

**TOWN OF WILLISTON  
COMMUNITY CENTER SCOPING & LIBRARY ASSESSMENT  
STEERING COMMITTEE  
MEETING MINUTES  
August 10, 2023 at 6:30 p.m.**

**APPROVED August 31, 2023**

**MEMBERS PRESENT:** Karla Karstens, Lynn McClintock\*, MaryClaire McGovern, John Butterfield and Bob Metz  
**ABSENT:** Greta D'Agostino  
**ADMINISTRATION:** Erik Wells, Town Manager; Todd Goodwin, Recreation and Parks Director; Jane Kearns, Library Director;  
**OTHERS PRESENT:** John Hemmelgarn, Jim Duprey and Heather Mooney of Black River Design

\*Joined by Zoom

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The meeting was held in the Beckett/McGuire Meeting Room, 7900 Williston Road, Williston, VT 05495.

- Call to Order**  
Karla Karstens called the meeting to order at 6:30 p.m.
- Public Comment – General Issues**  
There were no public comments.
- Minutes – August 10, 2023**  
*MOTION by Lynn McClintock and second by Bob Metz to approve the meeting minutes of August 10, 2023. APPROVED 5-0.*
- Discussion on Space Configuration with Black River Design**  
Consulting architects Black River Design led a discussion looking at different options for the project spaces of library and community/recreation facilities. Different options were explored that included a baseline recreation/community facility, inclusion of the library and the inclusion of a pool. The Committee discussed the different options and configurations and provided feedback for the next draft.
- Other Business**  
There was no other business.
- Set Date for Next Meeting**  
Erik Wells will communicate with a doodle poll via email.
- Adjournment**  
With no further business and without objection the meeting was adjourned at 8:15 p.m.