

**Public Works Department
Proposed Fiscal Year 2018
Sewer Budget**

Letter of Transmittal

Mission Statement:

To provide the community with the highest level of service at reasonable cost. Further providing professional efficient maintenance of the community's public infrastructure while being sensitive to the needs of our residents in a growing community.

Budget Line Item Major Changes:

Sewer

- The treatment rate increase at the Treatment Plant for FY18 is 4.36%. Even with this increase there is no expected increase in our retail rate. The retail rate for FY 17 is \$6.48 per 1000 gallons and will remain the same for FY18.
- We continue to use sewer fund balance to offset expenses which helps keep the rate stable. The amount of fund balance being used for FY 18 is \$290,140.
- Upgrades to pump stations began in budget cycle FY12. In the FY17 budget cycle we are in the process of making improvements to Taft's Farm and Blair Park. All the upgrades are for age related issues and are not capacity driven. We will continue to pay back loans in FY18 for previous years upgrades from money that was bonded in FY 12. However the Taft's Farm and Blair Park projects will be funded out of a capital savings project that was started in FY 2016 that will allow us to do upgrades without borrowing money. Other pump stations that still need to have upgrades include North Williston Road, South Brownell Road and South Ridge.
- We continue to purchase more sewer capacity from the Town of Essex Junction. This allows us to continue growth in our sewer service area.

Town of Williston - Sewer Department
Operating Budget FY 2016

	FY 15 Actual	FY 16 Approved Budget	FY16 Actual	FY 17 Approved Budget	FY 18 Proposed Budget
REVENUE					
Basic User Charge	152,948	152,030	157,199	156,360	157,080
User Receipts	1,131,187	1,144,880	1,168,613	1,152,120	1,164,330
User Penalties	10,704	10,430	10,553	11,100	10,650
Misc. Revenue	373	1,000	32	1,000	-
Hook On Fees	88,328	56,100	45,519	55,500	33,980
Allocation Charge 90	42,265	42,850	42,138	43,520	43,520
Allocation Charge 99	3,680	460	330	370	370
Allocation Charge 2005	255,384	39,010	113,246	27,490	25,850
Private Pump Station Payments	14,655	8,700	9,125	8,180	7,150
Interest Earned	6,047	2,200	7,708	4,790	5,000
From Reserves	-	300,000	-	300,000	290,140
TOTAL	1,705,571	1,757,660	1,554,462	1,760,430	1,738,070
Rate per 1,000 gallons		6.48		6.48	6.48
EXPENDITURES					
<i>Wages & Benefits</i>					
Department Salary	75,614	74,800	71,702	76,700	80,040
Town Manager Salary	11,924	7,630	8,118	8,080	8,155
Clerical Salary	41,378	26,160	26,856	27,400	29,095
Overtime	4,405	4,100	4,762	4,210	4,330
Superintendent Salary	33,468	28,630	29,741	29,580	30,430
Vermont Municipal Retirement	7,958	7,780	9,148	8,490	8,630
Employer FICA	11,558	11,070	10,933	11,440	11,635
Medical Insurance	49,597	45,080	41,430	48,310	52,720
Dental Insurance	5,087	4,600	4,127	4,660	4,655
Disability & Life Insurance	1,072	980	1,005	1,000	985
Uniforms	2,843	3,510	2,484	3,510	3,510
Vehicle Expense	1,800	1,830	1,883	1,830	1,830
Training & Conference Fees	1,192	2,000	571	2,000	2,000
TOTAL	247,896	218,170	212,760	227,210	238,015
<i>Outside Services</i>					
Audit Fees	1,677	1,650	2,128	1,650	2,100
Legal Services	1,059	500	-	500	500
Consulting Engineers	158	2,500	5,398	2,500	1,500
Unemployment Ins.	127	250	-	250	260
Workers Compensation Ins.	5,192	4,830	875	3,620	3,670
Building & Equipment Liab. Ins.	7,146	9,380	10,170	8,030	8,400
Private Pump Station Maintenance	13,830	8,700	8,710	8,180	7,150
TOTAL	29,189	27,810	27,281	24,730	23,580
<i>Building & Office</i>					
Heating Fuel	1,227	1,200	137	400	330
Building Maintenance & Repair	1,140	500	680	250	250
Utilities	2,006	1,020	1,131	770	1,540
Computer Equipment	1,785	1,500	520	1,500	1,465
Office Supplies	2,426	3,300	2,719	3,500	3,500
Telephone & Postage	4,804	4,600	5,471	6,180	7,000
Sewer Allocation Data Base	-	-	-	-	-
Rent, Public Works Building	21,970	31,810	31,810	31,520	31,185
TOTAL	35,358	43,930	42,469	44,120	45,270

