

ACCESSORY STRUCTURES CHECKLIST: WDB Chapter 20

This checklist must accompany all Administrative Permit applications for accessory structures that are more than 10 feet in height or have a footprint of more than 120 square feet.

An accessory structure is located on the same lot or parcel as a dwelling and serves a purpose that supports and is clearly subordinate to the residential use of the property. Accessory structures include detached garages, play structures, and sheds. The applicant must initial each box, indicating the required information has been provided, and that the described standard has been met. The Administrator must then confirm that the application is complete or return this checklist to the applicant indicating what information remains to be provided.

Proposed accessory structures that are less than 10 feet in height or have a footprint less than 120 square feet do not require approval under an Administrative Permit. However, such structures are still subject to the conditions of the Williston Development Bylaw.

Applicant	Administrator	Administrative permit applications for accessory structures must include a dimensional drawing that illustrates:
<input type="checkbox"/>	<input type="checkbox"/>	north arrow
<input type="checkbox"/>	<input type="checkbox"/>	all property lines
<input type="checkbox"/>	<input type="checkbox"/>	height, dimensions, and location of all existing and proposed buildings, driveways, parking areas, and accessory structures
<input type="checkbox"/>	<input type="checkbox"/>	existing and proposed setbacks from all property lines, roads, watercourses, and wetlands
Applicant	Administrator	The following standards must be met by the applicant of an accessory structure:
<input type="checkbox"/>	<input type="checkbox"/>	Location. Accessory structures must be placed in a side or rear yard, except in the ARZD, where they may placed in a front yard, if that front yard is at least twice as deep as the required setback.
<input type="checkbox"/>	<input type="checkbox"/>	Dimensional Standards. Accessory structures must comply with the applicable dimensional standards of the bylaw, such as setbacks and height. Applicants must provide a site plan drawn to scale and in sufficient detail to demonstrate compliance with this standard.
<input type="checkbox"/>	<input type="checkbox"/>	In the Village. Accessory structures in the VZD must comply with the Williston Village Historic District Design Review Guide and may be subject to review by the HAAC and DRB. Applicants who wish to place an accessory structure in the VZD must provide architectural drawings, including elevations, drawn to scale and in sufficient detail to demonstrate compliance with that standard.