approved
29,490	28,910	28,265	28,420	28,420	26,280	26,280	26,280	26,280
<b>Narrative:</b> Public works building rented to Water, Sewer and Stormwater utilities had solely been based on 8% of the annual debt service which is decreasing. Debt Service 328,497 8% 26,280								

**Maintenance**

Acct #	Description							
3-220-82400	Vehicle Maintenance							
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	FY25
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	Approved
2,202	489	3,041	2,200	2,209	2,500	2,500	2,500	2,500
<b>Narrative:</b> Repairs and general up keep for fleet of 4 trucks, split 50/50 between water and sewer.								

Acct #		Description						
3-220-82500		Vehicle Fuel						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,365	3,999	3,847	3,660	2,679	7,465	7,465	7,465	
<b>Narrative:</b> split 50/50 water/sewer								
				<b>FY25 Estimates:</b>				
				Gasoline	2200	3.22	per gallon	
				Dyed Diesel	100	3.80	per gallon	
FY21	2,173	Unleaded Gallons Used						
FY22	2,141	Unleaded Gallons Used						
FY23	2,068	Unleaded Gallons Used						
FY24 Est.	2,270	Unleaded Gallons Used						

Acct #		Description						
3-220-82700		Pump Repair & Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
47,214	58,591	42,883	30,000	64,208	60,000	60,000	60,000	
<b>Narrative:</b> Repair of sewage pumps, electric motors, control panels, etc. used in sewer pump stations, yard maintenance and outside labor (electrician) and minor pump station upgrades.								

Acct #		Description						
3-220-82800		Small Repairs & Maintenance						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
410	1,123	2,076	1,700	486	1,700	1,700	1,700	
<b>Narrative:</b> Sewer related misc. supplies at the garage (paints, cleaning, tools, small equipment maintenance).								

Acct #		Description						
3-220-81910		Service Maintenance/Supplies						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,903	3,713	4,419	2,500	2,081	3,500	3,500	3,500	
<b>Narrative:</b> Maintenance of services in the system & OSHA mandated equipment and programs.								

**Sewer Service**

Acct #		Description						
3-220-83100		Maintenance of Lines						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
2,800	2,385	18,622	15,000	8,088	15,000	15,000	15,000	
<b>Narrative:</b>								
A.	Cleaning & vacuuming sewer lines, repair failed lines & manholes					8,000		
A. B.	40 hrs of main line cleaning @ \$100/hr					4,000		
C.	Maintenance of cross country main lines					1,000		
D.	Infiltration investigation					2,000		
					TOTAL	15,000		

<b>Acct #</b>		<b>Description</b>						
3-220-83000		Pump Electricity						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
56,756	63,671	67,093	59,390	63,683	73,000	73,000	73,000	
<b>Narrative:</b> Power for 10 Town Owned Pump Stations. The rate increases are somewhat minimized by solar credits.								

<b>Acct #</b>		<b>Description</b>						
3-220-83200		Telemetry System						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
6,884	5,874	6,371	6,250	6,126	8,000	8,000	8,000	
<b>Narrative:</b>								
Security				1,250				
Mission Communications annual contract fee				6,750				
TOTAL				8000				

**Other Expenditures**

<b>Acct #</b>		<b>Description</b>						
3-220-85390		Reimbursement for Town Services						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
8,800	8,800	8,800	8,800	8,800	10,000	10,000	10,000	
<b>Narrative:</b> Utilities each pay 8% of Town Hall and Annex overhead expenses including office supplies, phones, equipment and building overhead for treasurer, manager, finance and PW offices.								

<b>Acct #</b>		<b>Description</b>						
3-220-85410		Treatment						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
768,841	775,671	848,174	1,095,515	821,060	1,031,000	1,031,000	1,031,000	
<b>Narrative:</b> This expense is provided by Essex from their Tri Town FY25 budget and Williston estimated usage. This represents the actual amount to be billed. At year end, Essex compares the budgeted expense for each town to the actual flows and the rate stabilization fund is increased or decreased accordingly.								

<b>Acct #</b>		<b>Description</b>						
3-220-85500		Additional Capacity						
FY21	FY22	FY23	FY24	FY 24 Actual	FY25	FY25	FY25	
Actual	Actual	Actual	Budget	As of 3.31.24	Requested	Proposed	Approved	
100,000	-	141,300	141,300	141,300	423,900	423,900	423,900	
<b>Narrative:</b> Five year agreement with the City of Essex FY2023 - FY2027.								

**Capital Expenditures from Operating Budget**

Acct #		Description						
3-220-90000		Capital Funded by Sewer Operating Budget						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
186,750	226,750	314,250	299,250	299,250	319,250	319,250	319,250	
<b>Narrative:</b>		FY21 Actuals	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Budget		
	Vehicle replacement savings	7,900	7,900	7,900	7,900	7,900		
	Backhoe Replacement	1,350	1,350	1,350	1,350	1,350		
	Pump Station Upgrades	175,000	175,000	175,000	175,000	175,000		
	River Cove Roof Replacement	-	-	-	-	-		
	Meter Reading Equipment	2,500	2,500	2,500	2,500	2,500		
	Mission Upgrades	0	-	-	-	-		
	Sewage Infrastructure	-	40,000	112,500	112,500	112,500		
	Industrial Ave. Sewer Bridge						20,000	
	Asset Management Software	-	-	15,000	-	-		
	<b>TOTAL</b>	<b>186,750</b>	<b>186,750</b>	<b>314,250</b>	<b>299,250</b>	<b>319,250</b>	<b>319,250</b>	

Acct #		Description						
03-220-91400		Treatment Plant Upgrade						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
221,526	291,181	291,612	290,830	287,905	287,255	287,255	287,255	
<b>Narrative:</b>		Per Essex Junction WWTF Rehab Repayment Schedules times Williston's estimated share of the debt. Percentage used is based on the most recent allocation from the City of Essex. FY21 expense is less as interest was waived on the October 2020 CWSRF loan.						
		Total Payment	Williston Share	FY24 Due				
	CWSRF RF1-148-4	\$790,451	33.3334%	258,715	matures 7.1.35			
	RZEDB VMBB 2010-5	87,192	33.3333%	28,538	matures 12.1.40			
				<u>287,253</u>				

**Debt Service**

Acct #		Description						
03-220-87200		Bond Principal						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
78,173	68,209	56,561	58,880	33,424	58,850	58,850	58,850	
<b>Narrative:</b>		4 Loans for pump station bonds issued through the State Revolving Loan Fund maturing April 2-33 through November 2037.						

Acct #		Description						
03-220-87210		Bond Interest						
FY21 Actual	FY22 Actual	FY23 Actual	FY24 Budget	FY 24 Actual As of 3.31.24	FY25 Requested	FY25 Proposed	FY25 Approved	
80,848	17,652	16,235	18,600	9,455	17,175	17,175	17,175	
<b>Narrative:</b>		4 Loans for pump station bonds issued through the State Revolving Loan Fund maturing April 2-33 through November 2037.						