Town of Williston - Sewer Department
Operating Budget FY 2016

	FY 15 Actual	FY 16 Approved Budget	FY16 Actual	FY 17 Approved Budget	FY 18 Proposed Budget
Other Maintenance					
Vehicle Operation & Maintenance	1,126	1,000	1,492	1,200	1,200
Vehicle Fuel	3,045	3,500	2,494	3,970	3,920
Pump Repair & Maint.	38,737	15,000	22,063	20,000	20,000
Small Repairs & Maint.	1,252	800	2,230	1,000	1,500
Services Materials	1,972	1,800	2,798	1,800	2,000
TOTAL	46,132	22,100	31,076	27,970	28,620
Sewer Service					
Maintenance of Line	16,555	15,000	14,638	15,000	15,000
Electricity for Pump Stations	49,568	57,310	48,593	49,570	53,990
Telemetry System	5,834	5,400	6,799	6,000	7,250
TOTAL	71,957	77,710	70,029	70,570	76,240
Other Expenditures					
Discretionary Fund	200	6,500	450	6,500	4,500
Reimbursement for Town Serv.	11,000	8,800	8,800	8,800	8,800
Storm Related Expenses	-				
Capital Savings (Depreciation)	50,250	93,940	366,128	9,110	-
Treatment	568,060	630,960	599,293	636,450	653,010
Additional Capacity	100,000	100,000	100,000	100,000	100,000
TOTAL	729,510	840,200	1,074,671	760,860	766,310
Capital Expenditures from Operating Budget					
Vehicle Replacement Fund	6,930	4,750	8,824	7,450	9,030
Meter Reading System	2,500	2,500		2,500	1,270
Pump Station Upgrades	175,000	175,000	295	175,000	175,000
Treatment Plant Upgrade	33,983	279,830	33,942	279,490	279,490
New Vehicle/Backhoe	3,750	2,800		2,800	4,700
Infrastructure Study				30,000	
Sewer Service Plan				25,000	
River Cove Roof					9,000
	222,163	464,880	43,060	522,240	478,490
Debt Service					
Pump Station Upgrade Bond	11,110	62,860	53,115	82,730	81,545
TOTAL	11,110	62,860	53,115	82,730	81,545
TOTAL SEWER EXPENDITURES	1,393,315	1,757,660	1,554,462	1,760,430	1,738,070

SEWER DEPARTMENT

REVENUES

Acct #	Description							
3-220-42180	Basic User Charge							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	152,948	157,199	156,360			157,080	157,080	
Narrative:	resident 1.00% CPI increase current \$14.80 Flat rate charge to all water customers existing 2604 \$14.95 per quarter residential \$155,698 new 23 \$14.95 \$1,375 2627 total \$157,074							

Acct #	Description							
3-220-42190	User Receipts							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1,131,187	1,168,613	1,152,120			1,164,330	1,164,330	
Narrative:	FY15 billable gallons 178,106,750 gallons FY 17 Estimated billable gallons 179,679,889 gallons Anticipated Increase 0.88% Current Rate \$6.48 per 1,000 gallons FY 16 Proposed Rate \$6.48 per/1,000 gallons Anticipated Increase 0.00%							

