

TOWN OF WILLISTON, VERMONT  
**CEMETERY REGULATIONS**  
MORSE CEMETARY, THOMAS CHITTENDEN CEMETERY  
EAST CEMETERY, DEER VIEW CEMETERY

**I. Hours of operations**

- a. All Williston Cemeteries shall be open from 7:00 a.m. until dusk from May 15<sup>th</sup> until November 15<sup>th</sup>, or at the discretion of the Cemetery Commissioners.
- b. Everyone shall leave the grounds by closing times.

**II. General Cemetery Rules**

- a. No person shall remove any objects from a lot unless it is on their own lot.
- b. Destruction of property in any Town of Williston Cemetery is prohibited and will be dealt with under the fullest extent of the law.
- c. Removal of stones and/or monuments for repair, cleaning, engraving or replacement must be pre-approved by the lot owner and the Cemetery Commissioners.
- d. No commercial trucks, roller blades, snowmobiles, or skateboards shall be allowed inside the cemetery except with permission from the Cemetery Commissioners.
- e. All animals shall be leashed or caged. Owner shall clean up after their animals.
- f. Children, under the age of fourteen (14), within the cemetery grounds must be attended by an adult who shall be responsible for his/her conduct.
- g. No solicitation of any kind shall be permitted on or within any Town of Williston Cemeteries; this includes distribution of business cards, pamphlets, or posters.

**III. Volunteers, Contractors and other workers**

- a. All workers, in any capacity, in the cemeteries shall be subject to the direction and control of the Cemetery Commissioners.
- b. Any worker who does not abide by the regulations or respect the properties of the cemeteries shall not be permitted to enter the cemeteries.
- c. All contractors and/or businesses working in any Williston Cemetery must carry current insurance.

1. Certificate of Insurance required annually at the Town Clerks Office by April 1<sup>st</sup> and other times during the year as coverage's expires/is renewed.

2. "Town of Williston" must be identified as the Certificate Holder.

3. Minimum coverage required:

3a. Commercial General Liability:

Each Occurrence, \$1,000,000

Damage to rented premises, \$250,000 (each occurrence)

Medical Expenses, \$5,000 (any one person)

Personal & ADV injury, \$1,000,000

General Aggregate, \$2,000,000

Products – Comp/OP AGG \$2,000,000

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- 3b. Automobile, Scheduled Autos Combined single limit \$1,000,000  
Hired Auto and Non-Owned Autos (each accident) \$1,000,000
- d. All contractors employed in any capacity in the cemeteries shall give forty eight (48) hours notice to the Cemetery Commission/Sexton before performing any work in the cemeteries.
- e. In all cases, all excavated material from monuments and excess material from all burials shall be added to the pile at the Deer View Cemetery.
- f. Any entity working on burial, foundation, or monuments must remove excess soil from cemetery premises at its expense.
- g. Any damage that may be done to any driveways or lawn areas and other cemetery property by any contractors, group or individuals shall be repaired by the contractor, group or individual at the expense of the contractor, group or individual.
- h. All workers engaged in the vicinity of a burial shall suspend their labors during the service. All Equipment shall be moved outside of the cemetery and shut off.

### **IV. Lot Sales.**

- a. Purchase of lots for current residents and former residents of the Town of Williston: See summary of prices in section X.
- b. Non residents can purchase lots: See summary of prices in section X.
- c. The sale of multiple lots together by one purchaser shall be considered a plot. The minimum number of lots to make up a plot shall be two (2).
- d. Four (4) cornerstones must be purchased from the Town of Williston for each plot or single lot.
- e. Two (2) cremation burials or one (1) regular burial and one (1) cremation burial in each lot is permitted. Additional cremation may be considered at the discretion of the Cemetery Commissioners.
- f. Persons desiring to purchase cemetery lots or plots will contact a Cemetery Commissioner and shall obtain a copy of the Cemetery Regulations from the Williston Town Clerk and/or any Cemetery Commissioner.
- g. The Board of Cemetery Commissioners has the authority to designate certain sections of the cemeteries where lots will not be sold except upon agreements.

### **V. Lot Transfer/Sales – Private**

- a. Sales of private lot(s) are between the owner and the purchaser.
- b. New Corner stones must be purchased through the Town of Williston by the new lot owner see section X for pricing.
- c. The transfer of cemetery lots or part of such lot to a third party shall be reported at the office of Town Clerk and Commissioners for record before the purchaser shall be allowed to use said lot.

