

Town of Williston
Board of Civil Authority
Minutes for February 3, 2025

Members Present:

Sarah Mason, Terry Macaig, Andy Mikell, Debbie Ingram, Carter Smith, Ted Kenney, Bruce Roy, Charity Clark.

Remotely via Zoom: Ellie Beckett, Jeanne Jensen

-Meeting opened at 6:02 pm by Andy Mikell. Introductions were made.

-No public comment.

Agenda item: Election of BCA Chair and Vice Chair

A motion by Terry Macaig to elect Andy Mikell as BCA Chair. Seconded by Carter Smith. No discussion. Ayes have it. Approved.

A motion by Terry Macaig to elect Carter Smith as BCA Vice Chair. Seconded by Charity Clark. No discussion. Ayes have it. Approved.

Agenda item: Biennial review of Voter Checklist

Town clerk Sarah Mason reviewed the procedure for 17 VSA 2150 c, d (7). All BCA members were sent a copy of the Williston voter checklist and asked to review for duplicate voters, deaths occurring out of state, or people they think have moved. The Certificate of Completion will be sent to the Secretary of State's office well before the September 20th deadline.

Agenda item: Town Meeting Logistics and Jobs

Per statute, the Board of Civil Authority shall appoint assistant election officials. Sarah provided a list of consistent and experienced election workers. Andy Mikell asked for a motion and read the list. Motion to approve the list provided plus any other interested parties who come forth by Terry Macaig. Seconded by Charity Clark. No discussion. Ayes have it. Approved. Two JPs needed for voter check-in Monday night at WCS on 3/3/25. 6:40-7:10pm. Other jobs will be scheduled for 3/4/25 via email. CVSD ballots will be taken out to CVU at 3pm and 7pm.

-No other items were brought forth.

Motion to adjourn at 6:15pm by Terry Macaig. Seconded by Carter Smith. Meeting adjourned.

Respectfully submitted,

Sarah Mason

Williston Town Clerk