

**TOWN OF WILLISTON
COMMUNITY CENTER SCOPING & LIBRARY ASSESSMENT
STEERING COMMITTEE
MINUTES OF MEETING**

March 8, 2023

APPROVED March 23, 2023

MEMBERS PRESENT: Greta D'Agostino, John Butterfield, Andy Mikell, Bob Metz, Lynn McClintock, Karla Karstens
ADMINISTRATION: Todd Goodwin, Recreation and Parks Director; Jane Kearns, Library Director
OTHERS PRESENT: None

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order

Karla Karstens, called the meeting to order at 6:33 PM.

2. Public Comment – General Issues

None.

3. Minutes – February 16, 2023

MOTION by Lynn McClintock, second by John Butterfield to approve the meeting minutes of February 16, 2023. APPROVED 6-0.

4. Check-in first few days of survey (feedback, adjustments)

Feedback from several committee members was that the openness of survey questions was challenging in getting responses and that a summary of possible activities would be helpful to share with respondents. Andy Mikell is going to send committee members a list of possible community/recreation activities to share verbally with respondents. Jane will send Andy a previously shared graphic of Library future needs.

Surveys to date have been a positive opportunity for conversation with community members. No need to upload completed surveys, drop off at Town Hall or the Library. All agreed to ask respondents for general age (decade), if not comfortable asking exact age. Discussion of how to administer survey to groups. Consensus was to give background then hand out paper surveys for individuals to fill in.

5. Set Dates for Next Meeting

The Committee will next meet on March 23rd

6. Adjournment

With no further business and without objection the meeting was adjourned at 7:45 PM