

**TOWN OF WILLISTON
CEMETERY COMMISSION
MINUTES OF MEETING
September 18, 2025**

Meeting held in the Annex Conference Room at 7878 Williston Road, Williston, VT.

MEMBERS PRESENT: Jack Price, Drew Nelson, and Cameron Clark

ABSENT: Hazel Winter

OTHERS PRESENT: Assistant Town Manager Erin Dickinson and Former Commissioner Bea Harvey

The meeting was called to order at 2:36 p.m.

Former Commissioner Bea Harvey commended the Boy Scout project honoring veterans, noting that the scouts did an excellent job. Commissioner Cameron Clark reported that distant family members who recently visited Chittenden Cemetery commented on how well it is maintained. She also noted that last week, a descendant of Thomas Chittenden stopped by and shared similar praise.

The draft minutes from the August 19, 2025, meeting were presented. Commissioner Drew Nelson moved to approve the minutes, seconded by Clark. The motion carried unanimously and the minutes were approved as presented.

The Commission did not receive a budget report this month.

Nelson reported that since the August 19, 2025, meeting, there have been three interments completed, two scheduled and two pending. Three lots have been sold. Commissioner Jack Price commended Nelson for his meticulous records and excellent customer service.

Price reported that he approached Aron Merrill of the Williston Historical Society (WHS) regarding a possible collaboration to install a brass marker with historical information. A proposal will be drafted and presented to WHS at their February 2026 meeting.

The Commission discussed the need to find a new monument engraver to replace its former insured contractor, now retired, who was also crucial to the servicing of the Memorial Garden interment contracts, as well as lettering in the other Town cemeteries. A current monument dealer employs such an engraver as a sub-contractor, and the Commission is making an effort to secure that service for future lettering tasks.

Price suggested that the Commission may eventually wish to hire a landscape contractor to assist with overgrown vegetation issues.

Price reported on the completion of monument cleaning in East Cemetery, Sections 4 and 5. Two contractors performed the work. To help with payment, the Commission noted that a CD maturing in October could be used.

The Commission was unable to review the remaining Fiscal Year 2026 maintenance and repair budget because updated figures from the Finance Director are still needed.

However, they discussed the following possible projects for the remainder of the fiscal year 2026 season:

- Elevating grass and foot markers in East Cemetery, prioritizing those lots supported by donor funding, with hopes to begin before the ground freezes.
- Clearing invasive vines from the eastern fence at East Cemetery.

Harvey suggested considering monument cleaning at Morse Cemetery. Price noted that if additional cleaning is scheduled for Section 6 in East Cemetery, work at Morse could potentially be included with the agreement.

The Commission's next meeting will be Thursday, October 16, 2025, at 2:30 p.m. in the Annex Building Conference Room.

There being no further business, the meeting adjourned at 3:39 p.m.

Respectfully Submitted,
Jack Price, Chair