

Quarterly Report Outline

Department:	Police Department
Date:	October 1, 2014

Report on projects, activities and accomplishments - Report on various projects, activities and accomplishments undertaken this past quarter in narrative form.

1. Last Quarter:

- Quarterly Activity

	1st Qtr, 2014	2nd Qtr, 2014	3rd Qtr, 2014	4th Qtr, 2014	1st Qtr, 2015
Vehicles Stopped	1321	1360	1033	1395	1307
Tickets Issued	280	365	223	362	304
Warnings Issued	461	801	503	682	469
Arrests	96	120	92	110	95
Offenses	123	157	109	151	124
Calls for Service	1363	1133	1207	1359	1302

- Hired Officer Katrina Ducharme to fill our COPS Grant position. Initial training at the part-time academy was accomplished and she is currently in the field training program
- Officer Logan Young began his full-time certification training at the police academy in August.
- The annual department awards event was held. Officer Trybulski was awarded Officer of the Year for the second year in a row.
 - Traffic Enforcement Award – Officer Trybulski
 - Criminal Enforcement Award – Officer Trybulski
 - DUI Enforcement – Officer Alex Tower
 - Teamwork Award – Stephan LaTulippe and Cristalee McSweeney
 - Letters of Commendation – Detective Lavoie, Officer Joshua Moore,
- Sgt. Justin Huizenga was selected to be the agencies first Administrative Sergeant. His responsibilities entail community outreach, oversight of our dispatch and detective functions, and will assist the Chief of Police in other administrative capacities.
- Participated in the Fall Drug Take Back day, September 27th.
- Installed our unused prescription drug deposit box that we were granted through the National Association of Drug Diversion Investigators, Inc.
- Received 2nd Place award in the Vermont Governor’s Highway Safety Program Law Enforcement Challenge for traffic safety initiatives. This was a

significant goal that we were striving for as we had always come in third place.

- Ordering process for replacement cruisers is underway for FY 2015.
- Enrolled one Sergeant in the Executive Development Program at Roger Williams University as part of the three-part series of Law Enforcement Leadership Training
- Began FY 2016 Budgeting process
- Began advertising for the anticipated retirement of Detective Lavoie in December following 17 years of service with the Williston Police Department.
- More than half of the sworn members attended standardized training for responding to active incidents involving school violence situations. This is a national trend to standardize response across the nation.
- Contract negotiations have started with the new bargaining unit through the New Hampshire Police Benevolent Association who now represent officers below the rank of Chief.
- Switched telephone service providers from Fairpoint to Sovernet to save an estimated \$1,600 per year in recurring phone line expenses. Transition should be taking place in October.

2. Upcoming Quarter:

- Attend career fair at Westfield State College to increase efforts to target a more diversified applicant pool.
- Ensure compliance with annual training requirements of officers pursuant to VCJTC rules.
- Plan for Halloween activities
- Attend the graduation of Sgt. Keith Gonyeau for his successful attendance at the Leadership in Police Organizations class he has been in since August.
- Finalize budget estimates for FY 2016
- Put into service our two new cruisers, replace one Detective vehicle with former marked unit, and sell old detective vehicle along with old marked unit.
- Attend and serve Harvest Lunch at ABS
- Planning & scheduling begins for fall Traffic Safety initiatives with SHARP and Occupant Protection details.