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### **VI. Lot Owner's Responsibilities.**

- a. Cornerstones are required at the time of lot purchase and will be installed by cemetery personnel at "no further charge".
- b. All cornerstones must be flush with the ground.
- c. Lot owners will be allowed to plant flowers, artificial flowers and limited shrubs on their lots under the direction of the Cemetery Commissioners.
  1. Only the following shrubs will be allowed to be planted, Boxwood (any variety), Arborvitae, Blue Nest Spruce, Juniper, Winter Daphne, and Glossy Abelia.
- d. All plantings must be contained within the boundaries of the lot and must be maintained by the lot owner.
- e. Any plantings that infringe upon the boundaries of any adjacent lots must be trimmed back or removed by lot owners. When plantings are not maintained by lot owners, Cemetery personnel and/or their representatives may trim or remove plantings, if necessary to prevent damage to property and monuments.
- f. Lot owners assume the risk and take full responsibility for any items left at a gravesite and all such items must be maintained by lot owner.
- g. No glass containers, other than Eternal Lights, shall be allowed in any cemeteries without permission of the Cemetery Commissioners.

### **VII. Monuments and Markers**

- a. All Monuments and Markers shall be installed by the monument company with the exception of the four (4) cornerstones. This includes all military, footstones and cremation markers.
- b. Maximum length monument allowed will be 36" long for a single lot.
- c. Only one head stone and one foot stone will be allowed on each single lot.
- d. No monuments, headstone or ground markers shall be set without a foundation that meets the Cemetery Commissioners minimum standard.
- e. Grass level markers will be allowed on each lot, with at least a compacted six (6) inches deep crushed stone for a foundation.
- f. Monuments and markers may be centered on multiple lots in alignment with the existing monuments. The monument base or foundation may not exceed the width of owner's plot minus one foot on each end.
- g. All monuments and headstone foundations will be poured at a minimum of four (4) feet deep with commercial ready mix concrete at 2500 PSI strength.
- h. The Board of Cemetery Commissioners reserves the right to oversee the building and approve/disapprove all foundations for monuments, headstones, or markers.
  1. Forty eight (48) hour notice required. See section III, paragraph d.

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### **VIII. Interments and Burials**

- a. All burial services and burials in the cemetery shall be under the control and subject to the direction of the Commissioners/Sexton.
- b. All arrangements for all interments shall be made a minimum of twenty four (24) hours in advance.
- c. Funeral Directors shall bring and turn over to the Commissioner or his/her designee a burial permit or cremation certificate, whichever applies, with all information completed prior to any burial service/burial. No burial will take place without the above, duly completed certificates.
- d. All fees shall be paid in full prior to any interment. This includes lots, markers, cornerstone, (ect).
- e. In all cases, designate materials from excavating vaults shall be stored at the Deer View Cemetery stock pile or on the excavator's truck away from the burial ceremony during the interment.
- f. Interments shall not be held on Sundays except in cases of dire necessity. Each instance must be approved by the Town of Williston and the Board of Cemetery Commissioners.
- g. Persons desiring to allow the interment of bodies other than members of their own family shall give written permission of the same signed by the lot owner or by his/her legal representative and recorded in the Town Clerk's office.
- h. No interment and/or cremated remains of any body other than human shall be permitted in the cemetery.
- i. All workers, refer to Section III.
- j. No disinterment or removal of any body shall be allowed except as provided by Title 18 of the State of Vermont Statutes Annotated.

### **IX. Memorial Garden.**

- a. Remains must be in a Biodegradable Container.
- b. No Shrubs are allowed.
- c. Flowers are permitted with the permission of the Cemetery Commissioners.
- d. A duly completed cremation certificate is required prior to any burial.

### **X. Summary of fees.**

- a. All fees shall be paid to the Town of Williston, in full before interment.
- b. Lot Prices.
  1. Residential lot price: \$500 per single lot.
  2. Non-Residential lot price \$1000 per single lot.
- c. Cornerstones. The purchase of four (4) cornerstones must be purchased by the Town of Williston for any sale or re-sale of any lot or plot. Only four (4) cornerstones are required for any size plot. The Cemetery Commissioners/Sexton is

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responsible for ordering and installing the cornerstones at no further expense to the purchaser.

- 1. Cornerstones: \$150 per four (4) standard grey granite cornerstones.
- d. Cremations. The Sexton performs all cremation burials, including the Memorial Garden.
  - 1. Cremation: \$100 per cremation.
- e. Memorial Garden. Space can be purchased by Resident or Nonresident. Price includes a cremation burial, perpetual care, space and lettering on the granite monument.
  - 1. Memorial Garden: \$350 per space.

Dated this 12<sup>th</sup> day of April, 2011

Williston Cemetery Commissioners:

Bea Harvey: \_\_\_\_\_

Joan Pentkowski: \_\_\_\_\_

Lynwood Osborne: \_\_\_\_\_

Paul Young: \_\_\_\_\_

Adopted 11<sup>th</sup> day of November, 2001  
Current Revision 8<sup>th</sup> of February 2011

Reference: 1) Title 18 VSA  
2) "Digging Deep" 2007 by VT Secretary of State, A guide to Cemetery Commissioners