

Appendix D - Road Name and Road Location Addressing Ordinance Town of Williston, Vermont

Only relevant sections of this ordinance are reproduced here.

SECTION I - AUTHORITY

This ordinance is enacted pursuant to 24 VSA, Chapter 59, Chapter 61, Subchapter 11 and Chapter 117, and 24 VSA, Section 2081 (16). It shall constitute a civil ordinance within the meaning of 24 VSA, Chapter 59.

SECTION II - PURPOSE

It is the purpose of this ordinance to promote the public health, safety, welfare and convenience and in order to develop a more uniform road naming, road renaming and road location addressing system throughout the Town of Williston to enable people to locate roads and addresses and to effectively provide emergency services and deliveries to Town citizens.

SECTION V - FUTURE DEVELOPMENT

- A. Prior to the approval of a subdivision by the Planning Commission, the subdivider shall furnish a plan for road naming in accordance with this Ordinance to the E-911 Coordinator and the Development Review Board. The subdivider shall be responsible for installation of road signs, per Town of Williston specifications, prior to the issuance of any permits for construction on any of the subdivided lots.
- B. Following the adoption of this Ordinance, the E-911 Coordinator shall give written approval for the proposed road name and the Selectboard shall add it to Attachment A pursuant to the procedure set forth above.

SECTION VI - GENERAL NUMBERING SYSTEM GUIDELINES

- B. The Town of Williston shall assign each structure, as defined herein, a "location number" based upon its distance (i.e.: the number of 5.28 foot segments) from the starting point of the road to the center of the driveway or entrance from the road to the structure. The Town shall have the authority to assign a location number utilizing other physical information regarding the structure, if appropriate and necessary in order to effectively provide emergency services.
- C. Each of the location numbers for structures must be at least four (4) inches high and two (2) inches wide. Location numbers must be sharply contrasting in color from the background with no other markings or symbols. Numbers must be clearly visible from the road if the location number signs are affixed to the structure. If the location number affixed to the structure is not clearly visible from the road, the location number shall be affixed on a board or plaque no smaller than 8 inches wide by 4 inches high and such board or plaque is affixed to a post, pole, fence or other structure near the driveway entrance so as to be clearly visible from the road during all seasons. Numbers may only be affixed to a mailbox if there is a single mailbox located at the entrance to the structure from the road and, in such event, the location number shall be on both sides of the mailbox. If there are multiple mailboxes at a single location or the mailbox is on the opposite side of the road to the entrance to the structures, any identifying information shall be marked on the front of the mailbox facing the road. The property owner is responsible for the purchase and installation of numbers to be installed.
- D. A multiple dwelling or use structure shall bear one number for each dwelling or use where possible. If each dwelling or use does not have a separate number, then the Town shall determine the appropriate numbering of each dwelling or use so as to effectively provide emergency services.
- E. All location numbers shall be maintained so as to maintain clear visibility of the location number.

SECTION VII - ROAD NAME SIGNS

- A. The Public Works Department, upon adoption of this Ordinance, shall institute a program for the installation and maintenance of municipal and private road name signs in accordance with this Ordinance. All private roads shall also be properly signed. The cost of initial installation (purchase and installing post and sign) shall be by the Town on existing Town roads listed on Attachment A. The owners/users of roads which are not State or Town highways shall be responsible for the acquisition, installation and maintenance, repair and replacement of such road signs for the private roads. The Town shall be responsible for the maintenance, repair and replacement of road signs on public highways.
- B. All road signs shall conform to the *Manual on Uniform Traffic Control Devices for Streets and Highways*.
- C. All signs shall be maintained so as to maintain clear visibility of the name of the road.

SECTION VIII - NUMBERING

All property owners of structures shall install their location numbers within sixty (60) days after the adoption of the road name upon which the structure is located and numbers have been assigned by the Town.

Adopted this 24th day of April, 1997:
Amended this 4th day of December, 2006