

Quarterly Report Outline

Department:	Police Department
Date:	April 1, 2014

Report on projects, activities and accomplishments - Report on various projects, activities and accomplishments undertaken this past quarter in narrative form.

1. Last Quarter:

- Quarterly Activity

	3rd Qtr, 2013	4th Qtr, 2013	1st Qtr, 2014	2nd Qtr, 2014	3rd Qtr, 2014
Vehicles Stopped	1283	1447	1321	1360	1033
Tickets Issued	247	286	280	365	223
Warnings Issued	416	888	461	801	503
Arrests	115	118	96	120	92
Offenses	162	149	123	157	109
Calls for Service	1130	1317	1363	1133	1207

- Replaced second marked cruiser for FY 14.
- Implemented organizational re-assignments.
- Completed budgeting process for FY 15
- Attended annual Chittenden County Chiefs retreat.
- Sought funding for RAD Training Equipment – Received \$600 towards RAD equipment and scheduled officer for required training in April 2014
- Awarded \$5,000 toward traffic safety equipment and utilized approximately \$3,500 toward a semi-permanent mounted speed sign using solar power.
- Completed full inventory of police evidentiary property during property custodian switch and working toward annual reporting of unclaimed monetary property for State of Vermont
- Received notice of being approved for \$30,600 toward the replacement of our base radio equipment as well as acquiring 4 new portable radios for both replacement and expansion.
- Arranged for the training of our newest officer in the Spring 2014 Part-Time Officers Academy and enrolled him in our field training program upon his successful completion
- Officer M. Cohen successfully completed training as a State of Vermont trained Drug Recognition Expert.
- Draft policy on performance evaluations completed along with the development of department forms. Once policy issued, training will be arranged

- Entire manual of policies accepted as printed & 7 Department General Orders reviewed/revised
- Safety display during Kids Day at WCS
- Renewed access (static since early 2000's) into the Military LESO (Law Enforcement Support Office) equipment distribution system
- Officers participated in 7+ Traffic Safety Details in and around Williston

2. Upcoming Quarter:

- Begin recruiting process for new grant officer position
- Finalize performance evaluation process
- Continue with review process of General Orders
- Arrange to replace our NIBRS Compliance Auditor who resigned effective May 1.
- Begin replacing base radio equipment and portables pursuant to grant
- Begin replacing Bullet Proof Vest undergarment carriers to external carriers to reduce weight of equipment currently located on belts to carrier pockets on vest.
- Host Street Level Drug Investigation Course
- Continue monitoring budget for end of year outcomes
- Install Grant purchased speed sign
- Prepare State mandated reporting of unclaimed property
- Attend Annual Vermont Chief's/Sheriffs Meeting