

**TOWN OF WILLISTON
COMMUNITY CENTER SCOPING & LIBRARY ASSESSMENT
STEERING COMMITTEE
MINUTES OF MEETING
May 4, 2023**

MEMBERS PRESENT: Greta D’Agostino, John Butterfield, Andy Mikell, Lynn McClintock, Karla Karstens, MaryClaire McGovern
ABSENT: Bob Metz
ADMINISTRATION: Erik Wells, Town Manager; Erin Dickinson, Assistant to Town Manager; Todd Goodwin, Recreation and Parks Director; and Jane Kearns, Library Director
OTHERS PRESENT: Architect John Hemmelgarn, Consultant Mellisa Cain, and Resident Marcy Kass

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order

Karla Karstens called the meeting to order at 6:30 p.m.

2. Public Comment – General Issues

Resident Marcy Kass encouraged the Committee to continue to think about intergenerational engagement opportunities within future community spaces.

3. Minutes – March 23, 2023

MOTION by John Butterfield, second by Andy Mikell to approve the meeting minutes of March 23, 2023. APPROVED 6-0.

4. Community Interview Debrief

Mellisa Cain presented an overview of the data collected for the Phase 1 community outreach survey/interview process.

5. Work Session – Data Review and Planning Second Phase of Survey Outreach

Erin Dickinson presented draft questions as a starting point for the Committee to commence a work session on the Phase 2 survey. The Committee made substantial progress on refining the survey contents and will continue working on it at their next meeting.

6. Set Date for Next Meeting

The Committee will next meet on Thursday, May 11, 2023, at 6:30 p.m.

7. Adjournment

With no further business and without objection the meeting was adjourned at 8:14 p.m.