

**TOWN OF WILLISTON
ENERGY PLAN TASK FORCE
MINUTES OF MEETING
January 14, 2019**

Draft

MEMBERS PRESENT: G. Miller, John Butterfield, Carl Peach, Reed Parker, Kevin Batson
ADMINISTRATION: Erik Wells, Assistant to the Town Manager
OTHERS PRESENT: Melanie Needle, CCRPC

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order / Public Comment

There was no public comment

2. Approval of December 10, Minutes

Consensus reached to approve the minutes with amendments.

3. Selection of Vice Chair (Acting Chair)

Chair Brian Forest is away until February so a Vice Chair is needed to serve as Acting Chair in his absence. Consensus was reached to appoint Reed Parker as the Vice Chair.

4. Review and Discussion of Energy Plan Second Draft

Melanie Needle led the group in an overview and discussion of a second draft of the Energy Plan. The group provided feedback and edits that Melanie noted to incorporate into the next draft iteration. Consensus was reached to remove objectives from the logic model and have the local goal identified for each idea encompass that aspect. In addition, consensus was reached to focus the implementation of pathways on the responsible party, timeframe and priority.

5. Preliminary Discussion of Energy Conservation Plan Section

There wasn't enough time to get into this section fully. Plan made for the meeting on January 28th.

5. Discuss Topics for Next Meeting / Announcements

The task force will meet next on Monday, January 28th. A discussion will be held on pathways for consumption reduction. There will be a presentation to the Planning Commission on the draft plan at its February 19th meeting.

8. Adjourn

The meeting was adjourned at 7:45 PM.