

Quarterly Report Outline

Department:	Police Department
Date:	January 6, 2015

Report on projects, activities and accomplishments - Report on various projects, activities and accomplishments undertaken this past quarter in narrative form.

1. Last Quarter:

- Quarterly Activity

	2nd Qtr, 2014	3rd Qtr, 2014	4th Qtr, 2014	1st Qtr, 2015	2nd Qtr, 2015
Vehicles Stopped	1360	1033	1395	1307	1355
Tickets Issued	365	223	362	304	279
Warnings Issued	801	503	682	469	705
Arrests	120	92	110	95	98
Offenses	157	109	151	124	131
Calls for Service	1133	1207	1359	1302	1243

- Attended career fair at Westfield State College to increase efforts to target a more diversified applicant pool.
- All officers came into compliance with annual training requirements per VCJTC rules.
- Officers remained busy during the Halloween celebration by handing out candy to our community ghosts and goblins.
- Sgt. Keith Gonyeau graduated from the Leadership in Police Organizations class. This was a 3 week class held over 3 months to prepare Sgt. Gonyeau for future leadership endeavors with our agency.
- Finalized budget estimates for FY 2016
- Put into service our two new cruisers, replace one Detective vehicle with former marked unit, and sell old detective vehicle along with old marked unit.
- Attended and served Harvest Lunch at ABS
- Planning & scheduling began for fall Traffic Safety initiatives
- Sgt. Huizenga graduated from the Roger Williams Executive Development Program, a 2+ week executive training program for future leaders.
- Long-time officer and detective, Mike Lavoie retired after 17 years of dedicated service
- Selection process to replace Det. Lavoie was conducted and candidate Brittany DeRocher was selected to enter the very final stage of our hiring process. Current plan entails having her prepared to attend the February

Police Academy if a slot becomes open (current academy is full). Secondary plan is to hire her effective the beginning of March to attend the Part-Time Academy so she can begin training.

- A new recruiting and selection process will begin again as we also received a resignation from Officer Hansell who is moving out of state to be with family.
- Officers attended the Rape Aggression Defense training during this quarter. Initial plan is to schedule our first community training for the spring of 2015 when the weather clears to ensure registrants can make it to class.
- Due to the efforts of the patrol division, we obtained a set of 6 truck scales for doing commercial vehicle enforcement surrounding weight violations. The scales were free and provided by the Vermont Agency of Transportation, Department of Motor Vehicles. These were ultimately configured to be a part of our new SUV Patrol Vehicle.
- Personnel Evaluation system was implemented and is being utilized as planned.
- Officer Shepard attended Commercial Motor Vehicle Enforcement training and sponsored by the Vermont Department of Motor Vehicles. He also attended Field Training and Evaluation Officer Training to be our newest FTO to help train new recruits.
- Sgt. Claffy has implemented a quarterly proactive inspection of vehicles by a local mechanic to identify potential issues with vehicles to prevent major expenses and extended vehicle downtime.
- Part of our efforts last year was to reduce intersection related crashes by enhancing our visibility and increasing our efforts around our high crash intersections. As a result, our calendar year statistics show a 4% reduction in intersection crashes and a 3.5% decrease in overall non-parking lot crashes. Our injury related crashes increased by 1 crash.
- Updated our policies to reflect changes in statewide model policies surrounding Fair & Impartial Policing as well as Eyewitness Identification.
- The Police Contract was ratified and implemented

2. Upcoming Quarter:

- Attend annual Chittenden County Chief's retreat.
- Plan for some form of community outreach event whether it be in the form of a meeting, social event, or program.
- Plan for a RAD Class
- Fill current police officer vacancy
- Identify second detective for future appointment when staff levels permit