Acct #	Description							
3-220-42200	User Penalties							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	10,704	10,553	11,100			10,650	10,650	
Narrative:	Late payment interest added/disconnects of service FY13 10,055 FY14 11,257 avg 10,642 FY15 10,704 FY16 10,553							

Acct #	Description							
3-220-42240	Miscellaneous Labor & Materials							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	373	32	1,000			0	-	
Narrative:	Misc. revenue 0							

Acct # Description

3-220-42260		Hook On Fee						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
88,328	45,519	55,500			33,980	33,980		

Narrative: All connections to sewer system as per hook-on fee schedule.

Anticipated new Residential units	20	\$7.55	per gallon connection fee
Single family home*	135	\$20,385.00	total
Commercial	3	\$7.55	per gallon connection fee
Assume usage	600	\$13,590.00	total
		<u>\$33,975.00</u>	TOTAL

*based on 2 bedroom unit

Acct # Description

3-220-42270		Allocation Charge 90						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
42,265	42,138	43,520			43,520	43,520		

Narrative: Charges for reserving sewage capacity from Kim's spread sheet for allocation from 1990

Remaining bal.	TOTAL Billed
42,913	\$10,879.30
subtract developed	\$0.00
TOTAL	<u>\$10,879.30</u>
Billed quarterly	\$43,517.20

Acct # Description

3-220-42290		Allocation Charge 99						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
3,680	330	370			370	370		

Narrative: Reimbursement from development for Treatment Plant improvements, from Kims spread sheet

10/12 Remaining bal.	TOTAL Billed
	\$181.00
Billed twice a year	\$362.00

Acct # Description

3-220-42290		Allocation Charge 05						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
255,384	113,246	27,490			25,850	25,850		

Narrative: Anticipate allocating capacity at Treatment Plant built during 2005, from Kims spread sheet

Oct-13 Remaining bal.	TOTAL Billed
20,333	\$12,922.00
Billed twice a year	\$25,844.00

Acct #		Description														
3-220-42300		Private Pump Station Payments														
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved								
	14,655	9,125	8,180			7,150	7,150									
<p>Narrative: This service is a pass through item. All charges incurred are paid totally by the private pump stations served under the contract.</p> <p>Current associations participating: yearly</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Thomas Chittenden Health Ctr</td> <td style="text-align: right;">1295</td> </tr> <tr> <td>Bittersweet Village</td> <td style="text-align: right;">2600</td> </tr> <tr> <td>Meadow Ridge</td> <td style="text-align: right;">3250</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">7145</td> </tr> </table>									Thomas Chittenden Health Ctr	1295	Bittersweet Village	2600	Meadow Ridge	3250	Total	7145
Thomas Chittenden Health Ctr	1295															
Bittersweet Village	2600															
Meadow Ridge	3250															
Total	7145															

Acct #		Description						
3-220-44000		Interest Earned on Investments						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	6,047	7,708	4,790			5,000	5,000	
<p>Narrative:</p>								

Acct #		Description						
03-220-42250.00		From Reserves						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	-	-	300,000			190,140	190,140	
<p>Narrative:</p>								

Acct #		Description						
03-220-		From Capacity Reserves						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	-	-	-			100,000	100,000	
<p>Narrative:</p>								

EXPENDITURES

Acct #	Description							
3-220-50000	Department Salary							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	75,614	71,702	76,700			80,040	80,040	
Narrative: 4 employees								

Acct #	Description							
3-220-50010	Town Manager Salary							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	11,924	8,118	8,080			8,155	8,155	
Narrative: Manager's time								

