

**TOWN OF WILLISTON
COMMUNITY CENTER SCOPING & LIBRARY ASSESSMENT
STEERING COMMITTEE
MINUTES OF MEETING**

March 23, 2023

APPROVED May 4, 2023

MEMBERS PRESENT: Greta D'Agostino, John Butterfield, Andy Mikell, Bob Metz, Lynn McClintock, Karla Karstens, MaryClaire McGovern

ADMINISTRATION: Erik Wells, Town Manager, Erin Dickinson, Assistant to Town Manager, Todd Goodwin, Recreation and Parks Director; Jane Kearns, Library Director

OTHERS PRESENT: John Hemmelgarn and Jim Duprey (Black River Design), Mellisa Cain (Iceberg Consulting), Marcy Kass

[Note: Minutes reflect the order of the published agenda.]

1. Call to Order

Karla Karstens, called the meeting to order at 6:30 PM.

2. Public Comment – General Issues

None.

3. Minutes – March 8, 2023

MOTION by Lynn McClintock, second by John Butterfield to approve the meeting minutes of March 8, 2023. APPROVED 7-0.

4. Library Assessment Update

John and Jim from Black River Design provided an update on the Town Green site as an option for library expansion. They reported this remains a viable option to consider and shared some possible configurations of an addition to think about along with parking. The final project report will include the addition option for consideration.

5. Community Interview Check-In's

Mellisa Cain led a discussion to check in on community interviews and discussed tips and strategies for facilitating a discussion with a group of people.

6. Community Interview Scheduling

The group shared locations and dates of planned public engagements for the Town staff to update the project website.

7. Begin Brainstorming Survey Wave 2

There was not enough time for this item and it was tabled.

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8. Set Dates for Next Meeting

The Committee will next meet on April 20th (rescheduled for May 4th).

9. Adjournment

With no further business and without objection the meeting was adjourned at 8:03 PM

RScty: JKearns