

From: Charles Baker [cbaker@ccrpcvt.org]
Sent: Tuesday, September 29, 2015 12:09 PM
To: Charles Baker
CC: Dan Albrecht
Subject: Clean Water Advisory Committee appointments
Attachments: appointment form-CWACoddFY17.doc

Dear Municipal Selectboard Chairs, Mayors, Managers, or Administrators,

The Chittenden County Regional Planning Commission created a Clean Water Advisory Committee (CWAC) at its most recent meeting. I am contacting you now to **ask that your municipality appoint a representative** (and alternate if you deem it appropriate). If you are an MS4 community, I encourage you to have the person working on that program appointed to this Committee.

Please complete and return the attached appointment form by October 23rd to me or Dan. The CWAC will likely have its first meeting on November 3rd.

This Committee will play an important role as we all work with the Agency of Natural Resources on rule making and project prioritization and funding to achieve the requirements of the Vermont Clean Water Act and the Lake Champlain Phosphorous Total Maximum Daily Load (TMDL) Implementation Plan. Here is a link to a [fact sheet](#) that provides the basic requirements for municipalities.

Below is a description of the currently envisioned activities to be undertaken by the CWAC.

The CWAC shall meet as needed to conduct the following activities:

1. oversee programming related to the CCRPC's efforts in assisting the Vermont Agency of Natural Resources with basin planning and surface water management including but not limited to:
 - a. CCRPC's assistance to Vermont ANR in the development of tactical basin plans;
 - b. technical assistance and data collection activities, including information from watershed organizations, to inform municipal officials and the State in making water quality investment decisions;
 - c. coordinating municipal planning and adoption or implementation of municipal development regulations to better meet State water quality policies and investment priorities;
 - d. assistance to Vermont ANR in implementing a project evaluation process to prioritize water quality improvement projects within the region to assure cost effective use of State and federal funds.
2. undertake water quality related technical assistance and policy activities and coordinate activities with the Transportation Advisory Committee including but not limited to activities related to implementation of Municipal Roads Stormwater General Permits;
3. There shall be a Municipal Separate Storm Sewer System (MS-4) subcommittee of the CWAC comprised of the twelve (12) municipalities and organizations in Chittenden County currently subject to a Municipal Separate Storm Sewer System (MS-4) or Transportation Separate Storm Sewer System (TS-4) permit:
 - a. This subcommittee shall operate under agreements contained in a mutually-agreed upon Memorandum of Understanding regarding implementation of, but not limited, to Minimum Control Measures #1 and #2 or as may be amended or consolidated.

- b. This subcommittee has sole authority issues regarding implementation of the Memorandum noted above.
4. The CWAC or other individual subcommittees of the CWAC may also, as appropriate, meet as needed to conduct the following activities:
 - a. review and recommend to the Board water quality program recommendations and priorities;
 - b. review and recommend water quality studies for inclusion in the UPWP;
 - c. review completed CCRPC studies regarding water quality issues;
 - d. oversee the selection of consultants to be retained for water quality related projects and programs;
 - e. conduct other duties as assigned by the Board and/or Executive Committee including recommendations to the Board as needed; and,
 - f. establish sub-committees on an as-needed basis.
5. By the end of 2016, the Committee shall report back to the Commission with recommendations for formal incorporation, or not, into the CCRPC by-laws including membership composition and duties.

Please contact me or Dan if you have any questions. Thank you for your assistance.

Best regards,
Charlie

*Charlie Baker, Executive Director
Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404
Office main: 802-846-4490 x23
Office direct: 802-861-0115
Cell: 802-735-3500 (best)
www.ccrpcvt.org
<http://ecosproject.com>*

Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404-2109

Ladies & Gentlemen:

This will inform you that at our meeting of _____ we voted to appoint the following as our representative and alternate to the Chittenden County Regional Planning Commission's Clean Water Advisory Committee (CWAC) for a term beginning now and ending June 30, 2017:

CWAC Representative: Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Email: _____ Fax number: _____

Alternate Representative: Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Email: _____ Fax number: _____

Very truly yours,

Signature

Name and Title

Municipality