Acct #	Description							
3-220-50140	Administrative Support Salary							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	41,378	26,856	27,400			29,095	29,095	
Narrative: Asst Town Clerk payment collections, account adjustments and reconciliation Finance Director accounts payable and payroll, bookkeeping AP and Payroll accounts payable and payroll Town Clerk payment collections, cash management PW Admin Asst billing, final readings, bill adjustments								

Acct #	Description							
3-220-50230	Overtime							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	4,405	4,762	4,210			4,330	4,330	
Narrative:								

Acct #	Description							
3-220-50240	Director's Salary							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	33,468	29,741	29,580			30,430	30,430	
Narrative: Public Works Director's time Asst Public Works Director's time								

Acct #		Description						
3-220-53000		Vermont Municipal Retirement						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	7,958	9,148	8,490			8,630	8,630	
Narrative:								

Acct #		Description						
3-220-53100		Employer Portion FICA						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	11,558	10,933	11,440			11,635	11,635	
Narrative:								

Acct #		Description						
3-220-53200		Medical Insurance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	49,596	41,430	48,310			52,720	52,720	
Narrative:								

Acct #		Description						
3-220-53300		Dental Insurance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	5,087	4,127	4,660			4,655	4,655	
Narrative:								

Acct #		Description						
3-220-53400		Disability & Life Insurance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1,072	1,005	1,000			985	985	
Narrative:								

Acct # Description

3-220-53500		Uniforms						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
2,843	2,484	3,510			3,510	3,510		
Narrative: 26.50 Per week per employee 5512 Foul weather protection clothing 1500 TOTAL 7012 50% water 50% sewer 3506								

Acct # Description

3-220-56000		Vehicle Expense						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
1,800	1,883	1,830			1,830	1,830		
Narrative: Reimbursement to Public Works Director for use of personal vehicle 550 per month 1650 Miscellaneous mileage paid to employees 175 1825								

Acct # Description

3-220-56200		Training/Conference Fees						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
1,192	571	2,000			2,000	2,000		
Narrative: OSHA mandates, industry conferences, training seminars . This anticipates an increase in the cost of training plus attendance at one national conference by one employee.								

Acct # Description

3-220-60100		Audit Fees						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
1,677	2,128	1,650			2,100	2,100		
Narrative: Annual review								

Acct # Description

3-220-60600		Legal Services						
FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
1,059	-	500	-		500	500		
Narrative: Legal expenses related to Sewer Department (review of easements, dedication of systems and review of ordinances)								

Acct #		Description						
3-220-61000		Consulting Engineers						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	158	5,398	2,500			1,500	1,500	
Narrative: Annual updates to Water maps. Adding new infrastructure, add maintenance preformed etc.								

Acct #		Description						
3-220-66600		Unemployment Compensation Insurance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	127	-	250			260	260	
Narrative:								

Acct #		Description						
3-220-66500		Workers Compensation Insurance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	5,192	875	3,620			3,670	3,670	
Narrative:								

Acct #		Description						
3-220-66800		Building/Equipment Liability Insurance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	7,146	10,170	8,030			8,400	8,400	
Narrative:								

Acct #		Description						
3-220-66900		Pump Station Private Maintenance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	13,830	8,710	8,180			7,150	7,150	
Narrative: This service is a pass through item. All charges incurred are paid totally by the private pump stations served under the contract. 3-220-43900								
Current associations participating:								
					monthly			
					Thomas Chittenden Health Ctr	1295		
					Bittersweet Village	2600		
					Meadow Ridge	3250		
					Total	7145		

Acct #	Description							
3-220-73700	Heating Fuel							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1,227	137	400			330	330	
Narrative: Natural Gas Heat								

Acct #	Description							
3-220-80210	Building Maintenance & Repair							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1,140	680	250			250	250	
Narrative: Maintenance of garage								

Acct #	Description							
3-220-73900	Utilities							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	2,006	1,131	770			1,540	1,540	
Narrative: GMP Electric								

