

**TOWN OF WILLISTON
ENERGY PLAN TASK FORCE
MINUTES OF MEETING
November 15, 2018**

Draft

MEMBERS PRESENT: Brian Forrest, G. Miller, John Butterfield, Carl Peach, Reed Parker, Chapin Kaynor
ADMINISTRATION: Erik Wells, Assistant to the Town Manager
OTHERS PRESENT: None

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order / Public Comment

There was no public comment

2. Approval of October 22nd Minutes

Consensus reached to approve the minutes with amendments.

3. Discuss Energy Plan Outline/ First Draft

The outline of the energy plan was discussed along with the first draft of the plan. Erik Wells made notes on changes and areas for further discussion and will send a marked-up document to task force members. There was discussion on how to best approach the implementation section of the plan with an emphasis on pathways. Mr. Wells will also send the notes from this discussion and the structure of the implementation section elements discussed to task force members. The task force will continue work on the first draft at its November 26th meeting.

4. Discuss Topics for Next Meeting / Announcements

The discussion and work on the outline and first draft will continue at the next meeting on November 26th. Erik Wells announced the VECAN Conference on December 1st is taking registrations and the Town will reimburse the registration fee for task force members who would like to attend. Mr. Wells also announced he was approached by a few parties inquiring about preferred solar siting designation for potential projects.

8. Adjourn

The meeting was adjourned at 7:40 PM.