

Quarterly Report Outline

Department:	Police Department
Date:	January 6, 2014

Report on projects, activities and accomplishments - Report on various projects, activities and accomplishments undertaken this past quarter in narrative form. See example below.

1. Last Quarter:

- Quarterly Activity

	2nd Qtr, 2013	3rd Qtr, 2013	4th Qtr, 2013	1st Qtr, 2014	2nd Qtr, 2014
Vehicles Stopped	1103	1283	1447	1321	1360
Tickets Issued	246	247	286	280	365
Warnings Issued	599	416	888	461	801
Arrests	107	115	118	96	120
Offenses	168	162	149	123	157
Calls for Service	1203	1130	1317	1363	1133

- Met with Radio vendor regarding radio system functionality and determined the first stage of repair was to replace existing base radio system. Homeland Security posted an eligible grant for this and an application for \$43,000 in equipment was submitted. Following this, we need to start looking for a suitable location and develop an equipment plan to install a voting receiver system that will allow multiple sites to work together so the strongest transmitter/receiver will do the work. Once the plan is outlined, we should seek grant funds or local funding to start purchasing required equipment.
- Our Halloween activities involved receiving a donation from our local Walmart store for the purchase of candy to be handed out by officers in neighborhoods and have the office open as well.
- Finalized annual training requirements for VCJTC
- Both the Capital and Operations budget were submitted on time.
- 5 Officers were recognized at an Awards Dinner for their efforts in Traffic Safety, Criminal Enforcement, DUI Arrests, and Officer of the year. One officer was recognized for his efforts to save a life of a person who was attempting to take their own life.
- Attended the 120th Conference of the International Association of Chiefs of Police in Philadelphia, PA.
- Grant funded traffic safety patrols began in an effort to reduce traffic crashes and instances of impaired driving. Additional emphasis will also be placed on occupant protection equipment.

- Officers attended a prominent New England Criminal Justice Career Fair in Westfield, Mass. in an effort to attract more applicants and to attract a more diversified pool of applicants.
- Officers participated in the Allen Brook School Harvest Fest by helping to serve lunch.
- Officers are assigned the responsibility to visit each school at least once per month just to walk around, visit and have lunch.
- Officers participated in the National Prescription Drug Take Back day in October. Williston PD collected 83 lbs. of unneeded prescription and other controlled substances
- We were the recipient of a Community Policing Hiring Grant to fund \$125,000 toward the hiring of a new officer for a 4 year period.
- Other grants received were for \$4,000 for SHARP (DUI enforcement details) and a little over \$1,300 for the purchase of 6 bullet proof vests (50%). In addition to the 50% payment, we will receive another 25% of the purchase price of these vests through a program at the Vermont League of Cities and Towns.
- Received approval to hire new officer effective Jan. 6, 2014. Starting part-time and moved to full-time following first level of part-time training in preparation for full-time academy in August 2014.
- Attended a general membership meeting of Vermont Chiefs of Police in Middlebury.

2. Upcoming Quarter:

- Replace second marked cruiser for FY 14.
- Implement organizational re-assignments and prepare for selection process for new position of Administrative/Support Sergeant.
- Continue supporting Town's effort in FY 15 budgeting
- Attend annual Chittenden County Chiefs meeting
- Seek funding for RAD Training Equipment
- Evaluate need for permanent mounted speed monitoring equipment on North Williston Road. Use Governors Highway Safety Equipment Grant to purchase if deemed appropriate.
- Begin evaluation process of police SUV's for the replacement of EQ #3 (Tahoe).
- Complete full inventory of police evidentiary property during property custodian switch