Acct #	Description							
3-220-74000	Computer Equipment							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1785	520	1500			1,465	1465	
Narrative: Maintenance and upgrade of office equipment 600 Handheld meter eqpmnt upgrades/maintenance 865 TOTAL 1,465								

Acct #	Description							
3-220-76000	Office Supplies & Maintenance							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	2,426	2,719	3,500			3,500	3,500	
Narrative: A. Bills, paper goods,files, general supplies 1,800 B. Equipment maintenance, copier lease & upgrades 1,700 TOTAL 3,500								

Acct #		Description						
3-220-76100.00		Sewer Telephone & Postage						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	4804	5471.02	6180			7,000	7000	
Narrative:								

Acct #		Description						
3-220-77100		Rent, Public Works Building						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	21,970	31,810	31,520			31,185	31,185	
Narrative: 8 % of debt costs for new public works building								

Acct #		Description						
3-220-82400		Vehicle Maintenance						
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1,126	1,492	1,200			1,200	1,200	
Narrative: Repairs and general up keep for : 2016 Chevy pickup 2015 Chevy Silverado 2000 2013 Dodge Ram 1500 2011 Ford F250								

Sewer Operating 2018

Acct #	Description							
3-220-82410	Vehicle Fuel							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	3,045	2,494	3,970			3,920	3,920	
Narrative:								
	split 50/50							
	FY18 Anticipated use	2408 gallons (avg 4 years)		Estimated		3.25	per gallon	
	FY13	1041	Gallons used					
	FY14	2444	Gallons used					
	FY15	2320	Gallons used					
	FY16	2366	Gallons used					
	FY17	2502	(estimate)					

Acct #	Description							
3-220-82700	Pump Repair & Maintenance							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	38,737	22,063	20,000			20,000	20,000	
Narrative:								
	Repair of sewage pumps, electric motors, control panels, etc. used in sewer pump stations, yard maintenance and outside labor (electrician)				12,000			
	Pump station upgrades (minor)				8,000			
					TOTAL		20,000	

Acct #	Description							
3-220-82800	Small Repairs & Maintenance							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1,252	2,230	1,000			1,500	1,500	
Narrative:								
	Sewer related misc. supplies at the garage (paints, cleaning, tools, small equipment maintenance)							

Acct #	Description							
3-220-82900	Services - Materials							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	1972	2798	1800			2000	2000	0
Narrative:								
	Maintenance of services in the system & OSHA mandated equipment and programs							

Acct #	Description								
3-220-83100	Maintenance of Lines								
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved	
	16,555	14,638	15,000			15,000	15,000		
Narrative:									
	A. Cleaning and vacuuming sewer lines	Repair failed lines and repair manholes				8,000			
	B. 40 hrs of main line cleaning @ \$100/hr					4,000			
	C. Maintenance of cross country main lines					1000			
	D. Infiltration investigation					2,000			
	TOTAL						15,000		

Acct #	Description							
3-220-73800	Electricity for Pump Stations							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	49,568	48,593	49,570			53,990	53,990	
Narrative:								
		FY 16	\$48,593					
	Pump Stations	10		Addition of Brennan Woods Pump Station				
	Per Pump station	5,399						
	GMP Increase	0.00%		0.00				
	TOTAL		53,992.00					

Acct #	Description							
3-220-83200	Pump Stations Security System							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	5,834	6,799	6,000			7,250	7,250	
Narrative:								
	Security		1250					
	Phone		3,000					
	Mission Comm		3,000	Addition of Brennan Woods Pump Station				
	TOTAL		7250.00					

Acct #	Description							
3-220-85000	Discretionary Fund							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	200	450	6,500	-		4,500	4,500	
Narrative: used for pay adjustments and longevity pay								

Acct #	Description							
3-220-85390	Reimbursement for Town Services							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	11,000	8,800	8,800	-		8,800	8,800	
Narrative: A. Town charge for billing services and fixed services provided to Sewer Department by Town Hall staff and Town Hall Annex, such as electricity, heat and misc expenses. Was 10% of total, now each utility charged 8% of total B. Field operation service from Highway for equipment and labor								

