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| Department: | Police Department |
| Date: | April 2016 |

1. Last Quarter:

- Our newest officer, Officer Harley Pecor, began the Police Academy for Level III officers in Pittsford on February 1, 2016.
 - Within the first few weeks of attending, Ofc. Pecor was injured and after numerous weeks of PT it was discovered that the injury would need surgery to correct and she was removed from academy and placed on light duty in anticipation of next academy in Aug.
- Ongoing testing and interviewing to identify replacements to fill our current vacancies will occur until a new officer is found.
- Our first pick for Admin. Asst. backed out and we ended up offering the position to another top candidate, Anne Hardman, who started Feb. 8th. On the Job Training commenced immediately
- Created draft Town Policy for the use of VT-Alert as an emergency notification system and for use as a town employee notification system. Utilized the system twice for road closures due to weather and safety reasons
- Had new cruiser fit up by Adamson Industries and convert current Detective vehicle to be replaced by unit being taken off line; Have old Detective vehicle up for sale by bid. This is part of our ongoing vehicle replacement schedule and capital improvements
- Attended Annual Chittenden County Law Enforcement Executives (CCLEE) retreat. Work commenced on addressing noted areas of improvement on a county basis.
- We are in the process of catching up on past alarm billing that was postponed due to loss of employee and addressing problem alarms
- Enrolled additional officer in the Advanced Roadside Impaired Driving Enforcement training
- Myself and Ofc. Shepard started to assist Susan Lamb, finance director, in researching an updated town phone system. Have attended three vendor meetings to data and are awaiting initial estimates.
- Ofc. Shepard has begun the initial stages of planning for our transition to a new records management system pending a positive vote outcome on the police budget.
- Sent Sergeants Huizenga and Graham to the Strategic Planning Training at Roger Williams.
- Began discussions with the Chittenden County Sheriff and Radio North about improving our radio communications due to the placement of our repeater on the Fire Station prior to my arrival.
- Implemented new fee structure for 3 services we perform. Fingerprinting, VIN Verifications, and Photo Identification Printing
- Officers attended two career fairs and advertisement has been broadened to surrounding states
- I accepted the resignation of Ofc. Alex Tower on March 16th and at the end of February for Officer Ducharme (our COPS Grant Officer). These resignations equate to our department having a total of 4 uniform officer vacancies.
- Numerous hours have been directed to the monitoring of traffic at Williston Road and Talcott Road due to the road closing to show visibility for traffic turning onto and off from Talcott road to go to Allen Brook School, especially the buses.

2. Upcoming Quarter:

- Begin preparations for 4th of July Parade
- Continue our recruitment activities to fill our 4 current vacancies
- Attend the annual Chiefs and Sheriffs Joint training retreat
- We are working on an incident based electronic feedback survey
- Records Management training as well as NCIC Training conducted for new Administrative Asst.
- NCIC Audit is scheduled for April 2016. This inspection is done to ensure we are meeting NCIC Security and protocol standards.
- Annual Firearms training begins in May and our annual required First Aid Training will be completed in April
- Spring brings conducive weather conditions for use of our speed monitoring trailer and directed patrols

3. Quarterly Service Indicators

| | 3rd Qtr, 2015 | 4th Qtr, 2015 | 1st Qtr, 2016 | 2nd Qtr, 2016 | 3rd Qtr, 2016 |
|-------------------|---------------|---------------|---------------|---------------|---------------|
| Vehicles Stopped | 1355 | 1143 | 1285 | 1088 | 874 |
| Tickets Issued | 279 | 291 | 324 | 241 | 255 |
| Warnings Issued | 705 | 716 | 796 | 724 | 595 |
| Arrests | 98 | 88 | 103 | 75 | 56 |
| Offenses | 131 | 118 | 128 | 94 | 73 |
| Calls for Service | 1243 | 1274 | 1447 | 1347 | 1116 |