Acct #	Description							
3-220-85400	Capital Savings & Depreciation Fund							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	50,250	-	9,110	-		-	-	
Narrative: Maintenance on depreciating infrastructure								

Acct #	Description																																							
3-220-85410	Treatment																																							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved																																
	568,060	599,293	636,450			653,010	653,010																																	
Narrative: 4 Year average flows to the treatment plant (FY13-FY16) 226,090,477 gallons Current retail rate 2.7306 per 1,000 gallons Anticipated Flows FY18 229,148,785 Anticipated Rate 2.8497 per 1,000 gallons Anticipatin Increase 4.36% TOTAL 653,005.29 wholesale rate Increase due to operational expense increase experienced by Essex Jct Plant .																																								
Historical Trend: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Year</th> <th>Gallons Billed</th> <th>Year</th> <th>Gallons Billed</th> </tr> </thead> <tbody> <tr> <td>FY10</td> <td>218,533,200</td> <td>FY17 est</td> <td>227,142,534 (FY16 + 4 year avg)/2</td> </tr> <tr> <td>FY11</td> <td>245,075,531</td> <td></td> <td></td> </tr> <tr> <td>FY12</td> <td>224,038,790</td> <td></td> <td></td> </tr> <tr> <td>FY13</td> <td>226,134,069</td> <td></td> <td></td> </tr> <tr> <td>FY14</td> <td>232,192,030</td> <td></td> <td></td> </tr> <tr> <td>FY15</td> <td>217,841,220</td> <td></td> <td></td> </tr> <tr> <td>FY16</td> <td>228,194,590</td> <td></td> <td></td> </tr> </tbody> </table>									Year	Gallons Billed	Year	Gallons Billed	FY10	218,533,200	FY17 est	227,142,534 (FY16 + 4 year avg)/2	FY11	245,075,531			FY12	224,038,790			FY13	226,134,069			FY14	232,192,030			FY15	217,841,220			FY16	228,194,590		
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FY14	232,192,030																																							
FY15	217,841,220																																							
FY16	228,194,590																																							

Acct #	Description							
3-220-85500	Additional Capacity							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	100,000	100,000	100,000			100,000	100,000	
Narrative: Funds to be used to buy additional capacity from Essex Junction Agreement to buy 10,000.00 gallons/year 10 per gallon 100,000 NOTE: there is \$140,000 in capacity savings which can be used for this purpose. Susan								

Acct #	Description							
3-220-90000	Capital Funded by Sewer Operating Budget							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	188,180	9,118	242,750			199,000	199,000	
Narrative:								
	Vehicle replacement savings			9,030				
	Meter reading system replacement			1,270				
	Backhoe Replacement			4,700				
	River Cove Roof			9,000				
	Pump Station Upgrades			175,000				
	TOTAL			199,000				

Acct #	Description							
03-220-91400	Treatment Plant Upgrade							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	33,983	33,942	279,490			279,490	279,490	
Narrative:								
	Williston's portion of Essex Junction's debt to refurbish the treatment plant							

Debt Service:

Acct #	Description							
03-220-87200	Pump Stations & Sewer Lines Bond Payments, Principal							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	-	31,412	60,059			57,185	57,185	
Narrative:								
	Loan for Pump Station bonds through the State Revolving Loan Fund first payment in FY 2016							

Acct #	Description							
03-220-87210	Pump Stations Bond Payments, Interest							
	FY 15 Actual	FY 16 Actual	Current Budget	YTD as of: 11/30/2016		FY 18 Requested	FY 18 Revised	FY 18 Approved
	11,110	21,703	22,671			24,360	24,360	
Narrative:								
	Loan for Pump Station bonds through the State Revolving Loan Fund first payment in FY 2016							